

The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Oldham at 4:30pm. Commissioners Imperiale and Rice were present.

The Mayor asked all to rise for the Pledge of Allegiance.

The Mayor stated to the best of his knowledge all the requirements of the Sunshine Law have been met. Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough’s website and was published on December 9, 2021 in the Asbury Park Press and on December 16, 2021 in the Beach Haven Times.

Motion to approve the minutes of the previous meeting held on December 20, 2021 was made by Commissioner Imperiale, seconded by Commissioner Rice.

Motion to approve the minutes of the worksessions held in 2021 was made by Commissioner Imperiale, seconded by Commissioner Rice.

The Mayor read the following ordinance by title and number and asked for a motion to introduce.

ORDINANCE #2022-01 FIRST READING

AN ORDINANCE AMENDING CHAPTER 2 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HARVEY CEDARS, 1975, ENTITLED “ADMINISTRATION” AS IT PERTAINS TO FIRE DEPARTMENT MEMBERSHIP

A copy of the full ordinance as introduced is attached hereto and made a part hereof.

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

Vote: Ayes – Oldham, Rice, Imperiale

The Mayor read the following ordinance by title and number and asked for a motion to introduce.

ORDINANCE #2022-02 FIRST READING

AN ORDINANCE AMENDING CHAPTER 4 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HARVEY CEDARS, 1975, ENTITLED “GENERAL LICENSING” AS IT PERTAINS TO MUNICIPAL PROPERTY USAGE FEES

A copy of the full ordinance as introduced is attached hereto and made a part hereof.

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

Vote: Ayes – Oldham, Imperiale, Rice

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

RESOLUTION #2022-001:

AUTHORIZING TEMPORARY BUDGET

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

Vote: Ayes – Oldham, Rice, Imperiale

RESOLUTION #2022-002:

ANNUAL APPOINTMENTS MADE BY THE BOARD OF COMMISSIONERS FOR THE YEAR 2022

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2022-003:

APPOINTMENT OF OPEN SPACE COMMITTEE MEMBERS FOR THE BOROUGH OF HARVEY CEDARS

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2022-004:

PERMITTING PRE-PAYMENT OF CERTAIN ITEMS

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2022-005:

AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF HARVEY CEDARS FOR THE YEAR 2022

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2022-006:

A RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING 2021 ADDENDUM OF THE 2015 MULTI-JURISDICTIONAL PROGRAM FOR PUBLIC INFORMATION WHICH IS PART OF THE NATIONAL FLOOD INSURANCE COMMUNITY RATING SYSTEM

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2022-007:

ESTABLISHING BOROUGH HALL BUSINESS HOURS

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2022-008:

RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, STATE OF NEW JERSEY ACCEPTING THE DONATION OF A DRONE FOR PUBLIC USE

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2022-009:

ESTABLISHING AND CONFIRMING PERMIT FEES AND POLICIES FOR MUNICIPAL PROPERTY USAGE

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2022-010:

AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF OCEAN FOR THE “MOVE OVER” LAW ENFORCEMENT PROGRAM

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

RESOLUTION #2022-011: Bills

Motion to approve bills for payment: Commissioner Rice

Second: Commissioner Imperiale

Public Property Usage requests:

1. Wedding Reception – Sunset Park

The Board discussed the request by Dana Meyers for a wedding ceremony on the beach followed by a reception in the park on Saturday, September 24, 2022 (alternate date October 15, 2022); catered, tents, alcohol, 200 people, diagram submitted. Concerns were raised regarding the last wedding reception in the park as it pertained to the driving on the field and trash. The request was tabled for discussion with Public Works and the Police Chief.

Community Block Grant First Public Hearing:

The Mayor asked for a **motion** to open public discussion regarding the **2022 Ocean County Community Development Block Grant (CDBG)** funding and stated that citizens and non-profit agencies are invited to comment on the housing and community development needs of the Borough.

Motion: Commissioner Imperiale

Second: Commissioner Rice

The Mayor explained this grant money is used towards making areas in town more handicap accessible; past projects include beach mats and ramps, curbing, electronic doors, and an all-terrain vehicle for beach access.

Craig Coddington, High Point Fire Company, suggested putting up signs or markers on the beach to identify the streets; he stated many emergency calls are received from the beach, and callers are not aware of the street location from the beach. A discussion pursued about the signs and implementation; however, the project does not meet the criteria of the grant.

The Mayor suggested to apply for the purchase of beach mats and also for the replacement of the handicap door at the post office.

Hearing no other comments, a **motion** was made by Commissioner Imperiale to close public discussion, seconded by Commissioner Rice.

PRIVILEGE OF THE FLOOR –

Craig Coddington submitted a park request for a Fire Company fundraiser in the park and a discussion was held regarding the details.

The Mayor stated there are a lot of COVID cases, some in the Borough departments; he said he is hopeful the spike will go down in about a month. The Mayor asked the Clerk to setup a meeting with oceanfront Bergen Avenue residents to discuss the design of the beach access ramp.

The Mayor discussed with the public the off shore wind turbines and the public's awareness and/or their lack of awareness; he asked Jim Fritz if the Taxpayers Association could help alert homeowners.

Craig Coddington mentioned the passing of Dr. Richard Goldstein, and a discussion was held regarding his career, his family, and his life in Harvey Cedars.

Motion to adjourn: Commissioner Rice
Second: Commissioner Imperiale

Meeting adjourned at 5:05pm.

ORDINANCE NO. 2022-01

**AN ORDINANCE AMENDING CHAPTER 2 OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF HARVEY CEDARS, 1975,
ENTITLED “ADMINISTRATION” AS IT PERTAINS TO FIRE DEPARTMENT
MEMBERSHIP**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH
OF HARVEY CEDARS, as follows:**

Section 1. Section 2-12.2 of the Revised General Ordinances of the Borough of Harvey Cedars, 1975, entitled “Membership in Fire Department” is hereby repealed in its entirety and readopted to read as follows:

2-12.2 Membership in Fire Department. No person shall hereafter become a member of the fire company unless said person is a citizen of the United States and of good moral character and said person shall be physically fit to perform the duties of a firefighter as evidenced by a certificate to that effect by a practicing physician of the State of New Jersey after physical examination for that purpose. Persons applying for active membership shall be above the age of 18 and not over the age of 40. Persons applying for junior membership shall be 16 or 17 years of age.

