The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Oldham at 4:30pm. Commissioners Gerkens and Garofalo were present.

The Mayor asked all to rise for the Pledge of Allegiance.

Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough’s website and was published in the Beach Haven Times on December 18, 2014.

Motion to approve the minutes of the previous meeting, November 15, 2015, was made by Commissioner Garofalo, seconded by Commissioner Gerkens.

The Mayor read the following ordinance by title and number and stated that proof of publication is on hand and the ordinance has been posted.

**ORDINANCE #2015-11 THIRD READING**

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR IMPROVEMENTS TO THE 80th STREET WATER PLANT APPROPRIATING $300,000 THEREFORE, AND PROVIDING FOR THE ISSUANCE OF $300,000 IN BONDS OR NOTES OF THE BOROUGH OF HARVEY CEDARS TO FINANCE THE SAME

Motion to open public discussion: Commissioner Garofalo
Second: Commissioner Gerkens

There were no public questions or comments.

Motion to close public discussion: Commissioner Gerkens
Second: Commissioner Garofalo

Motion to re-adopt: Commissioner Garofalo
Second: Commissioner Gerkens

Vote: Ayes – Oldham, Gerkens, Garofalo

A copy of the full ordinance as re-adopted is filed in the ordinance book.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

**RESOLUTION #2015-103:**

RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY® MUNICIPAL CERTIFICATION PROGRAM

Motion to adopt: Commissioner Gerkens
Second: Commissioner Garofalo

**RESOLUTION #2015-104:**

DESIGNATING THE HOLIDAY SCHEDULE FOR 2016

Motion to adopt: Commissioner Garofalo
Second: Commissioner Gerkens

**RESOLUTION #2015-105:**

DESIGNATING REGULAR MEETING DATES FOR THE BOARD OF COMMISSIONERS FOR THE YEAR 2016

Motion to adopt: Commissioner Gerkens
Second: Commissioner Garofalo

**RESOLUTION #2015-106:**

AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN WATER/SEWER CHARGES

Motion to adopt: Commissioner Gerkens
Second: Commissioner Garofalo
RESOLUTION #2015-107:
AUTHORIZING TRANSFER OF FUNDS
Motion to adopt: Commissioner Garofalo
Second: Commissioner Gerkens

RESOLUTION #2015-108:
AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR THE OPERATION AND MAINTENANCE OF A SERVER-BASED MOBILE DATA TERMINAL SYSTEM
Motion to adopt: Commissioner Garofalo
Second: Commissioner Gerkens

RESOLUTION #2015-109:
AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR ACCESS TO THE POLICE DEPARTMENT PEARPOINT IMAGE PROCESSING SYSTEMS SERVER IN ORDER TO OBTAIN LICENSE PLATE RECOGNITION DATA
Motion to adopt: Commissioner Gerkens
Second: Commissioner Garofalo

RESOLUTION #2015-110:
APPOINTMENT OF A POLICE CHAPLAIN FOR THE BOROUGH OF HARVEY CEDARS
Motion to adopt: Commissioner Garofalo
Second: Commissioner Gerkens

RESOLUTION #2015-111: Bills
Motion to adopt: Commissioner Gerkens
Second: Commissioner Garofalo

Public Property Usage requests:
1. Wedding Ceremony – Sunset Park/Gazebo
   A motion was made by Commissioner Garofalo, seconded by Commissioner Gerkens, to approve the request from Caitlyn Salerno for a wedding ceremony on Saturday, September 24, 2016 from 2pm – 3pm (125 people).

PRIVILEGE OF THE FLOOR –
Al Donahower asked why the water bills were higher. Commissioner Gerkens stated there has not been an increase in the water rates, it must be the usage. The Mayor suggested to contact Public Works; they can come out to check if the meter is running when all is shut off to see if there is an underground leak or toilet running.

Colleen Clark from Skyhawks Sports Academy inquired about holding youth golf (SNAG) and tennis camps in Sunset Park. She also asked about having a volleyball league on the beach. The Board agreed that a beginner’s golf camp would be possible in the park, but the tennis courts are used often and would not be available for camps. The Board stated that due to the variable beach conditions along with lack of parking, the volleyball league on the beach would not be possible. The Mayor said to speak with the Clerk to find suitable dates for the golf camp.

Jim Loudon and the Board briefly discussed the school board meeting that took place on Tuesday which reviewed the condition and status of both school properties. The school board will be meeting with the Island Mayors on December 15th.

Motion to adjourn: Commissioner Garofalo
Second: Commissioner Gerkens

Meeting adjourned at 5:00pm.
RESOLUTION #2015-103

RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY® MUNICIPAL CERTIFICATION PROGRAM

WHEREAS a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS the Borough of Harvey Cedars strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS the Borough of Harvey Cedars hereby acknowledges that its residents desire a stable, sustainable future for themselves and future generations; and

WHEREAS the Borough of Harvey Cedars wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and

WHEREAS by endorsing a sustainable path Harvey Cedars is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS as elected representatives of the Borough of Harvey Cedars, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

NOW, THEREFORE, BE IT RESOLVED, that to focus attention and effort within the Borough of Harvey Cedars on matters of sustainability, the Board of Commissioners wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Borough of Harvey Cedars that we do hereby authorize the Municipal Clerk, Daina Dale, to serve as Harvey Cedars’ agent for the Sustainable Jersey Municipal Certification process and authorize her to complete the Municipal Registration on behalf of the Borough of Harvey Cedars.

