HARVEY CEDARS, NJ

Due to the COVID-19 pandemic and the New Jersey Governor's Executive Order No. 107, the shelter in place order effective March 21, 2020, the regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was hosted by the Municipal Clerk via Zoom in the Borough Hall meeting room with Mayor Oldham, Commissioner Imperiale, Commissioner Rice and 3 Borough employees in attendance. The public was able to join the meeting via Zoom; 3 members of the public were Zoomed-in.

The meeting was called to order by Mayor Oldham at 4:30pm.

The Mayor asked all to rise for the Pledge of Allegiance; the flag in the meeting room was shown on the screen.

The Mayor stated to the best of his knowledge all the requirements of the Sunshine Law have been met. Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough's website and was published on January 9, 2020 in the Beach Haven Times and the Asbury Park Press. N.J.S.A. 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Notice of the meeting being held remotely via Zoom was posted on the website on June 9, 2020 and published in the Beach Haven Times on April 2 and 9, 2020.

Motion to approve the minutes of the previous meeting held on June 5, 2020 was made by Commissioner Imperiale, seconded by Commissioner Rice.

The Mayor stated this is the last Borough Zoom meeting, the next one will be open to the public, but will be limited to a total of 14 people in the room.

The Mayor read the following ordinance by title and number and asked for a motion to introduce.

ORDINANCE #2020-10 FIRST READING

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS APPROPRIATING THE SUM OF \$39,000 FROM THE GENERAL CAPITAL IMPROVEMENT FUND FOR CERTAIN CAPITAL IMPROVEMENTS IN THE BOROUGH OF HARVEY CEDARS

A copy of the full ordinance as introduced is attached hereto and made a part hereof.

The Mayor stated this ordinance is for purchasing more beach mats; most of the street ends have them installed already, but more are needed. Application was made for the Community Development Block Grant that can be used to pay for this when approved.

Motion to adopt: Commissioner Rice Second: Commissioner Imperiale Vote: Ayes – Oldham, Rice, Imperiale

The Mayor read the following ordinance by title and number and asked for a motion to introduce.

ORDINANCE #2020-11 FIRST READING

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS AMENDING AND SUPPLEMENTING CHAPTER 8 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HARVEY CEDARS, 1975, ENTITLED "TRAFFIC" AS IT PERTAINS TO TRAILERS AND RECREATIONAL VEHICLES

A copy of the full ordinance as introduced is attached hereto and made a part hereof.

The Mayor stated this ordinance adjusts the parking of boat trailers and strengthens an ordinance about staying in recreational vehicles.

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

Vote: Ayes – Oldham, Imperiale, Rice

RESOLUTION #2020-064:

AUTHORIZING THE PURCHASE OF VEHICLE TIRES FROM BOROUGH EMPLOYEE

All were in favor of tabling this resolution.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

RESOLUTION #2020-065:

AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN WATER/SEWER CHARGES

Motion to adopt: Commissioner Rice Second: Commissioner Imperiale

RESOLUTION #2020-066:

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATORS

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2020-067:

AUTHORIZING AN ADDENDUM TO THE HARVEY CEDARS POLICE DEPARTMENT/P.B.A. LOCAL #175 AGREEMENT AS IT PERTAINS TO SCHEDULES

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2020-068:

AUTHORIZE APPLICATION TO NJDOT LOCAL AID PROGRAM FOR 2021 ROAD RECONSTRUCTION IMPROVEMENT PROJECT FOR A TOTAL OF \$346,560

Motion to adopt: Commissioner Rice Second: Commissioner Imperiale

RESOLUTION #2020-069: Bills

Motion to approve the bills for payment: Commissioner Rice

Second: Commissioner Imperiale

Public Property Usage requests:

1. Wedding Ceremony - Mercer Ave. Beach

Motion was made by Commissioner Imperiale, seconded by Commissioner Rice, to approve the request to use Mercer Ave. beach to Samuel Lyon for a brief wedding ceremony on Sunday, July 26, 2020 from 7:00am to 7:30am. 100 guests will be socially distant from each other.

2. Catboat Race – Sunset Park

Motion was made by Commissioner Imperiale, seconded by Commissioner Rice, to approve request to use Sunset Park to Robert Rue for the 33rd Annual Harvey Cedars Catboat Race on Sunday, September 6, 2020 from 12:00pm to 4:00pm.