Every person seeking to join the fire company shall make application to the company. Upon election to membership by majority vote of the unit present and voting, a complete background check shall be performed by the fire department. Upon a favorable background check submitted to the Board of Commissioners, membership approval shall be sought by the Board. Once membership is approved by the Board, membership shall be ratified by the fire company and said person shall become a member in good standing of the fire department. The name and contact information of each member shall be submitted to and kept by the borough clerk.

Section 2. Section 2-12.6 of the Revised General Ordinances of the Borough of Harvey Cedars, 1975, entitled “Records Required” is hereby amended by supplementing the following:

Record of actual attendance and duty at fires and drills shall be kept and reported to the Board of Commissioners annually.

A financial audit report shall be submitted to the Borough’s Chief Finance Officer prior to receiving the annual Borough contribution.

Section 3. Section 2-12.9 of the Revised General Ordinances of the Borough of Harvey Cedars, 1975, entitled “Duties of the Secretary” and Section 2-12.10 entitled “Attendance at Fires and Drills” are hereby repealed in their entirety.

Section 4. Section 2-12.9 of the Revised General Ordinances of the Borough of Harvey Cedars, 1975, entitled “Removal” is hereby adopted and supplemented as follows:

2-12.9 Removal. Any member of the department may be removed for cause and upon notice by a majority vote of the members in good standing of the department, or for cause and upon notice by a majority vote of the Board of Commissioners. Violation by any member of any of the requirements of this section shall count as good cause for removal.

Section 5. Section 2-12.11 of the Revised General Ordinances of the Borough of Harvey Cedars, 1975, entitled “Length of Service Awards Program (LOSAP) for Firefighters” is hereby renumbered as Section 2-12.10 entitled the same.

Section 6. If any word, phrase, clause, section or provision of this ordinance shall be found by any court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

Section 7. This Ordinance shall take effect upon final adoption after publication in accordance with law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was duly introduced and passed on the first reading at a regular meeting of the Board of Commissioners of the Borough of Harvey Cedars held on **January 7, 2022**. Further notice is given that said Ordinance shall be considered for final passage and adoption at a regular meeting of said Board of Commissioners to be held on **January 21, 2022** at 4:30pm at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ, at which time and place any person desiring to be heard will be given an opportunity to be so heard.

Daina Dale, Municipal Clerk

ORDINANCE NO. 2022-02

AN ORDINANCE AMENDING CHAPTER 4 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HARVEY CEDARS, 1975, ENTITLED “GENERAL LICENSING” AS IT PERTAINS TO MUNICIPAL PROPERTY USAGE FEES

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF HARVEY CEDARS, OCEAN COUNTY, NEW JERSEY, DOES ORDAIN:

- Section 1.** Section 4-9.3 of the Revised General Ordinances of the Borough of Harvey Cedars, 1975, Entitled “Fee for Permit” under the Municipal Property Usage Permits and Fees section, is hereby amended by increasing the fee range from \$0 to \$500 to \$0 to \$15,000.
- Section 2.** All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.
- Section 3.** If any word, phrase, clause, section or provision of this ordinance shall be found by any court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.
- Section 4.** This Ordinance shall take effect upon final adoption after publication in accordance with law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was duly introduced and passed on the first reading at a regular meeting of the Board of Commissioners of the Borough of Harvey Cedars held on **January 7, 2022**. Further notice is given that said Ordinance shall be considered for final passage and adoption at a regular meeting of said Board of Commissioners to be held on **January 21, 2022** at 4:30pm at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ, at which time and place any person desiring to be heard will be given an opportunity to be so heard.

Daina Dale, Municipal Clerk

RESOLUTION #2022-001

TEMPORARY BUDGET

WHEREAS N.J.S. 40A:4-19 provides that where any contract, commitment, or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS the date of this resolution is within the first thirty days of January, 2022; and

WHEREAS the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of \$4,230,818.50; and

WHEREAS twenty-six and one quarter percent of the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges and the capital improvement fund is the sum of \$1,110,589.86.

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made as follows:

	<u>Account Number</u>	<u>2022 Temporary</u>
<u>Current Fund</u>		
Administrator S&W	2-01-20-100-000-110	3,000.00
Director - Public Affairs S&W	2-01-20-110-000-110	1,875.00
Director - Public Affairs OE	2-01-20-110-000-210	500.00
Director - Rev & Finance S&W	2-01-20-111-000-110	1,875.00
Director - Rev & Finance OE	2-01-20-111-000-210	500.00
Director - Pub Works S&W	2-01-20-112-000-110	1,875.00
Director - Pub Works OE	2-01-20-112-000-210	500.00
Municipal Clerk S&W	2-01-20-120-000-110	28,000.00
Municipal Clerk OE	2-01-20-120-000-205	5,000.00
Finance Administration S&W	2-01-20-130-000-110	15,000.00
Finance Administration OE	2-01-20-130-000-210	3,000.00
Audit Services	2-01-20-135-000-200	15,000.00
Computer Data Processing OE	2-01-20-140-000-200	2,000.00
Tax Collection S&W	2-01-20-145-000-110	20,000.00
Tax Collection OE	2-01-20-145-000-220	3,000.00
Tax Assessor S&W	2-01-20-150-000-110	7,000.00
Tax Assessor OE	2-01-20-150-000-220	1,000.00
Legal Services	2-01-20-155-000-270	15,000.00
Engineering	2-01-20-165-000-220	15,000.00
Land Use Board S&W	2-01-21-180-000-110	8,500.00
Land Use Board OE	2-01-21-180-000-220	2,000.00
Zoning OE	2-01-21-180-000-221	2,000.00
Construction S&W	2-01-22-195-000-110	4,000.00
Construction OE	2-01-22-195-000-220	1,000.00
Liability Insurance	2-01-23-210-000-000	23,164.86
Workers Comp Insurance	2-01-23-215-000-000	20,000.00
Employees Group Health	2-01-23-220-002-000	110,000.00
Health Benefits Waiver	2-01-23-222-000-000	3,750.00
Unemployment Insurance	2-01-23-225-000-000	2,800.00
Police S&W	2-01-25-240-000-110	350,000.00
Police OE	2-01-25-240-000-220	33,000.00

