

**ORGANIZATION MEETING**

The Organization meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by the Municipal Clerk at 4:30pm who stated pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting had been given. Notice of the time and place of this meeting were posted on the bulletin board located in the Borough Hall and the Borough’s website, and were published in the Beach Haven Times on December 12, 2019 and the Asbury Park Press on December 11, 2019. Commissioners-elect John Imperiale, Jonathan Oldham and Paul Rice were present.

The Municipal Clerk asked all to rise for the Pledge of Allegiance.

The Municipal Clerk presented the results of the election:

I, Daina Dale, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, do hereby certify that the results of the Municipal Election held in the Borough of Harvey Cedars on the 5<sup>th</sup> day of November 2019 have been determined as provided by Statute and that such results are as follows:

The total active registered voters:	415
The total voter turnout:	243
Total machine ballots cast:	146
Total mail-in ballots cast:	92
Total provisional ballots cast:	5

The number of votes cast for each candidate for the office of Commissioner were:

JUDITH E. GERKENS	117
JOHN M. IMPERIALE	161
PAUL GEORGE RICE	120
JONATHAN OLDHAM	136
KATHLEEN RIES	98
Write-in Votes	0

Accordingly, John M. Imperiale, Jonathan Oldham and Paul George Rice were duly elected to the Office of Commissioner.

A **motion** was made by Commissioner Rice, seconded by Commissioner Imperiale, to appoint Jonathan S. Oldham as Mayor.

A **motion** was made by Mayor Oldham, seconded by Commissioner Rice, to appoint John Imperiale as Deputy Mayor.

From this point on, Mayor Oldham presided over the meeting.

Mayor Oldham stated he looks forward to working with the new Commissioners the next four years; he acknowledged the presence of Judy (Gerkens) and Mike (Garofalo) and how they worked together for many years; the next four years may bring new ideas and some change.

The Mayor read the following resolution by title only and asked for a motion to adopt.

**RESOLUTION #2020-001:**

**ASSIGN AND DESIGNATE THE COMMISSIONERS/DIRECTORS TO THEIR RESPECTIVE DEPARTMENTS**

- John Imperiale – Department of Public Affairs and Public Safety
- Paul Rice – Department of Revenue and Finance
- Jonathan Oldham – Department of Public Works, Parks & Public Property

A copy of the full resolution is attached hereto and made a part hereof.

Motion: Commissioner Imperiale

Second: Commissioner Rice

**Motion** to approve the minutes of the previous meeting, December 17, 2019, was made by Commissioner Rice, seconded by Commissioner Imperiale.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

**RESOLUTION #2020-002:**

**TEMPORARY BUDGET**

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

**RESOLUTION #2020-003:**

**DESIGNATING PROFESSIONAL SERVICES FOR THE YEAR 2020**

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

**RESOLUTION #2020-004:**

**ANNUAL APPOINTMENTS MADE BY THE BOARD OF COMMISSIONERS FOR THE YEAR 2020**

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

**RESOLUTION #2020-005:**

**ANNUAL APPOINTMENTS FOR LAND USE BOARD MEMBERS**

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

**RESOLUTION #2020-006:**

**APPOINTMENT OF OPEN SPACE COMMITTEE MEMBERS FOR THE BOROUGH OF HARVEY CEDARS**

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

**RESOLUTION #2020-007:**

**APPOINTMENT OF MUNICIPAL JUDGE FOR THE BOROUGH OF HARVEY CEDARS**

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

**RESOLUTION #2020-008:**

**DESIGNATING REGULAR MEETING DATES FOR THE BOARD OF COMMISSIONERS FOR THE YEAR 2020**

The Mayor stated there is a slight change in the meeting dates, third Mondays instead of third Tuesdays.

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

**RESOLUTION #2020-009:**

**AUTHORIZING AMENDMENT TO THE RULES AND REGULATIONS FOR THE POLICE DEPARTMENT OF THE BOROUGH OF HARVEY CEDARS**

Commissioner Imperiale took this opportunity to thank Chief Burnaford and every member of the Department (most present); for the last 2 months they have been outstandingly helpful; after looking at the rules and regulations he said he suggested some changes and the feedback, help and cooperation from the whole Department has been terrific. He added that the rules and regs will be posted online for all to see. Commissioner Imperiale thanked Judy (Gerkens) for all her service and Mike Garofalo for the smooth transition. He also thanked his wife.

