

LAND USE DEVELOPMENT APPLICATION

BOROUGH OF HARVEY CEDARS
7606 LONG BEACH BLVD.
HARVEY CEDARS, NJ 08008
(609) 494-2843

TO BE COMPLETED BY BOROUGH STAFF ONLY	
Date Filed _____	Docket No. _____
Application Fees _____	Escrow Deposit _____
Scheduled for: Review for Completeness _____ Hearing _____	

1. SUBJECT PROPERTY – TO BE COMPLETED BY APPLICANT

Location : _____

Tax Map	Page _____	Block _____	Lot(s) _____
	Page _____	Block _____	Lot(s) _____
Dimensions Frontage	_____	Depth _____	Total Area _____

Zoning District: _____

2. APPLICANT

Name _____

Address _____

Telephone Number: Home: _____ Work: _____

FAX: _____ E-Mail: _____

Applicant is a Corporation _____ Partnership _____ Individual _____

Other (Please Specify) _____

3. DISCLOSURE STATEMENT

Pursuant to N.J.S. 40:55D-48.1, the names and address of all persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership applicant must be disclosed. In accordance with N.J.S. 40:55D-48.2 that disclosure requirement applies to any corporation or partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criterion have been disclosed (Attach pages as necessary to fully comply).

Name _____	Address _____	Interest _____
Name _____	Address _____	Interest _____

APPLICANT IS RESPONSIBLE FOR PAYMENT OF ALL PROFESSIONAL REVIEW FEES, INCLUDING THE ENGINEERING AND ATTORNEY. ALL ENGINEERING AND LEGAL FEES MUST BE PAID BEFORE CONSTRUCTION OR ZONING PERMITS CAN BE ISSUED.

4. If owner (s) is other than the applicant, provide the following information on the Owner (s) :

Owner's Name _____

Address _____

Contact Info: Cell: _____ E-Mail: _____

Relationship of the applicant to the property in question:

Owner _____ Lessee _____ Purchaser Under Contract _____ Other _____

5. PROPERTY INFORMATION:

Deed Restrictions, Covenants, Easements, Rights of way, Association By-Laws, or other dedication existing or proposed on the property:

Yes (Attach copies) _____ No _____ Proposed _____

Note: All Deed Restrictions, Covenants, Easements, Rights of way, Association By-Laws, or other dedication existing or proposed must be submitted for review.

Site Plan and/or conditional use applicants:

Proposal for : New structure _____ Expanded area _____ Alteration _____

Expansion of structure _____ Change of use _____ Sign _____

Other (please specify) _____

Has property been the subject of any prior applications to the Planning Board or Zoning Board of Adjustment? Yes _____ No _____

If so, please attach the date(s), the relief sought, the disposition of the case and a copy of the resolution(s).

Is the subject property located on

A county road: Yes _____ No _____; A State road: Yes _____ No _____;
within 200 feet of a municipal boundary: Yes _____ No _____

Present use of the premises: _____

6. Applicant's Attorney _____

Address _____

Telephone _____ E-Mail _____

7. Applicant's Engineer _____

Address _____

Telephone _____ E-Mail _____

8. Applicant's Planning Consultant _____

Address _____

Telephone _____ E-Mail _____

9. Applicant's Architect _____

Address _____

Telephone _____ E-Mail _____

10. List any other Expert who will submit a report or will testify for the Applicant:

Name _____

Field of Expertise _____

Address _____

Telephone _____ E-Mail _____

11. APPLICATION REPRESENTS A REQUEST FOR THE FOLLOWING:

SUBDIVISION:

_____ Minor Subdivision Approval

_____ Subdivision Approval

_____ Number of Lots to be created _____ Number of proposed Dwelling Units _____

Area and Dimensions of each Proposed Lot _____

SITE PLAN:

_____ Minor Site Plan Approval

_____ Preliminary Site Plan Approval

_____ Final Site Plan Approval

_____ Amendment of Revision to an Approved Site Plan

Area to be disturbed (square feet) _____

Request for Waiver from Site Plan Review and Approval

Reason for Request: _____

INFORMAL REVIEW

APPEAL DECISION OF AN ADMINISTRATIVE OFFICER [N.J.S.40:55 D-70A]