Borough Prosecutor OE	2-01-25-275-000-200	2,200.00
Road Repair & Maint S&W	2-01-26-290-000-110	85,000.00
Road Repair & Maint OE	2-01-26-290-000-220	20,000.00
Garbage & Trash Collection	2-01-26-305-000-220	92,000.00
Buildings & Grounds OE	2-01-26-310-000-200	30,000.00
Vehicle Maintenance S&W	2-01-26-315-000-110	8,000.00
Vehicle Maintenance OE	2-01-26-315-000-250	12,000.00
Recreation S&W	2-01-28-370-000-110	100.00
Recreation OE	2-01-28-370-000-201	100.00
Maintenance of Parks OE	2-01-28-375-000-220	5,000.00
Beaches OE	2-01-28-380-000-220	6,000.00
Lifeguards S&W	2-01-28-381-000-110	11,500.00
Lifeguards OE	2-01-28-381-000-220	6,000.00
Beachfront Maintenance OE	2-01-28-383-000-023	10,000.00
Electricity	2-01-31-430-000-000	5,000.00
Street Lighting	2-01-31-435-000-000	19,500.00
Telephone	2-01-31-440-000-000	10,500.00
Natural Gas	2-01-31-447-000-000	2,500.00
Gasoline	2-01-31-460-000-000	10,000.00
Landfill Disposal Costs	2-01-31-465-000-781	20,000.00
Recycling Tax	2-01-31-466-000-782	1,000.00
Social Security	2-01-36-472-000-000	35,000.00
Health Services Shared Svc	2-01-42-330-020-000	11,100.00
Animal Control Shared Svc	2-01-42-340-020-000	1,500.00
Municipal Court S&W	2-01-43-490-000-110	5,500.00
Municipal Court OE	2-01-43-490-000-201	1,000.00
Public Defender	2-01-43-495-000-000	750.00

Total Current Fund temporary appropriations 1,110,589.86

Water/Sewer Fund

Water/Sewer S&W	1-09-56-100-000-110	112,875.00
Water/Sewer OE	1-09-56-100-000-201	134,978.12
Social Security	1-09-56-541-000-010	8,405.00
Unemployment Insurance	1-09-56-542-000-010	840.50
Principal NJEIT	1-09-56-524-000-024	7,000.00
Interest NJEIT	1-09-56-525-000-025	6,500.00

Total Water/Sewer Utility temporary appropriations 270,598.62

PASSED ON: January 7, 2022

RESOLUTION #2022-002

**ANNUAL APPOINTMENTS MADE BY THE BOARD OF COMMISSIONERS
FOR THE YEAR 2022**

BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the following appointments be and are hereby made for a one (1) year term commencing January 1, 2022 and ending December 31, 2022 and the duties of each employee are governed by State statutes and/or the Ocean County Joint Insurance Fund:

1. John Imperiale as the Americans with Disabilities Act (ADA) Coordinator.
2. Daina Dale as the Registrar.
3. Anna Grimste as the Deputy Registrar.
4. Rebecca Wessler as Alternate Deputy Registrar.
5. Daina Dale as the Public Agency Compliance Officer (P.A.C.O.)
6. John Imperiale as the Joint Insurance Fund Commissioner.
7. William Montag as the Principal Designated Employer Representative (DER).
8. Rebecca Wessler as the backup Designated Employer Representative (DER).
9. Daina Dale as the alternate backup Designated Employer Representative (DER).

BE IT FURTHER RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the following appointments be and are hereby made for a one (1) year term commencing January 1, 2022 and ending December 31, 2022 and the duties of each appointee shall be governed and defined in the General Ordinances and/or the Personnel Policy Job Description Manual of the Borough of Harvey Cedars:

1. Anna Grimste as the Deputy Municipal Clerk.
2. Christine Lisiewski as Deputy Tax Collector.
3. Briana Lombard as the Community Rating System (CRS) Coordinator.
4. Briana Lombard as the Recycling Coordinator.
5. William Montag as Stormwater Coordinator.

PASSED ON: January 7, 2022

RESOLUTION #2022-003

**APPOINTMENT OF OPEN SPACE COMMITTEE MEMBERS FOR THE
BOROUGH OF HARVEY CEDARS**

WHEREAS the Board of Commissioners of the Borough of Harvey Cedars adopted Ordinance No. 2017-11 on June 2, 2017 with amendments made on June 20, 2017 establishing the Open Space Advisory Committee of the Borough of Harvey Cedars; and

WHEREAS said Ordinance states the Open Space Advisory Committee shall be appointed annually consisting of ten (10) members as follows:

1. One (1) member of the Harvey Cedars Board of Commissioners.
2. One (1) member of the Harvey Cedars Land Use Board.
3. Three (3) residents of the Borough of Harvey Cedars.
4. Four (4) property owners or residents of the Borough of Harvey Cedars.
5. One (1) representative of the Harvey Cedars Taxpayers Association designated by their Executive Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the following are hereby appointed to the Harvey Cedars Open Space Advisory Committee for the year 2022:

1. Susan Carril to serve as a property owner member.
2. MaryLu Danna to serve as a resident member.
3. Judith Gerkens to serve as a resident member.
4. John Imperiale to serve as a member from the Board of Commissioners.
5. Susan Lewis to serve as a property owner member.
6. Edward O'Connor to serve as a resident member.
7. Linda Pugliese to serve as a resident member.
8. Kathleen Ries and/or his designee to serve as a representative from the Harvey Cedars Taxpayers Association.
9. Richard Warren to serve as a resident member.