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

**RESOLUTION #2020-010:**

**PERMITTING PRE-PAYMENT OF CERTAIN ITEMS**

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

**RESOLUTION #2020-011:**

**AUTHORIZING EXECUTION OF INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF OCEAN FOR PURCHASE OF MATERIALS AND SUPPLIES FOR THE 2020 ROAD & TRAFFIC LIGHT MAINTENANCE (SCHEDULE "C")**

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

**RESOLUTION #2020-012: Bills**

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

**PRIVILEGE OF THE FLOOR –**

Commissioner Rice echoed Commissioner Imperiale's statements; he said the transition has been easy so far thanks to Judy, Mike and Jon. He quoted the Mayor "Here we go!"

**Motion** to adjourn: Commissioner Rice

Second: Commissioner Imperiale

Meeting adjourned at 4:41pm.

**RESOLUTION #2020-001**

**ASSIGN AND DESIGNATE THE COMMISSIONERS/DIRECTORS TO THEIR  
RESPECTIVE DEPARTMENTS**

**WHEREAS** pursuant to NJSA 40:72-6, the Board of Commissioners shall designate one commissioner to be director of public affairs and public safety, one commissioner to be director of revenue and finance, and one commissioner to be director of public works.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, at the Organizational Meeting of said Board this 3<sup>rd</sup> day of January 2020 that:

- John M. Imperiale is hereby assigned the Department of Public Affairs and Public Safety and is hereby designated as the Director of said Department.
- Paul G. Rice is hereby assigned the Department of Revenue and Finance and is hereby designated as the Director of said Department.
- Jonathan S. Oldham is hereby assigned the Department of Public Works, Parks and Public Property and is hereby designated as the Director of said Department.

PASSED ON: January 3, 2020

**RESOLUTION #2019-002**

**TEMPORARY BUDGET**

**WHEREAS** N.J.S. 40A:4-19 provides that where any contract, commitment, or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS** the date of this resolution is within the first thirty days of January, 2020; and

**WHEREAS** the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of \$4,195,496.86; and

**WHEREAS** twenty-six and one quarter percent of the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges and the capital improvement fund is the sum of \$1,101,317.92.

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations be made as follows:

	<b><u>Account Number</u></b>	<b><u>2020 Temporary</u></b>
<b><u>Current Fund</u></b>		
Administrator S&W	0-01-20-100-000-110	2,500.00
Director - Public Affairs S&W	0-01-20-110-000-110	1,875.00
Director - Public Affairs OE	0-01-20-110-000-210	500.00
Director - Rev & Finance S&W	0-01-20-111-000-110	1,875.00
Director - Rev & Finance OE	0-01-20-111-000-210	500.00
Director - Pub Works S&W	0-01-20-112-000-110	1,875.00
Director - Pub Works OE	0-01-20-112-000-210	500.00
Municipal Clerk S&W	0-01-20-120-000-110	20,500.00
Municipal Clerk OE	0-01-20-120-000-205	3,500.00
Finance Administration S&W	0-01-20-130-000-110	12,000.00
Finance Administration OE	0-01-20-130-000-210	3,000.00
Audit Services	0-01-20-135-000-200	10,000.00
Computer Data Processing OE	0-01-20-140-000-200	1,800.00
Tax Collection S&W	0-01-20-145-000-110	19,000.00
Tax Collection OE	0-01-20-145-000-220	1,647.19
Tax Assessor S&W	0-01-20-150-000-110	6,560.00
Tax Assessor OE	0-01-20-150-000-220	500.00
Legal Services	0-01-20-155-000-270	10,000.00
Engineering	0-01-20-165-000-220	13,000.00
Land Use Board S&W	0-01-21-180-000-110	7,800.00
Land Use Board OE	0-01-21-180-000-220	2,000.00
Zoning OE	0-01-21-180-000-221	1,000.00
Construction S&W	0-01-22-195-000-110	3,300.00
Construction OE	0-01-22-195-000-220	500.00
Liability Insurance	0-01-23-210-000-000	16,263.12
Workers Comp Insurance	0-01-23-215-000-000	19,341.71
Employees Group Dental	0-01-23-220-001-000	6,000.00
Employees Group Health	0-01-23-220-002-000	70,000.00