COMMISSIONER REPORTS –

Commissioner Imperiale stated he has been to almost all the Harvey Cedars businesses in the last few days, they are open and doing wonderfully, and he encourages everyone to support them. The Mayor said we are in Phase 2 (of State reopening plan). starting today outside dining is allowed and on the 22^{nd} haircuts will be allowed.

The Mayor stated the watermain roadwork is up to 80th Street and should be done by this week, with lane paving to follow; in the fall, the whole Boulevard will be repaved in Harvey Cedars. This (watermain) project should have been done prior to Memorial Day.

PRIVILEGE OF THE FLOOR -

The Clerk asked for the public to wave or raise their hand to be unmuted to speak.

Susan Carril asked for an update on the movement of purchasing Block 1 Lot 1. The Mayor said he is scheduled to speak with Mr. DiDonato tomorrow and will get back with the status; if he is not agreeable to the price, he can get another appraisal and we may get the negotiator involved. Wendy McBrair expressed her concerns and the need to move forward with the purchase. The Mayor said he was pleased that the neighbors had recontributed the same amount to Save Barnegat Bay.

The Mayor stated that after the last meeting a letter was sent to the County requesting a resolution for the narrowness of the Boulevard shoulders.

Motion to adjourn: Commissioner Imperiale

Second: Commissioner Rice

Meeting adjourned at 4:49pm.

ORDINANCE NO. 2020-10

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS APPROPRIATING THE SUM OF \$39,000 FROM THE GENERAL CAPITAL IMPROVEMENT FUND FOR CERTAIN CAPITAL IMPROVEMENTS IN THE BOROUGH OF HARVEY CEDARS

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF HARVEY CEDARS as follows:

- Section 1. Pursuant to the applicable statutes of the State of New Jersey, there is hereby authorized the capital improvements within the Borough of Harvey Cedars as follows:
 - A. For the purchase of beach mats and supplies for handicap access to beaches and all work necessary therefore and incidental thereto, there is hereby appropriated the sum of \$39,000.00.
- Section 2. This Capital Improvement Ordinance is to be financed from the capital funds that the Borough presently has on hand.
- Section 3. The Capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services as on file with the municipal clerk and is available for public inspection.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was duly introduced and passed on the first reading at a regular meeting of the Board of Commissioners of the Borough of Harvey Cedars held on **June 15**, **2020**. Further notice is given that said Ordinance shall be considered for final passage and adoption at a regular meeting of said Board of Commissioners to be held on **July 6**, **2020** at 4:30pm at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ, at which time and place any person desiring to be heard will be given an opportunity to be so heard.

Daina Dale, Municipal Clerk

ORDINANCE NO. 2020-11

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS AMENDING AND SUPPLEMENTING CHAPTER 8 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HARVEY CEDARS, 1975, ENTITLED "TRAFFIC" AS IT PERTAINS TO TRAILERS AND RECREATIONAL VEHICLES

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF HARVEY CEDARS as follows:

- Section 1. Section 8-3.7 entitled "Trailers Prohibited" is hereby amended by renaming said title as "Trailers".
- <u>Section 2</u>. Section 8-3.7 paragraph a. entitled "All Trailers" is hereby amended by renaming said title as "Trailers Prohibited".
- Section 3. Section 8-3.7 paragraph b. entitled "Trailers Watercraft" is hereby repealed in its entirety and replaced by paragraph b. entitled "Parking and Storage of Trailers" and supplemented as follows:
 - b. Parking and Storage of Trailers
 - 1. Trailers are permitted to be parked or stored on private property.
 - 2. Trailers are permitted to be parked on public paved streets when attached to a motor vehicle unless otherwise prohibited.
- Section 4. Section 8-3 entitled "Parking" is hereby amended and supplemented with new Section 8-3.9 entitled "Recreational Vehicles Occupancy and Utility Connections" as follows:
 - 8-3.9 Recreational Vehicles Occupancy and Utility Connections.
 - a. It shall be unlawful for any person to occupy or otherwise reside within, or in any manner relating thereto, any recreational vehicle, camper, trailer or other mobile structure while it is being parked or stored on any residential or commercial lot, or on any public roadway or easement.
 - b. It shall be unlawful for any person to connect any recreational vehicle, camper, trailer or other mobile structure to water, natural gas, or sanitary sewer service while being parked or stored within the Borough.
- <u>Section 5</u>. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.
- Section 6. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.
- <u>Section 7.</u> This Ordinance shall take effect upon final adoption after publication in accordance with law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was duly introduced and passed on the first reading at a regular meeting of the Board of Commissioners of the Borough of Harvey Cedars held on **June 15, 2020**. Further notice is given that said Ordinance shall be considered for final passage and adoption at a regular meeting of said Board of Commissioners to be held on **July 6, 2020** at 4:30pm at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ, at which time and place any person desiring to be heard will be given an opportunity to be so heard.

AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN WATER/SEWER CHARGES

WHEREAS the Utility Collector of the Borough of Harvey Cedars processes quarterly utility bills based on the prior three months of water usage, and the Borough Superintendent reads and maintains monthly meter readings; and

WHEREAS the following property owners had high water usage for the 2nd quarter of 2020 due to unforeseen circumstances, and the Borough Superintendent along with the Utility Collector investigated this usage and have agreed to issue credits for this one occasion:

• Sherman Trust, 8306 Bay Terrace – leak

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the Utility Collector is authorized to adjust and issue a one-time credit to the following utility account(s) based on average water usage from prior readings:

ACCOUNT#	WATER CREDIT	SEWER CREDIT
809-0	\$615.92	\$173.55

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATORS

BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the following appointments are hereby made to the Office of Emergency Management for a three (3) year term commencing July 1, 2020 and ending June 30, 2023:

- 1. Jonathan Oldham as Emergency Management Coordinator.
- 2. Robert Burnaford as Deputy Emergency Management Coordinator.
- 3. William Montag as Deputy Emergency Management Coordinator.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Ocean County Office of Emergency Management.

MOTION: Commissioner Imperiale

SECOND: Commissioner Rice

AUTHORIZING AN ADDENDUM TO THE HARVEY CEDARS POLICE DEPARTMENT/P.B.A. LOCAL #175 AGREEMENT

AS IT PERTAINS TO SCHEDULES

WHEREAS the current labor agreement between the Borough of Harvey Cedars

and the Policemen's Benevolent Association Local 175 was negotiated and ratified on

December 20, 2016 for a four (4) year period from January 1, 2017 through December

31, 2020; and

WHEREAS the Board of Commissioners desires to amend said agreement as it

pertains to Schedules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of

the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that:

1. A settlement agreement resolving various pending matters includes revisions

to the parties existing labor agreement regarding schedules which is included

as Attachment A and incorporated by way of reference into this Resolution, is

hereby approved by the Borough of Harvey Cedars;

2. The Commissioner of Public Affairs and Safety is hereby authorized to

execute same.

ADDENDUM #2

To the

2017 - 2020

COLLECTIVE BARGAINING AGREEMENT

Retween

BOROUGH OF HARVEY CEDARS

And

PBA LOCAL #175

STIPULATION OF SETTLEMENT

BOROUGH OF HARVEY CEDARS AND PBA LOCAL 175

WHEREAS, the Borough of Harvey Cedars (Borough) and PBA Local 175 (PBA) are parties to a series of collective negotiations agreements (CNAs), the most recent of which covers the period of January 1, 2017 to December 31, 2020;

WHEREAS, the PBA is the collective negotiations representative for all regular full-time police officers employed by the Borough excluding the Chief of Police (Bargaining Unit);

WHEREAS, Article V sets forth the work schedule for each member of the Bargaining Unit. As of October 31, 2019, the officers were scheduled to work 12-hour tours of duty wherein an officer would work 48 hours one week and 36 hours the following week. The Borough provided each officer with paid 'Kelly Time' annually in the amount of 104 or 112 hours;

WHEREAS, on October 1, 2019, Chief of Police Burnaford issued special Order No. 19-06. Pursuant to said Order, effective January 1, 2020, the work schedule for each police officer was changed to 10-hour shifts.

WHEREAS, the PBA challenged the change in the work schedule by filing both a grievance as well as an Unfair Practice Charge;

WHEREAS, the grievance was subsequently eventually submitted to arbitration and the New Jersey Public Employment Relations Commission (PERC) assigned the matter PERC Docket No. 2020-229 and appointed Arbitrator Wendy Young to preside over this dispute. The arbitration is currently scheduled for September 11, 2020;

WHEREAS, the Borough filed a Petition for Scope of Negotiations Determination (Scope Petition) to restrain the arbitration of the aforesaid grievance. The Scope Petition has been assigned PERC Docket No. SN-2020-028 and is currently pending;

WHEREAS, the PBA's Unfair Practice Charge was assigned PERC Docket No. CO-2020-134 and is also currently pending; and

WHEREAS, parties are desirous of resolving the above-referenced disputes amicably.