PASSED ON: January 7, 2022

RESOLUTION #2022-004

PERMITTING PRE-PAYMENT OF CERTAIN ITEMS

WHEREAS the Borough of Harvey Cedars has budgeted funds for 2022 for payment of utilities, payroll, debt service, governmental fees, insurances, and mailing costs of the Borough; and

WHEREAS the payment of these items frequently arrives out of time for placement on the next available bill list and thereby inadvertently placing these bills in arrears.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the Chief Financial Officer is hereby authorized to make pre-payments of the following fixed items prior to the same appearing on the meeting bill lists; such funds to be taken from the pre-budgeted amount for each such expenses for 2022:

1. Utilities (electric, gas, telephone and cable).
2. Payroll.
3. Debt services as evidenced by pre-existing notes.
4. Health, dental, flood and other insurance premiums.
5. Federal, state, county, school fees and taxes.
6. Postage for tax bills, newsletters and other Borough mailings.

PASSED ON: January 7, 2022

RESOLUTION #2022-005

**AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF
HARVEY CEDARS FOR THE YEAR 2022**

WHEREAS NJSA 40A:5-14 requires that a municipality adopt a cash management plan; and

WHEREAS the Chief Financial Officer has prepared and attached a cash management plan in order to comply with the aforementioned statute.

NOW, THEREFORE, BE IT RESOLVED by the Borough Commission of the Borough of Harvey Cedars, County of Ocean, in the State of New Jersey that the 2022 cash management plan, a copy of which is on file in the Borough Clerk's office, is adopted and the Chief Finance Officer is hereby directed to send a copy of the plan to each approved depository.

PASSED ON: January 7, 2022

**CASH MANAGEMENT PLAN OF THE BOROUGH OF HARVEY CEDARS
IN THE COUNTY OF OCEAN, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:15-4 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Harvey Cedars ("the Borough"), pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest or dividend bearing accounts or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. CASH MANAGEMENT POLICY

- A) Objectives: The priority of investing policies shall be, in order of descending importance - **security, liquidity and yield.**
- (1) Security: The safety of principal is the foremost objective of the Plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.
- (2) Credit Risk: Credit risk is the risk of loss due to failure of the security issuer or backer. Credit risk may be mitigated by:
- (a) Limiting investments to the safest types of securities.
 - (b) Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors an entity will do business with.
 - (c) Diversifying the investment portfolio so that potential losses on individual securities will be minimized.
- (3) Interest Rate Risk: Interest rate risk is the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:
- (a) Structuring the investment portfolio so the securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
 - (b) By investing operating funds primarily in shorter-term securities.
- (4) Liquidity: The investment portfolio must remain sufficiently liquid to meet all structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity)
- (5) Yield: The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objective described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The Chief Financial Officer shall carefully evaluate any investment offering above market yields. Securities shall not be sold prior to maturity with the following exceptions:
- (a) A declining credit security could be sold early to minimize the loss of principal.
 - (b) A security swap would improve the quality, yield, or target duration in the portfolio.
 - (c) Liquidity needs of the local unit require that the security be sold.

B) Standards of Care

(1) Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio in accordance with written procedures and Plan and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market place changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of the Plan and policy.

Investments shall be made with the judgement and care, under circumstances then prevailing, which person of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

(2) Ethics and Conflicts of Interest

The designated officials involved in the investment process shall not have personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. The Local Government Ethics Law shall govern the actions of individuals administering the Plan. They shall disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. The designated officials shall refrain from undertaking personal investment transactions with the same individual business is conducted with on behalf of the Borough.

(3) Delegation of Authority

Authority to manage the Plan is granted to the Chief Financial Officer pursuant to N.J.S.A. 40A5-14. Responsibility for the operation of the plan is hereby delegated to the Chief Financial Officer. No person may engage in an investment transaction except as provided under the terms of the policy and the written procedures established by the Chief Financial Officer. The Chief Financial Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

III. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough.

Current Fund	Water/Sewer Utility Operating Fund
General Capital Account	Utility Capital Account
Recycling Trust Fund	Payroll Account
Special Activities Trust Fund	Dog Trust Account
Tax Collector's Trust Account	Forfeited Funds Trust Account
Drunk Driving Enforcement Account	Alcohol Education Account
Special Trust Account	Public Defender Trust Account
POAA Account	Open Space Trust Account
Green Acres Trust Account	Traffic Control Trust Account
BOHC Health Benefits Account	

IV. DESIGNATION OF OFFICIALS OF THE BOROUGH AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer is hereby authorized and directed to deposit and/or invest the funds referred to in the plan. Prior to making any such Deposits or any Permitted Investments, the Chief Financial Officer is directed to supply to all depositories or any other parties Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with the Chief Financial Officer and the Municipal Clerk.

V. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

New Jersey Cash Management Fund
OceanFirst Bank

Also, for purposes of investing any other institution presenting a GUDPA certificate may be used. All such depositories shall acknowledge in writing receipt of this plan by sending a copy of such acknowledgement to the Designated Officials referred to in Section IV above.

VI. BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Chief Financial Officer of the Borough may deal for purposes of buying and selling securities identified in the Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Officials referred to in Section III above.

New Jersey Cash Management Plan (NJCM)
NJ Asset & Rebate Management Trust (NJARM)
New Jersey Cooperative Liquid Assets Securities System (NJ CLASS)

VII. AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Chief Financial Officer is hereby authorized to invest the public funds covered by this plan, to the extent not otherwise held in Deposits, in the following permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or a federal instrumentality has been issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 - (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part of within which the school district is located;
 - (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
 - (6) Local government investment pools;
 - (7) Deposits with the State of New Jersey Cash Management Funds established pursuant to section of P.L. 1977, c. 281 (C.52:18A-90.4); or
 - (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (c.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:

- (I) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
- (II) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 12 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (C.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the **safety, liquidity and yield** of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument shall be covered by all custodial agreements with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is not unauthorized use of the funds or the Permitted Investments for Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough or by a third party custodian prior to or upon the release of the Borough's funds.