Unemployment Insurance	0-01-23-225-000-000	2,700.00
Police S&W	0-01-25-240-000-110	242,697.00
Police OE	0-01-25-240-000-220	33,000.00
Borough Prosecutor OE	0-01-25-275-000-200	2,200.00
Road Repair & Maint S&W	0-01-26-290-000-110	78,000.00
Road Repair & Maint OE	0-01-26-290-000-220	20,000.00
Garbage & Trash Collection	0-01-26-305-000-220	40,000.00
Buildings & Grounds OE	0-01-26-310-000-200	20,000.00
Vehicle Maintenance OE	0-01-26-315-000-250	10,000.00
Recreation S&W	0-01-28-370-000-110	100.00
Recreation OE	0-01-28-370-000-201	100.00
Maintenance of Parks OE	0-01-28-375-000-220	5,000.00
Beaches OE	0-01-28-380-000-220	5,000.00
Lifeguards S&W	0-01-28-381-000-110	10,500.00
Lifeguards OE	0-01-28-381-000-220	1,000.00
Beachfront Maintenance OE	0-01-28-383-000-023	10,000.00
Electricity	0-01-31-430-000-000	4,200.00
Street Lighting	0-01-31-435-000-000	9,500.00
Telephone	0-01-31-440-000-000	5,500.00
Natural Gas	0-01-31-447-000-000	2,500.00
Gasoline	0-01-31-460-000-000	6,000.00
Landfill Dsiposal Costs	0-01-31-465-000-781	20,000.00
Recycling Tax	0-01-31-466-000-782	1,000.00
PERS Contribution	0-01-36-471-000-000	73,648.90
Social Security	0-01-36-472-000-000	30,000.00
PFRS Contribution	0-01-36-475-000-000	224,085.00
Animal Control Shared Svc	0-01-42-340-020-000	1,500.00
IT Shared Svc	0-01-42-360-020-000	500.00
Municipal Court S&W	0-01-43-490-000-110	4,000.00
Municipal Court OE	0-01-43-490-000-201	500.00
Public Defender	0-01-43-495-000-000	750.00

**Total Current Fund temporary appropriations** 1,101,317.92

**Water/Sewer Fund**

Water/Sewer S&W	0-09-56-100-000-110	97,500.00
Water/Sewer OE	0-09-56-100-000-201	83,936.00
Social Security	0-09-56-541-000-010	8,000.00
Unemployment Insurance	0-09-56-542-000-010	800.00
Principal NJEIT	0-09-56-524-000-024	6,085.59
Interest NJEIT	0-09-56-525-000-025	6,351.69
PERS Contrubution	0-09-56-540-000-010	3,957.10

**Total Water/Sewer Utility temporary appropriations** 206,630.38

PASSED ON: January 3, 2020

**RESOLUTION #2020-003**

**DESIGNATING PROFESSIONAL SERVICES FOR THE YEAR 2020**

**WHEREAS** the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey has determined that it should hire a borough attorney, bond counsel, prosecutors, auditor, engineer, public defender, labor attorney, and computer software specialists; and

**WHEREAS** said contracts for professional services need not be bid under the Local Public Contract Law of the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the following professionals be retained by the Borough of Harvey Cedars, *upon receipt of properly executed State mandated forms*, for a period commencing January 1, 2020 and ending December 31, 2020 and the following fees are set for said professional services per quotes and contracts received by the Borough:

1. The firm Hiering, Gannon & McKenna as Borough Attorney and Labor Attorney  
29 Hadley Avenue, Toms River, NJ 08753  
**\$160.00 per hour/ \$250.00 per Borough meeting**
2. Armando V. Riccio, LLC as Alternate Labor Attorney  
7 North Main Street, Suite A, Medford, NJ 08055  
**\$90.00 - \$165.00 per hour / service dependent**
3. William Mayer, Esq of the firm DeCotiis, FitzPatrick, Cole & Giblin, LLP as Bond Counsel  
500 Frank W. Burr Blvd., Suite 31, Teaneck, NJ 07666  
**\$120.00 - \$250.00 per hour / service dependent**
4. Robert Allison, CPA of the firm Holman, Frenia & Allison as Municipal Auditor  
912 Highway 33, Suite 2, Freehold, NJ 07728  
**\$39,470 per audit**  
**\$80.00 - \$200.00 per hour / service dependent**
5. Frank J. Little, P.E. of the firm Owen, Little & Associates as Municipal Engineer  
442 Atlantic City Blvd., Beachwood, NJ 08722  
**\$140.00 per hour**  
**\$40.00 - \$190.00 per hour / service dependent**
6. Debra H. Rumpf, Esq. as Public Defender  
11 Leifried Lane, Tuckerton, NJ 08087  
**\$250.00 per court attendance**
7. Stuart Snyder, Esq. as Alternate Public Defender  
2100 Long Beach Blvd., Surf City, NJ 08008  
**\$250.00 per court attendance**
8. Bonnie R. Peterson, Esq. as Municipal Prosecutor  
1201 S.W. Central Avenue, PO Box J, Seaside Park, NJ 08752  
**\$550.00 per month**
9. Laura M. Benson, Esq. as Alternate Municipal Prosecutor  
212 Hooper Ave., Toms River, NJ 08754  
**\$550.00 per month**
10. Edmunds & Associates, Inc. as Finance & Tax and Water Billing Software Support Professional  
301A Tilton Road, Northfield, NJ 08225  
**\$11,530.00 annually**

**BE IT FURTHER RESOLVED** that the Mayor, the Commissioner of Revenue and Finance and the Municipal Clerk are hereby authorized to execute the professional service contracts.

PASSED ON: January 3, 2020

**RESOLUTION #2020-004**

**ANNUAL APPOINTMENTS MADE BY THE BOARD OF COMMISSIONERS  
FOR THE YEAR 2020**

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the following appointments be and are hereby made for a one (1) year term commencing January 1, 2020 and ending December 31, 2020 and the duties of each employee are governed by State statutes and/or the Ocean County Joint Insurance Fund:

1. John Imperiale as the Americans with Disabilities Act (ADA) Coordinator.
2. Daina Dale as the Registrar.
3. Anna Grimste as the Deputy Registrar.
4. Rebecca Wessler as Alternate Deputy Registrar.
5. Daina Dale as the Public Agency Compliance Officer (P.A.C.O.)
6. John Imperiale as the Joint Insurance Fund Commissioner.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the following appointments be and are hereby made for a one (1) year term commencing January 1, 2020 and ending December 31, 2020 and the duties of each appointee shall be governed and defined in the General Ordinances and/or the Personnel Policy Job Description Manual of the Borough of Harvey Cedars:

1. Anna Grimste as the Deputy Municipal Clerk.
2. Rebecca Wessler as Deputy Tax Collector.
3. Diana Stott as the Community Rating System (CRS) Coordinator.
4. Diana Stott as the Recycling Coordinator.
5. William Montag as Stormwater Coordinator.

PASSED ON: January 3, 2020



**RESOLUTION #2020-005**

**ANNUAL APPOINTMENTS FOR LAND USE BOARD MEMBERS**

**WHEREAS** the Board of Commissioners of the Borough of Harvey Cedars adopted Ordinance No. 2011-01 on February 4, 2011 establishing the Land Use Board of the Borough of Harvey Cedars; and

**WHEREAS** said Ordinance requires the Mayor to appoint one Class II, six Class IV and four Alternative members and the majority of the Board of Commissioners shall appoint one Class III member; and

**WHEREAS** some terms expire on December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor of the Borough of Harvey Cedars that the following appointments are made to the Harvey Cedars Land Use Board:

1. Daina Dale to serve as the Class II member for a one (1) year term ending 12/31/19.
2. John Tilton to serve as a Class IV member for a four (4) year term ending 12/31/23.
3. Kathy Sheplin to serve as Alternate #1 member for a two (2) year term ending 12/31/21.