MAP OR ORDINANCE INTERPRETATION OR SPECIAL QUESTION [N.J.S. 40:55D-70B]

VARIANCE RELIEF (HARDSHIP) [N.J.S. 40:55D-70C (1)]

VARIANCE RELIEF (SUBSTANTIAL BENEFIT) [N.J.S. 40:55D-70C (2)]

VARIANCE RELIEF (USE) [N.J.S. 40:55D-70D]

CONDITIONAL USE APPROVAL [N.J.S. 40:55D-67]

DIRECT ISSUANCE OF A PERMIT FOR A STRUCTURE IN BED OF A MAPPED STREET, PUBLIC DRAINAGE WAY, OR FLOOD CONTROL BASIN [N.J.S.40:55D-34]

DIRECT ISSUANCE OF A PERMIT FOR A LOT LACKING STREET FRONTAGE [N.J.S.40:55D-35]

12. Section(s) of Ordinance from which a variance is requested:

13. Waivers Requested of development Standards and/or Submission Requirements: [attach additional pages as needed]

14. ATTACH A COPY OF THE PROPOSED NOTICE TO APPEAR IN THE OFFICIAL NEWSPAPER OF THE MUNICIPALITY AND TO BE MAILED TO THE OWNERS OF ALL REAL PROPERTY, AS SHOWN ON THE CURRENT TAX DUPLICATE, LOCATED WITHIN THE STATE AND WITHIN 200 FEET IN ALL DIRECTIONS OF THE PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION. THE NOTICE MUST SPECIFY THE SECTIONS OF THE ORDINANCE FROM WHICH RELIEF IS SOUGHT, IF APPLICABLE.

The publication and the service on the affected owners must be accomplished at least 10 days prior to the date scheduled by the Secretary for the hearing.

15. An Affidavit of Service on all property owners and a Proof of Publication must be filed before the Application will be complete and the hearing can proceed.

Explain in detail the exact nature of the Application and the changes to be made at the premises, including the proposed use of the premises: (Attach pages as needed)

16. Is a public water line available? _____
17. Is public sanitary sewer available? _____
18. Does the application propose any lighting? _____
19. Have any proposed new lots been reviewed with the Tax Assessor to determine appropriate Lot and Block number? _____
20. Are any Off-Tract Improvements required or proposed? _____
21. Is the Subdivision to be filed by Deed or Plat? _____
22. What form of security does the applicant propose to provide as performance and maintenance guarantees?

23. OTHER APPROVALS WHICH MAY BE REQUIRED AND DATE PLANS SUBMITTED:

	YES	NO	DATE PLANS SUBMITTED
_____ LOCAL FIRE PREVENTION	_____	_____	_____
_____ HARVEY CEDARS WATER & SEWER DEPT.	_____	_____	_____
_____ HARVEY CEDARS PUBLIC WORKS DEPT.	_____	_____	_____
_____ LONG BEACH ISLAND HEALTH DEPT.	_____	_____	_____
_____ OCEAN COUNTY PLANNING BOARD	_____	_____	_____
_____ OCEAN COUNTY SOIL CONSERVATION DEPT.	_____	_____	_____
_____ N.J. DEPT. ENVIRONMENTAL PROTECTION	_____	_____	_____
_____ SANITARY SEWER CONNECTION PERMIT	_____	_____	_____
_____ SEWER EXTENSION PERMIT	_____	_____	_____
_____ WATERFRONT DEVELOPMENT PERMIT	_____	_____	_____
_____ WETLANDS PERMIT	_____	_____	_____
_____ TIDAL WETLANDS PERMIT	_____	_____	_____
_____ F.E.M.A.	_____	_____	_____

	YES	NO	DATE PLANS SUBMITTED
____ N.J. DEPT OF TRANSPORTATION	_____	_____	_____
____ ATLANTIC CITY ELECTRIC	_____	_____	_____
____ N.J. NATURAL GAS	_____	_____	_____
____ OTHER	_____	_____	_____
____ OTHER	_____	_____	_____

24. CERTIFICATION FROM THE TAX COLLECTOR THAT ALL TAXES DUE ON THE SUBJECT PROPERTY HAVE BEEN PAID.

25. LIST OF MAPS, REPORTS AND OTHER MATERIALS ACCOMPANYING THE APPLICATION (ATTACH ADDITIONAL PAGES AS REQUIRED FOR COMPLETE LISTING)

THE DOCUMENTS MUST BE RECEIVED BY THE BOARD SECRETARY AT LEAST TWENTY-ONE [21] DAYS PRIOR TO THE MEETING AT WHICH THE APPLICATION IS TO BE CONSIDERED. A LIST OF THE PROFESSIONAL CONSULTANTS IS ATTACHED TO THE APPLICATION FORM.