To ensure that all parties the Borough deals with by way of Deposit or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of the Plan in writing, a copy of which shall be on file with the Designated Officials

IX. REPORTING REQUIREMENTS

On the first day of each month this Plan is in effect the Chief Financial Officer shall supply to the governing body of the Borough a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough as a Deposit of a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

X. EFFECTIVE DATE OF PLAN

This Plan shall be effective beginning January 1, 2022. Any prior Plan is hereby rescinded and replaced by this document. Attached to this Plan is a resolution of the governing body of the Borough approving this Plan. The Plan may be amended from time to time. The Chief Financial Officer is directed to supply copies of all amendments adopted by the Commission to all parties who otherwise have received a copy of the originally approved Plan, which amendments shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**CASH MANAGEMENT PLAN OF THE BOROUGH OF HARVEY CEDARS
RECEIPT OF PLAN AND REVIEW ACKNOWLEDGMENT**

As provided for in the Cash Management Plan of the Borough of Harvey Cedars, Section VIII, page 5, the undersigned hereby acknowledges the receipt and review of the Plan along with a certified copy of the Borough of Harvey Cedars Resolution approving such Cash Management Plan. The undersigned agrees to follow the requirements as dictated in said Plan.

Authorized Representative

Name of Authorized Depository or Brokerage Firm/Dealer

Mailing address of entity listed above

Date of Receipt

Please return two signed copies of this acknowledgement to:

**The Borough of Harvey Cedars
Attn: Rebecca Wessler
P. O. Box 3185
Harvey Cedars, NJ 08008**

RESOLUTION #2022-006

**A RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN,
STATE OF NEW JERSEY, APPROVING 2021 ADDENDUM OF THE 2015 MULTI-
JURISDICTIONAL PROGRAM FOR PUBLIC INFORMATION WHICH IS PART OF
THE NATIONAL FLOOD INSURANCE COMMUNITY RATING SYSTEM**

WHEREAS the Borough of Harvey Cedars is enrolled in the National Flood Insurance Program (NFIP) to provide flood insurance for the residents of Harvey Cedars; and

WHEREAS the NFIP provides for insurance premium discounts for communities that voluntarily take part in the Community Rating System (CRS) program that is a component of the NFIP; and

WHEREAS the Borough of Harvey Cedars takes part in the Community Rating System and presently holds a Class 8 Rating, which the Borough's Office of Emergency Management (OEM) strives to maintain or possibly improve; and

WHEREAS currently the Borough's Class 8 Rating provides for a 10% discount on flood insurance for its residents and businesses; and

WHEREAS the Borough disseminates flood hazard information that not only is beneficial to the residents through mitigation of the hazardous effects of flooding, but is also beneficial in maximizing credit in the CRS program by conforming to the Program for Public Information standard outlined in the 2017 CRS Coordinator's Manual; and

WHEREAS all the other municipalities on Long Beach Island and Stafford Township also participate in the CRS program and are trying to maintain their flood insurance discounts for their residents; and

WHEREAS a Multijurisdictional Program for Public Information was formulated including all six municipalities on Long Beach Island and Stafford Township to deliver consistent outreach messages to all island and Stafford Township residents; and

WHEREAS the OEM has determined that it was necessary to create a Program for Public Information (PPI) in order to maintain the present Class 8 Rating; and

WHEREAS the OEM recommends the Borough of Harvey Cedars approve the Program for Public Information Amendment; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Harvey Cedars that the Borough supports the adoption of the 2021 addendum of the 2015 MULTI-JURISDICTIONAL PROGRAM FOR PUBLIC INFORMATION WHICH IS PART OF THE NATIONAL FLOOD INSURANCE COMMUNITY RATING SYSTEM, a copy of which is available for review at the office of the Municipal Clerk.

PASSED ON: January 7, 2022

RESOLUTION #2022-007

ESTABLISHING BOROUGH HALL BUSINESS HOURS

WHEREAS pursuant to the Borough of Harvey Cedars Personnel Policy Manual, working hours are determined by the Mayor and Commissioners according to the requirements of each working unit; and

WHEREAS prior to 2001, Borough Hall offices were open Tuesdays through Fridays from 8:30am to 3:30pm, and on Saturdays from 8:30am to whenever Gloria left, between 12pm and 1pm;

WHEREAS prior to 2001, the Zoning and Construction Departments worked part-time on Tuesdays and Thursdays, then in 2001 the Zoning Department switched to Mondays and Wednesdays; and

WHEREAS after the switch, the Zoning Department experienced many visitors and phone calls on Mondays other than for zoning issues; and

WHEREAS beginning in 2001, it was decided to add Mondays to the work week, with the Municipal Clerk's office open Mondays through Fridays and the Finance Office remaining open Tuesdays through Saturdays; and

WHEREAS for the last several years, with the changing of the times and the advancement of technology, there has been a less need for in person transactions, resulting in less visitors on Saturdays; and

WHEREAS with 3 full-time employees working Monday through Friday, and 1 full-time employee working Tuesday through Saturday, rare Saturday visits, and busier Mondays, it is the desire for the Borough Hall offices to be open 5 days a week with no scheduled Saturdays.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars as follows:

1. Effective January 1, 2022, Borough Hall Offices shall be open Monday through Friday from 8:30am to 4:00pm with Borough Staff beginning their shifts at 8:00am.
2. The Tax Assessor's hours shall remain Saturdays from 9:00am to 11:00am.
3. Borough offices shall be open on Saturdays when necessary, and scheduling of personnel shall be at the discretion of the office staff.
4. The need for Saturday office hours shall be evaluated at the end of the 2022 summer season.

PASSED ON: January 7, 2022

RESOLUTION #2022-008

RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, STATE OF NEW JERSEY ACCEPTING THE DONATION OF A DRONE FOR PUBLIC USE

WHEREAS the use of drones in law enforcement has become increasingly more useful in the last few years by assisting with locating missing persons, and by taking aerial photography of various crime scenes, accident scenes, and planned events; and

WHEREAS a local business owner has graciously offered to donate a DJI Phantom 4 Pro drone to the Harvey Cedars Police Department; and

WHEREAS it is the desire of the HCPD to accept said donation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the Harvey Cedars Police Department is hereby authorized to accept the donation of one DJI Phantom 4 Pro drone and accompanying equipment to be used for the public good.