**BE IT FURTHER RESOLVED** by the majority of the Board of Commissioners of the Borough of Harvey Cedars that John Imperiale is hereby appointed to the Harvey Cedars Land Use Board to serve as a Class III member for a one (1) year term ending December 31, 2020.

PASSED ON: January 3, 2020

**RESOLUTION #2020-006**

**APPOINTMENT OF OPEN SPACE COMMITTEE MEMBERS FOR THE  
BOROUGH OF HARVEY CEDARS**

**WHEREAS** the Board of Commissioners of the Borough of Harvey Cedars adopted Ordinance No. 2017-11 on June 2, 2017 with amendments made on June 20, 2017 establishing the Open Space Advisory Committee of the Borough of Harvey Cedars; and

**WHEREAS** said Ordinance states the Open Space Advisory Committee shall be appointed annually consisting of ten (10) members as follows:

1. One (1) member of the Harvey Cedars Board of Commissioners.
2. One (1) member of the Harvey Cedars Land Use Board.
3. Three (3) residents of the Borough of Harvey Cedars.
4. Four (4) property owners or residents of the Borough of Harvey Cedars.
5. One (1) representative of the Harvey Cedars Taxpayers Association designated by their Executive Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the following are hereby appointed to the Harvey Cedars Open Space Advisory Committee for the year 2020:

1. Anthony Aukstikalnis to serve as a member from the Land Use Board.
2. Susan Carril to serve as a property owner member.
3. MaryLu Danna to serve as a resident member.
4. Judith Gerkens to serve as a resident member.
5. John Imperiale to serve as a member from the Board of Commissioners.
6. Susan Lewis to serve as a property owner member.
7. Edward O'Connor to serve as a resident member.
8. Linda Pugliese to serve as a resident member.
9. Michael Songer and/or his designee to serve as a representative from the Harvey Cedars Taxpayers Association.
10. Richard Warren to serve as a resident member.

PASSED ON: January 3, 2020

**RESOLUTION #2020-007**

**APPOINTMENT OF MUNICIPAL JUDGE FOR THE  
BOROUGH OF HARVEY CEDARS**

**WHEREAS** pursuant to NJ State statutes, Municipal Judge terms are for a three (3) year period; and

**WHEREAS** on July 13, 2018, Stacey Kerr, Esq. was appointed Municipal Judge for the Borough of Harvey Cedars for the unexpired term commencing August 1, 2018 through December 31, 2019; and

**WHEREAS** it is the desire of the Borough to appoint a Municipal Judge for a three-year term.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that Stacey Kerr is hereby appointed Municipal Judge for the Borough of Harvey Cedars for a three (3) year term commencing January 1, 2020 and ending December 31, 2022 as per the agreement on file in the Municipal Clerk's office.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be forwarded to the Harvey Cedars Court Administrator.

PASSED ON: January 3, 2020

**RESOLUTION #2020-008**

**DESIGNATING REGULAR MEETING DATES FOR THE BOARD OF COMMISSIONERS FOR THE YEAR 2020**

**WHEREAS** the Open Public Meetings Act of 1976 requires public bodies to provide notice of all meetings in an effort to enhance the proper functioning of the democratic processes; and

**WHEREAS** it is the desire of this Board of Commissioners to adhere to the provision of said act.

**NOW, THEREFORE**, pursuant to the provisions of the Open Public Meetings Act, **BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars for the year 2020 as follows:

1. The Board of Commissioners hereby designates the first Friday of each month at 4:30pm and the third Monday of each month at 4:30pm for its regular meeting, with exceptions noted below, unless otherwise modified by this Board. Formal action will be taken.