Quantity	Description of Item
_____	_____
_____	_____
_____	_____

26. THE APPLICANT HEREBY REQUESTS THAT COPIES OF THE REPORTS OF THE PROFESSIONAL STAFF REVIEWING THE APPLICATION ARE PROVIDED TO THE FOLLOWING OF THE APPLICANT'S PROFESSIONALS.

SPECIFY WHICH REPORTS ARE REQUESTED FOR EACH OF THE APPLICANT'S PROFESSIONALS OR WHETHER ALL REPORTS SHOULD BE SUBMITTED TO THE PROFESSIONAL LISTED.

	Applicants Professionals	Reports Requested
_____	Attorney	_____
_____	Engineer	_____
_____	_____	_____
_____	_____	_____

CERTIFICATIONS

27. I CERTIFY THAT THE FOREGOING STATEMENTS AND THE MATERIALS SUBMITTED ARE TRUE, AND WAIVE ALL APPLICABLE TIME LIMITS UNTIL THE FIRST PUBLIC HEARING OF THIS APPLICATION. I FURTHER CERTIFY THAT I AM THE INDIVIDUAL APPLICANT OR THAT I AM AN OFFICER OF THE CORPORATE APPLICANT AND THAT I AM AUTHORIZED TO SIGN THE APPLICATION FOR THE CORPORATION OR THAT I AM A GENERAL PARTNER OF THE PARTNERSHIP APPLICANT. (IF THE APPLICANT IS A CORPORATION, THIS MUST BE SIGNED BY AN AUTHORIZED CORPORATE OFFICER. IF THE APPLICANT IS A PARTNERSHIP, THIS MUST BE SIGNED BY A GENERAL PARTNER.

SIGNATURE OF APPLICANT

SIGNATURE OF OWNER

28. I UNDERSTAND THAT A SUM, TO BE DETERMINED BY THE BOARD SECRETARY WILL BE DEPOSITED IN AN ESCROW ACCOUNT, IN ACCORDANCE WITH THE ORDINANCES OF THE BOROUGH OF HARVEY CEDARS. I FURTHER UNDERSTAND THAT THE ESCROW ACCOUNT IS ESTABLISHED TO COVER THE COST OF THE PROFESSIONAL SERVICES INCLUDING ENGINEERING, PLANNING, LEGAL AND/OR OTHER EXPENSES ASSOCIATED WITH THE REVIEW OF SUBMITTED MATERIALS. SUMS NOT UTILIZED IN THE REVIEW PROCESS SHALL BE RETURNED. IF ADDITIONAL SUMS ARE DEEMED NECESSARY, I UNDERSTAND THAT I WILL BE NOTIFIED OF THE REQUESTED ADDITIONAL AMOUNT AND SHALL ADD THAT SUM TO THE ESCROW ACCOUNT WITHIN FIFTEEN (15) DAYS.

DATE

SIGNATURE OF OWNER OR APPLICANT

BOROUGH OF HARVEY CEDARS PROFESSIONAL CONSULTANTS

LAND USE BOARD ATTORNEY

Kevin S. Quinlan, Esquire	609 / 296-6400
207 W. Main Street	
Tuckerton, NJ 08087	

ENGINEER

Frank J. Little, Jr., P.E., P.P.	732 / 244-1090
Owen, Little & Associates	FAX 732 / 341-3412
443 Atlantic City Blvd.	
Beachwood, NJ 08722	

BOROUGH ATTORNEY

William Hiering Jr., Esquire	732 / 349-1800
23 Hadley Ave.	FAX 732 / 286-2275
Toms River, NJ 08753-7520	