The Board of Commissioners, along with the Police Chief and the Harvey Cedars Police Department, wholeheartedly thank Benée Scola for her donation and appreciate her support in our community.

PASSED ON: January 7, 2022

RESOLUTION #2022-009

ESTABLISHING AND CONFIRMING PERMIT FEES AND POLICIES FOR MUNICIPAL PROPERTY USAGE

WHEREAS pursuant to Section 4-9 of the Borough Code, the governing body is authorized to annually adopt by resolution specific regulations and fees for municipal property usage.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars that the 2022 municipal property use fee schedule is hereby adopted as follows:

MUNICIPAL PROPERTY USAGE FEES

1. SPORT RELATED CAMPS IN PARK \$500 per week
 - a. A week shall mean any portion of a week greater than 2 days.
 - b. Full payment required prior to May 1st.
 - c. No refunds for any reason.

2. OTHER PROGRAMS \$25 – \$100 per week
 - a. Multiple dates/weeks shall be paid for in whole unless other arrangements are approved by the Governing Body.
 - b. No refunds for any reason.

3. WEDDING RECEPTIONS OR LARGE PRIVATE EVENTS IN SUNSET PARK
 - Grassed Ballfield area \$5,000
 - Outside of Ballfield area \$1,500 - \$5,000
 - a. Plans and diagrams of the event shall be submitted for approval with application.
 - b. Insurance certificate required naming the Borough as an additional insured.
 - c. If alcohol is served at any event, Off-Duty Police shall be hired by applicant.
 - d. A refundable deposit may be required established by the Governing Body at the time of approval.
 - e. Fees include grass cutting, mark-outs for sprinkler system, and public bathrooms cleaned prior to event.

4. PRIVATE EVENTS - SMALL \$25 - \$500

Private events shall mean any organized social gathering, such as small wedding ceremonies and small birthday parties, requiring a reservation of the facility requested. A refundable deposit may be required established by the Governing Body at the time of approval. Fees are dependent on size of gathering.

5. COMMERCIAL EVENTS \$500 per day

Commercial events shall include races, competitions and shows. Tented events shall be assessed at the time of application for an additional fee.

6. NON-PROFIT EVENTS \$0

Non-profit events shall mean any affair organized by a bona fide non-profit organization.

7. SCHOOL EVENTS \$0

School events shall mean any affair or gathering organized by a bona fide school.

8. MUNICIPAL BOAT RAMP
 - Commercial usage \$100 season
 - Non-commercial usage Beach Badge required

9. VESSELS BEACHED – registered
 - Under 15 feet in length \$100 per season
 - Over 15 feet in length \$200 per season

BE IT FURTHER RESOLVED the attached Agreement is hereby adopted and shall be executed upon the authority of the approved Public Facility Usage Application. Said agreement shall be known as the Harvey Cedars Public Facility Usage Agreement.

BE IT FINALLY RESOLVED that said fees, agreements, and regulations shall remain in effect until such time an amending resolution or ordinance is adopted.

PASSED ON: January 7, 2022

HARVEY CEDARS PUBLIC FACILITY USAGE AGREEMENT

This agreement for the use of a public space within the Borough of Harvey Cedars is made this day, _____, by and between the Borough of Harvey Cedars (*Borough*), and _____ (*Applicant*).

On _____ the *Applicant* was approved to temporarily occupy and make use of the public space within the Borough of Harvey Cedars located at:

_____,
for the purpose of:

(*Event*)

The parties agree to the following terms and conditions:

1. **EVENT DATE(S):** The *Applicant* shall have access to and use of the public space on:

_____ from _____ to _____.
(*dates*) (times)

_____ from _____ to _____.
(*dates*) (times)

_____ from _____ to _____.
(*dates*) (times)

_____ from _____ to _____.
(*dates*) (times)

(If needed, please add another page for additional dates.)

2. **HARVEY CEDARS PUBLIC FACILITIES REQUEST FORM:** The approved request form and any requirements made on the form and/or at the public meeting regarding the *Applicant's* request shall be included and made part of this Agreement.

3. **FEE:** The total fee for the use of the public space shall be \$ _____ and shall be due no later than _____ days prior to the *Event* date or the first date of the *Event*.

4. **REFUNDABLE DEPOSIT:** \$ _____ shall be held as a security deposit which will be returned to the *Applicant* upon inspection of the public space after the *Event*, minus any charges for clean up by the Borough, or charges for actual damages to the space by the *Applicant* and/or *Applicant's* associates, employees, guests, invitees, contractors, and all other persons whatsoever who enter the venue during the *Event(s)*, whether or not such persons did so with *Applicant's* knowledge or consent.

5. **NON-REFUNDABLE DEPOSIT:** A non-refundable deposit of _____% of the total fee is due within 30 days after both parties sign this Agreement. This deposit shall reserve the date(s) of the *Event*. If deposit is not received within the 30 days, the *Applicant's Event* date(s) may be relinquished.

6. **REMOVAL OF BELONGINGS:** At the end of the event unless other arrangements were approved by the Borough, *Applicant* agrees to and shall remove all property, trash, and other items that were not present in the public space when *Applicant* took control of it.

7. **INSURANCE REQUIREMENT:** If applicable, Insurance Certificates are due no later than the Total/Remaining Fee due date as listed in the Payment Schedule below.

8. **BACKGROUND CHECK REQUIREMENT:** If applicable, completed background checks for the *Applicant* and the *Applicant's* associates/instructors/employees are due on file with the Harvey Cedars Police Department one (1) month prior to the *Event* date or the first day of multiple *Event* dates.