PASSED ON: December 4, 2015
RESOLUTION #2015-104

DESIGNATING THE HOLIDAY SCHEDULE FOR 2016

BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the following are declared holidays for all full-time employees of the Borough of Harvey Cedars:

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Year’s Day</td>
<td>Friday</td>
<td>January 1, 2016</td>
</tr>
<tr>
<td>Martin Luther King Day</td>
<td>Monday</td>
<td>January 18, 2016</td>
</tr>
<tr>
<td>President’s Day</td>
<td>Monday</td>
<td>February 15, 2016</td>
</tr>
<tr>
<td>Good Friday</td>
<td>Friday</td>
<td>March 25, 2016</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>Monday</td>
<td>May 30, 2016</td>
</tr>
<tr>
<td>Independence Day</td>
<td>Monday</td>
<td>July 4, 2016</td>
</tr>
<tr>
<td>Labor Day</td>
<td>Monday</td>
<td>September 5, 2016</td>
</tr>
<tr>
<td>Columbus Day</td>
<td>Monday</td>
<td>October 10, 2016</td>
</tr>
<tr>
<td>Veteran’s Day</td>
<td>Friday</td>
<td>November 11, 2016</td>
</tr>
<tr>
<td>Thanksgiving Day</td>
<td>Thursday</td>
<td>November 24, 2016</td>
</tr>
<tr>
<td>Thanksgiving Day Friday</td>
<td>Friday</td>
<td>November 25, 2016</td>
</tr>
<tr>
<td>Christmas Eve</td>
<td>Friday</td>
<td>December 23, 2016</td>
</tr>
<tr>
<td>Christmas Day</td>
<td>Monday</td>
<td>December 26, 2016</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Commissioners and the Department Heads of the Borough of Harvey Cedars and be posted on the official bulletin board.

PASSED ON: December 4, 2015
RESOLUTION #2015-105

DESIGNATING REGULAR MEETING DATES FOR THE BOARD OF COMMISSIONERS FOR THE YEAR 2016

WHEREAS the Open Public Meetings Act of 1976 requires public bodies to provide notice of all meetings in an effort to enhance the proper functioning of the democratic processes; and

WHEREAS it is the desire of this Board of Commissioners to adhere to the provision of said act.

NOW, THEREFORE, pursuant to the provisions of the Open Public Meetings Act, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars for the year 2016 as follows:

1. The Reorganization Meeting for the Borough of Harvey Cedars shall be held on January 8, 2016 at 4:30pm.

2. The Board of Commissioners hereby designates the first Friday of each month at 4:30pm and the third Tuesday of each month at 4:30pm for its regular meeting, with exceptions noted below, unless otherwise modified by this Board. Formal action will be taken.

<table>
<thead>
<tr>
<th>1st Friday of the Month</th>
<th>3rd Tuesday of the Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>*January 8, 2016 (2nd Friday)</td>
<td>January 19, 2016</td>
</tr>
<tr>
<td>February 5, 2016</td>
<td>February 16, 2016</td>
</tr>
<tr>
<td>*March 8, 2016 (2nd Tuesday)</td>
<td>*March 22, 2016 (4th Tuesday)</td>
</tr>
<tr>
<td>April 1, 2016</td>
<td>April 19, 2016</td>
</tr>
<tr>
<td>May 6, 2016</td>
<td>May 17, 2016</td>
</tr>
<tr>
<td>June 3, 2016</td>
<td>June 21, 2016</td>
</tr>
<tr>
<td>July 1, 2016</td>
<td>July 19, 2016</td>
</tr>
<tr>
<td>August 5, 2016</td>
<td>August 16, 2016</td>
</tr>
<tr>
<td>September 2, 2016</td>
<td>September 20, 2016</td>
</tr>
<tr>
<td>October 7, 2016</td>
<td>October 18, 2016</td>
</tr>
<tr>
<td>November 4, 2016</td>
<td>November 15, 2016</td>
</tr>
<tr>
<td>December 2, 2016</td>
<td>December 20, 2016</td>
</tr>
</tbody>
</table>

3. The Board of Commissioners hereby designates two (2) hours preceding and one (1) hour after each regular meeting for its policy meeting unless otherwise modified by resolution of the Board. No formal action will be taken.

4. The Board of Commissioners will hold daily work sessions, as well as Executive Sessions on Tuesdays from 11:00am to 12noon. No formal action will be taken.