<u>1<sup>st</sup> Friday of the Month</u>	<u>3<sup>rd</sup> Monday of the Month</u>
January 3, 2020	<b>January 17, 2020* (3<sup>rd</sup> Friday)</b>
February 7, 2020	<b>February 21, 2020* (3<sup>rd</sup> Friday)</b>
March 6, 2020	March 16, 2020
April 3, 2020	April 20, 2020
May 1, 2020	May 18, 2020
June 5, 2020	June 15, 2020
<b>July 6, 2020 (1<sup>st</sup> Monday)</b>	July 20, 2019
August 7, 2020	August 17, 2020
September 4, 2020	September 21, 2020
October 2, 2020	October 19, 2020
November 6, 2020	November 16, 2020
December 4, 2020	December 21, 2020

2. The Board of Commissioners hereby designates two (2) hours preceding and one (1) hour after each regular meeting for its policy meeting unless otherwise modified by resolution of the Board. No formal action will be taken.
3. The Board of Commissioners will hold daily work sessions, as well as Executive Sessions on Fridays from 11:00am to 12noon. No formal action will be taken.
4. All aforementioned meetings shall be held at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ.

PASSED ON: January 3, 2020

**RESOLUTION #2020-009**

**AUTHORIZING AMENDMENT TO THE RULES AND REGULATIONS FOR  
THE POLICE DEPARTMENT OF THE BOROUGH OF HARVEY CEDARS**

**WHEREAS** the Board of Commissioners of the Borough of Harvey Cedars adopted the official Harvey Cedars Police Department Rules and Regulations on July 6, 2007, Resolution #2007-066, for the proper operation and management of the Police Department of the Borough of Harvey Cedars; and

**WHEREAS** said rules and regulations were last amended on February 19, 2013, Resolution #2013-023; and

**WHEREAS** said rules and regulations shall be reviewed and updated as deemed necessary; and

**WHEREAS** the Director of the Department of Public Affairs and Public Safety along with the Chief of Police deem it necessary and appropriate to amend the rules and regulations.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the official Harvey Cedars Police Department Rules and Regulations dated July 6, 2007 and all subsequent amendments to said rules and regulations are hereby repealed.

**BE IT FURTHER RESOLVED** that the Board of Commissioners of the Borough of Harvey Cedars hereby adopts the official Harvey Cedars Police Department Rules and Regulations dated January 3, 2020, a copy of which is on file in the Borough Clerk's office, and shall be binding on all officers, members and employees of the Police Department of the Borough of Harvey Cedars effect immediately.

PASSED ON: January 3, 2020

**RESOLUTION #2020-010**

**PERMITTING PRE-PAYMENT OF CERTAIN ITEMS**

**WHEREAS** the Borough of Harvey Cedars has budgeted funds for 2020 for payment of utilities, payroll, debt service, governmental fees, insurances, and mailing costs of the Borough; and

**WHEREAS** the payment of these items frequently arrives out of time for placement on the next available bill list and thereby inadvertently placing these bills in arrears.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the Chief Financial Officer is hereby authorized to make pre-payments of the following fixed items prior to the same appearing on the meeting bill lists; such funds to be taken from the pre-budgeted amount for each such expenses for 2020:

1. Utilities (electric, gas, telephone and cable).
2. Payroll.
3. Debt services as evidenced by pre-existing notes.
4. Health, dental, flood and other insurance premiums.
5. Federal, state, county, school fees and taxes.
6. Postage for tax bills, newsletters and other Borough mailings.

PASSED ON: January 3, 2020

**RESOLUTION #2020-011**

**AUTHORIZING EXECUTION OF INTERGOVERNMENTAL AGREEMENT  
WITH THE COUNTY OF OCEAN  
FOR PURCHASE OF MATERIALS AND SUPPLIES  
FOR THE 2020 ROAD & TRAFFIC LIGHT MAINTENANCE  
(SCHEDULE "C")**

**WHEREAS** the County of Ocean has created and established a program to assist municipalities and governmental agencies in the repair and maintenance of municipal streets and property in addition to providing certain materials and supplies in connection therewith; and

**WHEREAS** the governing body of the Borough of Harvey Cedars has requested the County to provide certain materials and supplies for the maintenance of roads, property and traffic signals within the municipality for the year 2020 at a cost not to exceed **\$11,000.00**; and

**WHEREAS** the Borough of Harvey Cedars wishes to enter into an agreement with the County for the provision of these services.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF HARVEY CEDARS, STATE OF NEW JERSEY** as follows:

1. The Mayor and Clerk of the Borough of Harvey Cedars are hereby authorized and directed to enter into and execute an Intergovernmental Agreement with the County of Ocean for the provision of materials, supplies and services in an amount not to exceed \$11,000.00 as more specifically set forth in that Agreement and to be allocated as follows:
  - a. Ocean County Road Department           **\$ 10,000.00**
  - b. Ocean County Engineering Department   **\$ 1,000.00**
2. A copy of the Agreement shall be kept on file and be available for public inspection at the Office of the Borough Clerk.
3. This Agreement shall take effect upon full execution by the parties and shall remain in full force and effect through December 31, 2020. Sufficient funds have been appropriated and are available for this purpose in the 2020 municipal budget.

PASSED ON: January 3, 2020

**RESOLUTION #2020-012**

January 8, 2020  
01:35 PM

BOROUGH OF HARVEY CEDARS  
Bill List By P.O. Number

Page No: 1

P.O. Type: All	Open: N	Paid: N	Void: N	
Range: First           to Last	Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed	Bid: Y	State: Y	Other: Y	Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-00280	04/05/18	WATER020	WATER WORKS SUPPLY COMPANY	Curb stop 3/4 adapter	Open	584.70	0.00
19-00508	06/20/19	ATLAN120	ATLANTIC SWITCH AND GENERATOR,	Maintenance on 3 generators	Open	710.00	0.00 B
19-00779	08/30/19	TUCKE010	TUCKERTON LUMBER COMPANY	Bldgs & Grnds supplies	Open	153.33	0.00 B
19-00783	09/03/19	VERIZ030	VERIZON WIRELESS - CELL	Monthly Invoice for DPW	Open	80.58	0.00 B
19-00935	10/24/19	EDMUN010	EDMUNDS & ASSOCIATES, INC.	2020 Maintenance Agreement	Open	315.00	0.00
19-00937	10/24/19	EDMUN010	EDMUNDS & ASSOCIATES, INC.	2020 Software Maintenance	Open	11,530.00	0.00
19-00973	11/06/19	PCSL005	PCS, LLC	Decommission Old Server	Open	700.00	0.00
19-01059	12/04/19	UNIVE020	UNIVERSAL SUPPLY COMPANY, INC	Park gazabo ramps	Open	853.64	0.00
19-01071	12/10/19	SHORE020	SHORE BUSINESS SOLUTIONS	Automatic Paper Folder	Open	3,550.00	0.00
19-01077	12/12/19	AMAZO005	AMAZON CAPITAL SERVICES, INC	Phone Accessories	Open	53.97	0.00
19-01079	12/12/19	AMAZO005	AMAZON CAPITAL SERVICES, INC	Storage Boxes	Open	43.99	0.00
19-01089	12/16/19	SHORE060	SHORE PROMOTIONS	Sweatshirt reorder	Open	276.00	0.00
19-01101	12/17/19	VERIZ040	VERIZON WIRELESS MDTs	upgrade of DPW cells	Open	746.36	0.00
19-01110	12/19/19	GRIMS005	GRIMSTE, ANNA	Reimbursement	Open	22.50	0.00
19-01111	12/19/19	VERIZ030	VERIZON WIRELESS - CELL	Police Cell Phones	Open	128.25	0.00
19-01112	12/19/19	LONGB005	LONG BEACH ISLAND LOCAL 175	Canine Reimbursement	Open	500.00	0.00
19-01113	12/23/19	BURNA010	BURNAFORD, ROBERT	Reimbursements	Open	232.75	0.00
19-01115	12/23/19	BURNA010	BURNAFORD, ROBERT	Clothing	Open	343.30	0.00
19-01117	12/23/19	CERTI030	CERTIFIED SPEEDOMETER SERVICES	vehicle calibration	Open	158.00	0.00
19-01122	12/26/19	COMCA010	COMCAST CABLE	Monthly Invoice	Open	162.97	0.00