- 9. **OFF DUTY POLICE REQUIREMENT:** If applicable, the *Applicant* shall make arrangements for off duty police no later than three (3) months prior to the event. Payment of fees shall be due one (1) month prior to the event.
- 10. **OFF DUTY PUBLIC WORKS REQUIREMENT:** If applicable, the *Applicant* shall make arrangements for off duty public works no later than three (3) months prior to the event. Payment of fees shall be due one (1) month prior to the event.
- 11. **COORDINATION OF FACILITY USE:** If applicable, the *Applicant* will coordinate and meet with the Public Works Superintendent or his representative regarding specific usage requirements of the public facilities, i.e., vehicle access in the park, layout of venue, placement of tents, etc.
- 12. **CANCELLATION OF EVENT:** Should the *Applicant* cancel the event at any time within one (1) month prior to the event, only the Refundable Deposit shall be refunded. If the event is cancelled by the *Applicant* in advance of the 1-month deadline as stated hereinbefore, all fees shall be refunded except for the Non-Refundable Deposit. In the event the Borough must cancel the event for any reason, all fees shall be refunded to the *Applicant*.
- 13. **REFUNDS:** Refunds shall be issued upon receipt of properly executed paperwork. In the case of damage or trash issues, partial refund or no refund shall be issued.
- 14. **LIABILITY:** *Applicant* will be liable for any physical damages, legal actions, and/or loss of reputation or business opportunities that the *Borough* may incur as a consequence of the actions of the *Applicant* or any of the *Applicant's* guests while the *Applicant* is in control of the venue, and shall indemnify and hold harmless the *Borough* against any and all legal actions which may arise from *Applicant's* use of the venue.

Neither the Borough of Harvey Cedars nor the Board of Commissioners and/or its employees or agents assume any responsibility for theft, damage, or injury to participants or their belongings. Notwithstanding any other agreements, the *Applicant* agrees to defend, hold harmless, and indemnify the Borough of Harvey Cedars against any legal liability, including reasonable attorney's fees, in respect to bodily injury, death, and/or property damage, arising from the acts or omissions of the *Applicant*, their guests, or employees on the dates of use listed above. The undersigned agrees to this liability policy and agrees to clean up the area of use appropriately and take care of the facilities used.

- 15. **MUSIC, BANDS, NOISE, LIGHTING:** The *Applicant* agrees that any and all music, bands, loud speakers, bright lights, and loud noises shall cease at 9:30PM.

16. **ADDITIONAL REQUIREMENTS:** _____

17. PAYMENT SCHEDULE:

Non-Refundable Deposit \$ _____ due by _____
 Refundable Deposit \$ _____ due by _____ (separate check/payment)
 Total/Remaining Fee \$ _____ due by _____

Background Check(s) must be completed by _____

Off Duty Police Form due by _____

Off Duty Police Fee \$ _____ due by _____

Off Duty Public Works form due by _____

Off Duty Public Works fee \$ _____ due by _____

In witness of their understanding of, and agreement to the terms and conditions herein contained, the parties affix their signatures below.

Applicant's Signature	Borough's Signature
Printed Name	Printed Name/Title
Address	Borough of Harvey Cedars 7606 Long Beach Blvd. PO Box 3185 Harvey Cedars, NJ 08008
Date	Date

RESOLUTION #2022-010

AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF OCEAN FOR THE “MOVE OVER” LAW ENFORCEMENT PROGRAM

WHEREAS the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes two or more governmental entities to enter into a mutual service agreement for the provision of certain governmental services when approved by resolution under NJSA 40A:65-5; and

WHEREAS the Move Over Law Enforcement Program (MOLEP) is a traffic safety program run by the Ocean County Prosecutor’s Office for the purpose of identifying and removing reckless drivers from the roadways; and

WHEREAS this program receives funding from the State of New Jersey and the County of Ocean; and

WHEREAS it is the desire of the Board of Commissioners of the Borough of Harvey Cedars to enter into an agreement with the County of Ocean for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Borough of Harvey Cedars to the MOLEP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to execute Shared Services Agreement with Ocean County for the Move Over Law Enforcement Program, copies of which are on file in the Municipal Clerk’s office, effective October 1, 2021 through September 30, 2022.