5. All aforementioned meetings shall be held at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ.

PASSED ON: December 4, 2015
RESOLUTION #2015-106

AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN WATER/SEWER CHARGES

WHEREAS the Utility Collector of the Borough of Harvey Cedars processes quarterly utility bills based on the prior three months of water usage, and the Borough Superintendent reads and maintains monthly meter readings; and

WHEREAS the following property owner had high water usage for the 3rd quarter of 2015 due to unforeseen circumstances, and the Borough Superintendent along with the Utility Collector investigated this usage and have recommended credits be issued for this one occasion:

- Account # 1099 – Barnegat Light Yacht Club

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the Utility Collector is authorized to adjust and issue a one time credit to the following utility account(s) based on average water usage from prior readings:

<table>
<thead>
<tr>
<th>ACCOUNT#</th>
<th>WATER CREDIT</th>
<th>SEWER CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1099-0</td>
<td>$471.66</td>
<td>$165.13</td>
</tr>
</tbody>
</table>

PASSED ON: December 4, 2015
RESOLUTION #2015-107

AUTHORIZING TRANSFER OF FUNDS

WHEREAS the date of this resolution is within the last two months of the calendar year 2015, and the first three months of the calendar year 2016; and

WHEREAS N.J.S.A. 40A:4-58 provides for the making of transfers between budget appropriations during the five month period beginning November.

NOW, THEREFORE, BE IT RESOLVED (Not less than two-thirds of all members of the governing body affirmatively confirming) that the following transfers be and the same hereby are made between budget appropriations accounts in the 2015 budget.

<table>
<thead>
<tr>
<th>CURRENT</th>
<th>FROM:</th>
<th>TO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance Admin S&amp;W</td>
<td>5-01-20-130-000-110</td>
<td>1,600.00</td>
</tr>
<tr>
<td>Tax Collection S&amp;W</td>
<td>5-01-20-145-000-110</td>
<td>2,300.00</td>
</tr>
<tr>
<td>Tax Assessment OE</td>
<td>5-01-20-150-000-220</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Land Use Board S&amp;W</td>
<td>5-01-21-180-000-110</td>
<td>4,900.00</td>
</tr>
</tbody>
</table>

PASSED ON: December 4, 2015
RESOLUTION #2015-108

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR THE OPERATION AND MAINTENANCE OF A SERVER-BASED MOBILE DATA TERMINAL SYSTEM

WHEREAS the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes municipalities to agree to provide shared services when approved by resolution under NJSA 40A:65-5; and

WHEREAS the Long Beach Township Police Department operates and maintains a server-based Mobile Data Terminal system to link mobile computers to agency systems in order to increase the sworn officers’ ability to perform, report and record checks in the field; and

WHEREAS it is the desire of the governing body to authorize the execution of a Shared Services Agreement with the Township of Long Beach as the lead agency for the operation and maintenance of a server-based Mobile Data Terminal system.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Harvey Cedars, County of Ocean, State of New Jersey as follows:

1. The Commissioner of Public Safety and the Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Township of Long Beach as lead agency for the operation and maintenance of a server-based Mobile Data Terminal (MDT) system in accordance with the provisions of law effective January 1, 2016 through December 31, 2018 at the following rates per MDT or other device connected to the MDT System:
   a. $100.00 for 2016
   b. $105.00 for 2017
   c. $110.00 for 2018

2. That a copy of the Agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk’s Office during normal business hours.

3. That a certified copy of this resolution shall be forwarded to the Chief of Police and the Chief Financial Officer for the Borough of Harvey Cedars and to the Township of Long Beach.

PASSED ON: December 4, 2015
RESOLUTION #2015-109

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR ACCESS TO THE POLICE DEPARTMENT PEARPOINT IMAGE PROCESSING SYSTEMS SERVER IN ORDER TO OBTAIN LICENSE PLATE RECOGNITION DATA

WHEREAS the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes municipalities to agree to provide shared services when approved by resolution under NJSA 40A:65-5; and

WHEREAS the Township of Long Beach has agreed with the Borough of Harvey Cedars to enter into a Shared Services Agreement for access to the Long Beach Township Police Department “P.I.P.S.” server in order to obtain License Plate Recognition information.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Harvey Cedars, County of Ocean, State of New Jersey as follows:

1. The Commissioner of Public Safety and Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Township of Long Beach as lead agency for access to the Long Beach Township Police Department Pearpoint Image Processing Systems Server (PIPS) for License Plate Recognition Data effective for a three (3) year period commencing January 1, 2016 through December 31, 2018, with no option to extend.

2. The Borough of Harvey Cedars shall pay to the Township of Long Beach the following annual fees per unit:
   a. $500.00 for 2016
   b. $525.00 for 2017
   c. $550.00 for 2018

3. A copy of the Agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk’s Office during normal business hours.

PASSED ON: December 4, 2015
RESOLUTION #2015-110

APPOINTMENT OF A POLICE CHAPLAIN FOR THE BOROUGH OF
HARVEY CEDARS

WHEREAS the Harvey Cedars Police Department is desirous of appointing a new
Police Chaplain; and

WHEREAS the Harvey Cedars Chief of Police and Board of Commissioners
interviewed Reverend William McGowan and he has volunteered to serve as Chaplain for
the Harvey Cedars Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of
the Borough of Harvey Cedars that Reverend William McGowan is hereby appointed as a
Chaplain for the Harvey Cedars Police Department effective December 1, 2015.

PASSED ON: December 4, 2015