NOW, THEREFORE, BE IT RESOLVED that, in full and final settlement of the above captioned matters and all related issues, the parties hereby agree to the following terms and conditions:

- 1. By entering into this Agreement, neither party is admitting to any wrong doing or any violations of the parties' collective negotiations agreement or any provision of the New Jersey Employer-Employee Relations Act.
- 2. The 10-hour schedule at issue in the above-referenced matters shall remain in effect up to and including August 31, 2020;
- 3. Effective September 1, 2020, the work schedule shall be changed so as to reflect the following:
 - (a) Sergeants shall work 10-hour shifts. The parties retain the existing ability for either to "flex" the regularly scheduled work hours by up to two (2) hours per daily assigned shift; and
 - (b) Starting on July 1, up to and including August 31 of each year, Patrol Officers shall be assigned to a ten (10) hour work shift. During the balance of the calendar year, Patrol Officers shall be assigned as follows: during a 14 day cycle officers shall work six 12-hour shifts and one 8 hour shift. Said officers will not be entitled to any "Kelly Time" as one shift in each 14 day cycle shall only be 8-hours in duration.
- 4. Article V, Paragraph A(1) and (2) of the parties' 2017-2020 CNA shall be hereby amended, effective September 1, 2020, to reflect the 14 day/80-hour cycle described in Paragraph 3 above; and
- 5. Upon ratification and the full execution of this Stipulation of Settlement, this Agreement shall constitute the Borough's withdrawal with prejudice of the pending Scope Petition, PERC Docket No. SN-2020-028, as well as the PBA's withdrawal with prejudice of its pending grievance arbitration, PERC Docket No. AR-2020-229, and Unfair Practice Charge, PERC Docket No. CO-2020-134.
- 6. The parties represent that all requirements for ratification have been met prior to signing this document.

Borough of Harvey Cedars	PBA Local 175		
Commissioner John Imperiale	John Potter, President		
Dated:	Dated:		

AUTHORIZE APPLICATION TO NJDOT LOCAL AID PROGRAM FOR 2021 ROAD RECONSTRUCTION IMPROVEMENT PROJECT

FOR A TOTAL OF \$346,560

WHEREAS the Borough of Harvey Cedars desires to apply to the New Jersey

Department of Transportation for assistance from the Transportation Trust Fund for the 2021

Road Reconstruction/Improvement Project.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Commissioners of

the Borough of Harvey Cedars, County of Ocean, hereby authorize application to NJDOT

Local Aid Program for the 2021 Road Reconstruction/Improvement Project for a total of

\$346,560.00 to include:

1. North Holly Ave.

2. West Essex Ave. (from Harvest to Long Beach Blvd.)

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to

submit an electronic grant application identified as

MA-2021-Holly Ave and West Essex Ave-00365

to the New Jersey Department of Transportation on behalf of the Borough of Harvey Cedars.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to

sign the grant agreement on behalf of the Borough of Harvey Cedars and that their signature

constitutes acceptance of the terms and conditions of the grant agreement and approves the

execution of the grant agreement.

MOTION:

Commissioner Rice

SECOND:

Commissioner Imperiale

ROLL CALL VOTE: Ayes – Unanimous

June 15, 2020 BOROUGH OF HARVEY CEDARS Page No: 1 01:17 PM Bill List By P.O. Number