PASSED ON: January 7, 2022

RESOLUTION #2022-011

January 7, 2022
11:04 AM

BOROUGH OF HARVEY CEDARS
Bill List By P.O. Number

Page No: 1

P.O. Type: All	Open: N	Paid: N	Void: N	
Range: First to Last	Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed	Bid: Y	State: Y	Other: Y	Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
21-00622	06/30/21	VERIZ030	VERIZON WIRELESS - CELL	DPW cell phones	Open	79.70	0.00 B
21-00667	07/12/21	NESTL005	NESTLE WATERS NORTH AMERICAN	Spring water refills	Open	49.46	0.00 B
21-01065	11/09/21	UNITE005	UNITED RENTALS (NORTH AMERICA)	Parts for pipe job	Open	2,572.40	0.00
21-01070	11/15/21	NJSAC010	NJSACOP	OPRA/Discovery/Records	Open	299.00	0.00
21-01071	11/15/21	AMAZ005	AMAZON CAPITAL SERVICES, INC	Equipment for outer carrier	Open	148.96	0.00
21-01089	11/15/21	KENNE030	KENNEDY CULVERT AND SUPPLY	meter registers	Open	176.34	0.00
21-01121	11/24/21	BARLO005	BARLOW AUTOMOTIVE LLC	Truck #3	Open	1,514.90	0.00
21-01123	11/24/21	CAUSE010	CAUSEWAY FORD	994 repair	Open	467.25	0.00
21-01135	12/01/21	SHORE060	SHORE PROMOTIONS	2022 Beach Buggy/Boat Permits	Open	627.50	0.00
21-01136	12/01/21	BAYA0010	BAY AVENUE PLANT COMPANY	borough hall clean up	Open	1,035.00	0.00
21-01175	12/09/21	SHORE060	SHORE PROMOTIONS	Range Shirts	Open	267.00	0.00
21-01185	12/14/21	AMAZ005	AMAZON CAPITAL SERVICES, INC	Clothing Allowance	Open	63.71	0.00
21-01194	12/15/21	AMAZ005	AMAZON CAPITAL SERVICES, INC	Police Supplies	Open	624.98	0.00
21-01207	12/21/21	AMAZ005	AMAZON CAPITAL SERVICES, INC	Police Supplies	Open	54.36	0.00
21-01208	12/21/21	GOLD0010	GOLD TYPE BUSINESS MACHINE INC	backtrace investigation tool	Open	1,776.00	0.00
21-01216	12/22/21	CROWL010	CROWLEY, MICHAEL	Eyeglass Reimbursement 2021	Open	400.00	0.00
21-01217	12/22/21	DALE0010	DALE, DAINA	Reimbursement Employee Holiday	Open	120.77	0.00
21-01218	12/22/21	COMCA010	COMCAST CABLE	Monthly Invoice - B&G	Open	144.61	0.00
21-01219	12/22/21	DECOT010	DECOTIIS, FITZPATRICK & COLE	Legal Services:2021 BAN Sale	Open	198.45	0.00
21-01220	12/22/21	AMAZ005	AMAZON CAPITAL SERVICES, INC	Police Supplies	Open	26.83	0.00
21-01222	12/27/21	UNITE005	UNITED RENTALS (NORTH AMERICA)	Parts for pipe job	Open	518.70	0.00
21-01223	12/27/21	BURNA010	BURNAFORD, ROBERT	Misc reimb.	Open	123.86	0.00
21-01225	12/27/21	TUCKE010	TUCKERTON LUMBER COMPANY	weapon cleaner	Open	17.14	0.00
21-01226	12/27/21	EARLE010	EARLE ASPHALT COMPANY	72nd & 85th St Paving	Open	178,058.85	0.00
21-01227	12/27/21	FORDC005	FORD CREDIT	Zoning Car Lease Payment	Open	162.11	0.00
21-01229	12/28/21	COMCA010	COMCAST CABLE	Monthly Invoice - w&s	Open	530.80	0.00
21-01230	12/28/21	VERIZ030	VERIZON WIRELESS - CELL	Police Cell Phones	Open	211.45	0.00
21-01233	12/29/21	METRO020	METLIFE - GROUP BENEFITS	Monthly Premium - January	Open	197.60	0.00
21-01234	12/29/21	TWPO0010	TWP OF STAFFORD	November Animal Control	Open	278.50	0.00
21-01235	12/29/21	NJCO0010	NJ CONFERENCE OF MAYORS	annual membership dues 2022	Open	295.00	0.00
21-01236	12/29/21	DELA030	DELAWARE VALLEY PAYROLL, INC.	Payroll Processing Services	Open	491.15	0.00
21-01237	12/29/21	DALE0010	DALE, DAINA	Reimbursements	Open	161.24	0.00
21-01240	12/30/21	REGIS010	REGISTRAR'S ASSOC OF NJ	Annual Membership 2022	Open	50.00	0.00
21-01241	12/30/21	PETER020	PETERSON, BONNIE R	Prosecutor December 2021	Open	550.00	0.00
21-01242	12/30/21	BURNA010	BURNAFORD, ROBERT	storage for hcpolice email	Open	19.99	0.00
21-01243	12/31/21	WESSL005	WESSLER, REBECCA	Postage Reimbursement	Open	3.75	0.00
21-01246	12/29/21	MAGEL010	LINE SYSTEMS	Monthly Invoice	Open	1,582.05	0.00
22-00002	01/04/22	TCTAM005	TCTA MEMBERSHIP SERVICES	2022 Membership Dues	Open	100.00	0.00
22-00003	01/05/22	PAVIA005	PAVIA ENTERPRISES LLC	December Courier Service	Open	316.29	0.00
22-00004	01/05/22	ERSKI005	ERSKINE, LISA A.	Borough Hall Cleaning	Open	600.00	0.00
22-00005	01/05/22	NESTL005	NESTLE WATERS NORTH AMERICAN	water Delivery	Open	161.39	0.00
22-00007	01/05/22	COMCA010	COMCAST CABLE	Monthly Invoice - Spc Vid Acc	Open	18.50	0.00
22-00008	01/05/22	NJNA0020	NJ NATURAL GAS	Monthly Invoice -	Open	219.29	0.00
22-00009	01/05/22	NJNA0020	NJ NATURAL GAS	Monthly Invoice -	Open	1,881.23	0.00
22-00010	01/05/22	PEDRO010	PEDRONI FUEL COMPANY	Fuel Charges	Open	2,757.12	0.00
22-00011	01/05/22	OCMU0010	OCEAN MUNICIPAL JOINT INS FUND	2021 2nd Installment	Open	64,717.00	0.00
22-00013	01/06/22	DALE0020	DALE, DAINA	2022 Open Petty Cash	Open	100.00	0.00
22-00014	01/06/22	BURNA015	BURNAFORD, ROBERT	2022 Open Petty Cash	Open	100.00	0.00
22-00015	01/06/22	NJDC0010	NJ DCA	4th Qtr 2021 permits surcharge	Open	4,147.00	0.00
22-00016	01/06/22	SELEC010	SELECTIVE INSURANCE	Flood Insurance 2021	Open	40,218.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
22-00017	01/06/22	CENTR035	CENTRAL JERSEY HEALTH INS FUND	Open	2,105.00	0.00		
22-00018	01/06/22	DALE0010	DALE, DAINA	Open	86.98	0.00		
22-00019	01/06/22	ARMAN005	ARMANDO V. RICCIO, LLC	Open	17.50	0.00		
Total Purchase Orders:		53	Total P.O. Line Items:	0	Total List Amount:	311,444.71	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
Current Fund	1-01	20,394.56	0.00	20,394.56	0.00	0.00	20,394.56
Utility Operating	1-09	5,751.30	0.00	5,751.30	0.00	0.00	5,751.30
Year Total:		26,145.86	0.00	26,145.86	0.00	0.00	26,145.86
Current Fund	2-01	43,503.57	0.00	43,503.57	0.00	0.00	43,503.57
Utility Operating	2-09	63,736.43	0.00	63,736.43	0.00	0.00	63,736.43
Year Total:		107,240.00	0.00	107,240.00	0.00	0.00	107,240.00
General Capital F	C-04	178,058.85	0.00	178,058.85	0.00	0.00	178,058.85
Total of All Funds:		311,444.71	0.00	311,444.71	0.00	0.00	311,444.71

BE IT RESOLVED by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated January 7, 2022 be paid upon verification by the Chief Financial Officer that sufficient funds are available for the payment of the same.

PASSED ON: January 7, 2022