19-01123	12/26/19	COMCA010	COMCAST CABLE	Monthly Invoices	Open	260.94	0.00
19-01124	12/26/19	GERKE010	GERKENS, JUDITH E.	Christmas Party Reimbursement	Open	162.89	0.00
19-01130	12/31/19	COMCA010	COMCAST CABLE	Monthly Invoice	Open	9.97	0.00
19-01132	01/02/20	FRAZE010	FRAZEE, STEVE	Eyeglass Reimbursement 2019	Open	369.00	0.00
19-01133	12/31/19	REGIS010	REGISTRAR'S ASSOC OF NJ	Annual Membership 2020	Open	50.00	0.00
19-01134	12/31/19	PETER020	PETERSON, BONNIE R	Prosecutor December 9, 2019	Open	550.00	0.00
19-01135	12/31/19	PCSL005	PCS, LLC	Remote Support Police CJIS	Open	1,476.00	0.00
19-01136	12/31/19	METRO020	METLIFE - GROUP BENEFITS	Monthly Premium - January	Open	218.40	0.00
19-01137	12/31/19	OWEN0010	OWEN, LITTLE & ASSOCIATES	Monthly Invoices	Open	400.00	0.00
19-01138	12/31/19	OWEN0010	OWEN, LITTLE & ASSOCIATES	Monthly Invoices	Open	400.00	0.00
19-01140	12/31/19	OWEN0010	OWEN, LITTLE & ASSOCIATES	Monthly LUB Invoice	Open	370.00	0.00
19-01141	01/02/20	ERSKI005	ERSKINE, LISA A.	Monthly Invoice	Open	600.00	0.00
19-01142	12/31/19	ASCAP010	ASCAP	Annual music license fee 2020	Open	363.00	0.00
19-01148	12/31/19	FEDER020	FEDERICCI, ROBERT S.	2019 clothing allowance	Open	297.66	0.00
19-01149	12/31/19	CROWL010	CROWLEY, MICHAEL	2019 clothing balance	Open	85.40	0.00
19-01150	12/31/19	MONTA005	MONTAG, WILLIAM	Eyeglass reimbursement 2019	Open	59.00	0.00
19-01151	12/31/19	TREAS040	TREASURER, STATE OF NJ	4th qtr 2019 Marriage Licenses	Open	25.00	0.00
19-01152	12/31/19	NJNA0020	NJ NATURAL GAS	Monthly Invoices	Open	855.64	0.00
19-01153	12/31/19	NJNA0020	NJ NATURAL GAS	Monthly Invoices	Open	1,433.20	0.00
20000002	01/07/20	DALE0020	DALE, DAINA	2020 Open Petty Cash	Open	100.00	0.00
20000003	01/07/20	BURNA015	BURNAFORD, ROBERT	2020 Open Petty Cash	Open	100.00	0.00
20000004	01/07/20	OCMU0010	OCEAN MUNICIPAL JOINT INS FUND	2020 1st Installment	Open	55,026.00	0.00
20000016	01/08/20	FORDC005	FORD CREDIT	Zoning Car Lease Payment	Open	248.97	0.00

Total Purchase Orders:	43	Total P.O. Line Items:	0	Total List Amount:	84,606.41	Total Void Amount:	0.00
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Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
Current Fund	0-01	36,053.80	0.00	36,053.80	0.00	0.00	36,053.80
Utility Operating	0-09	9,006.40	0.00	9,006.40	0.00	0.00	9,006.40
Year Total:		45,060.20	0.00	45,060.20	0.00	0.00	45,060.20
Utility Operating	8-09	584.70	0.00	584.70	0.00	0.00	584.70
Current Fund	9-01	18,016.32	0.00	18,016.32	0.00	0.00	18,016.32
Utility Operating	9-09	18,443.55	0.00	18,443.55	0.00	0.00	18,443.55
Year Total:		36,459.87	0.00	36,459.87	0.00	0.00	36,459.87
Trust Fund	T-17	2,501.64	0.00	2,501.64	0.00	0.00	2,501.64
Total Of All Funds:		84,606.41	0.00	84,606.41	0.00	0.00	84,606.41

**BE IT RESOLVED** by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated January 3, 2020 be paid upon verification by the Chief Financial Officer that sufficient funds are available for the payment of the same.

PASSED ON: January 3, 2020