P.O. Type: All

Range: First to Last

Format: Condensed

Open: N Paid: N Void: N

Rcvd: Y Held: Y Aprv: N

Bid: Y State: Y Other: Y Exer

Exempt: Y PO # PO Date Vendor PO Description Status Amount Void Amount PO Type 19-00352 05/09/19 SREG0020 S REGIONAL BOARD OF EDUCATION 2019-2020 Reg. School Taxes 0pen 227,201.92 0.00 B 19-00916 10/15/19 KELAH005 KELAHER, VAN DYKE & MORIARTY Special Prosecutor 4,273.50 0.00 0pen 19-01092 12/17/19 DEPEN005 DEPENDABLE DETAILERS LLC 0.00 B Undercoat LG truck and Veh#2 0pen 350.00 20000110 01/30/20 MOTORO20 MOTOROLA SOLUTIONS, INC 0.00 Portable Radio 966 0pen 7,551.20 20000224 03/02/20 JOHNN010 JOHNNY ON THE SPOT, LLC Porta potty rental 128.91 0.00 B Open DPW cell phones 20000414 05/11/20 VERIZ030 VERIZON WIRELESS - CELL 0pen 82.01 0.00 B 20000416 05/11/20 DEPEN005 DEPENDABLE DETAILERS LLC Vehicle Detail Service Veh #2 0pen 285.00 0.00 20000420 05/11/20 LBIB0020 LBI BOARD OF EDUCATION Local School Taxes 144,783.00 0.00 B 0pen 20000481 06/01/20 AMAZO005 AMAZON CAPITAL SERVICES, INC Office Supplies 0.00 102.57 Open 20000510 06/04/20 WATCHOO5 WATCHUNG SPRING WATER CO, INC. Water Delivery 0.00 B 0pen 167.34 20000519 06/08/20 LISIE005 LISIEWSKI, CHRISTINE Zoom Pro Subscription - June 0pen 15.98 0.00 20000520 06/08/20 ERSKI005 ERSKINE, LISA A. Borough Hall Cleaning 1,500.00 0.00 0pen 20000521 06/08/20 LISIE005 LISIEWSKI, CHRISTINE LUB - Professional Packets 16.50 0.00 Open 20000524 06/08/20 KONOP005 KONOPACKI, ELIZABETH 75.00 0.00 2020 Craft Day Refund Open 20000527 06/11/20 HOLMA010 HOLMAN FRENIA ALLISON PC Consulting 1,250.00 0.00 0pen 20000528 06/13/20 PETER020 PETERSON, BONNIE R 0.00 Prosecutor April & May 2020 1,100.00 0pen 20000529 06/13/20 USP00010 US POSTAL SERVICE Post office box Fee 0pen 234.00 0.00 20000530 06/13/20 HIERIO10 HIERING, GANNON & MC KENNA 0.00 May legal fees 0pen 977.27 20000532 06/13/20 TWP00010 TWP OF STAFFORD May Animal Control 245.00 0.00 Open 20000545 06/15/20 ABOUH005 ABOUHOSSEIN, SHAHIN Craft Day Registration Refund 0pen 75.00 0.00 Craft Day Registration Refund 20000546 06/15/20 CARRIO20 CARRIG, KRIS 0.00 0pen 75.00 20000547 06/15/20 DUMHA005 DUMHART, EDYE Craft Day Registration Refund 75.00 0.00 0pen 20000548 06/15/20 ATLAN030 ATLANTIC CITY ELECTRIC Monthly Invoices 0.00 3,552.20 Open 20000549 06/15/20 ATLAN030 ATLANTIC CITY ELECTRIC Monthly Invoices 4,463.10 0pen 0.00 20000550 06/15/20 PEDRO010 PEDRONI FUEL COMPANY Fuel Charges 424.06 0.00 0pen 20000551 06/15/20 VERIZ040 VERIZON WIRELESS MDTS Police MDT's 152.04 0.00 0pen 20000556 06/15/20 OWEN0010 OWEN, LITTLE & ASSOCIATES Monthly Invoices 0pen 19,120.30 0.00 20000557 06/15/20 NJCRI010 NJ CRIMINAL INTERDICTION LLC 0.00 Training 149.00 0pen Total Purchase Orders: O Total List Amount: Total Void Amount: 0.00 28 Total P.O. Line Items: 418,424.90

Totals by Year-Fund	Dudget Devid	Dudget Held	Rudget Tetal	Dovonuo Totol	C/L Total	
Fund Description Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Current Fund 0-01	158,664.18	0.00	158,664.18	0.00	0.00	158,664.18
Utility Operating 0-09 Year Total:	4,440.30 163,104.48	0.00	4,440.30 163,104.48		0.00	4,440.30 163,104.48
Current Fund 9-01	231,650.92	0.00	231,650.92	0.00	0.00	231,650.92
Utility Operating 9-09 Year Total:	<u>175.00</u> 231,825.92	0.00	175.00 231,825.92		0.00	175.00 231,825.92
General Capital F C-04	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
Utility Capital F C-08 Year Total:	<u>14,443.30</u> 15,643.30	0.00	14,443.30 15,643.30		0.00	14,443.30 15,643.30
Grant Fund G-02	7,551.20	0.00	7,551.20	0.00	0.00	7,551.20
Trust Fund T-17	300.00	0.00	300.00	0.00	0.00	300.00
Total Of All Funds:	418,424.90	0.00	418,424.90	0.00	0.00	418,424.90

BE IT RESOLVED by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated June 15, 2020 be paid upon verification by the Chief Financial Officer that sufficient funds are available for the payment of the same.