

Due to the COVID-19 pandemic and the New Jersey Governor’s Executive Order No. 107, the shelter in place order effective March 21, 2020, the regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was hosted by the Municipal Clerk and Deputy Clerk via Zoom in the Borough Hall meeting room. Mayor Oldham, Commissioner Imperiale and Commissioner Rice were in attendance from remote locations. Also in attendance remotely were 11 members of the public and 3 Borough staff. Two members of the public registered after the meeting was adjourned.

The meeting was called to order by Mayor Oldham at 4:30pm. The Mayor and Clerk asked the public to submit questions during the public portions.

The Mayor asked all to rise for the Pledge of Allegiance; a flag was shown on the screen.

The Mayor stated to the best of his knowledge all the requirements of the Sunshine Law have been met. Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough’s website and was published on January 9, 2020 in the Beach Haven Times and the Asbury Park Press. N.J.S.A. 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Notice of the meeting being held remotely via Zoom was posted on the website on April 7, 2020 and published in the Beach Haven Times on April 2 and 9, 2020.

Motion to approve the minutes of the previous meeting held on April 3, 2020 was made by Commissioner Imperiale, seconded by Commissioner Rice.

The Mayor read the following ordinance by title and number and stated that proof of publication is on hand and the ordinance has been posted.

ORDINANCE #2020-08 SECOND READING

AN ORDINANCE OF THE BOROUGH OF HARVEY CEDARS AUTHORIZING THE MUNICIPALITY IN PREPARING ITS 2020 BUDGET TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Motion to open public discussion: Commissioner Imperiale
Second: Commissioner Rice

There were no public questions or comments.

Motion to close public discussion: Commissioner Rice
Second: Commissioner Imperiale

Motion to adopt: Commissioner Imperiale
Second: Commissioner Rice

Vote: Ayes – Oldham, Rice, Imperiale

A copy of the full ordinance as adopted is filed in the ordinance book and posted on the website.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

RESOLUTION #2020-051:

RESOLUTION OF THE BOROUGH OF HARVEY CEDARS COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO PROCESS THIRD QUARTER “ESTIMATED” TAX BILLS, DUE AUGUST 1, 2020

Motion to adopt: Commissioner Imperiale
Second: Commissioner Rice

RESOLUTION #2020-052: Bills

Motion to approve the bills for payment: Commissioner Rice
Second: Commissioner Imperiale

PRIVILEGE OF THE FLOOR –

The following questions were submitted from Mike Songer via email prior to the meeting and were addressed:

1. Has the Borough rescinded or suspended the ban on plastic bags, such as in Stafford, San Francisco, New York? Mayor Oldham stated there is only one business effected by this, and the restriction has been unofficially relaxed at this time.
2. Has the Borough incurred significant expenses or foresees any as a resolute of the pandemic? Commissioner Rice noted that as of now there has not been extra expenses, except for some electronics; however, there could be potential overtime for police if manpower is down.

The following questions and concerns were addressed during the meeting:

- Will the mayors form an island alliance to have a phased in cohesive plan to take the entire island safely through the next few months? Mayor Oldham said the mayors will work together, but each town's requirements and vulnerabilities will be looked at and considered; there may be times when policies will differ. Commissioner Imperiale added the Governor's orders precede everything and each town will put in place what works for the town.
- Can JCTA help? Mayor Oldham said the Association can certainly express concerns to each town if (orders) not similar; still (the order) has to fit each town.
- Chief Burnaford commented there will be similar reimbursement as in (Superstorm) Sandy; a 75/25 match from the government; any overtime should be eligible up to 75%, and vehicle usage; all is being tracked. He stated these are trying times, the department continues community policing, although waving instead of stopping and talking.
- Commissioner Rice stated there is a Taxpayers' Association drive to raise money to buy food for hospital workers; they wanted to know if the town is willing to contribute. At this point individual donations can be done; however, the town could not donate; if donating to one cause, then why not to others. Kathy Ries stated the Harvey Cedars Taxpayers' Association is spearheading the effort, donations are being earmarked to this fund and will be distributed 50/50 to St. Francis Food Pantry and efforts to use local Island restaurants to feed the emergency room department and the Covid floor over at Southern (hospital).
- Mayor Oldham stated the construction project (watermain) on the Boulevard is moving forward beginning next month. The paving of Cedars Avenue has been delayed until the fall due to the virus.

Motion to adjourn: Commissioner Imperiale
Second: Commissioner Rice

Meeting adjourned at 4:47pm.

RESOLUTION #2020-051

**RESOLUTION FO THE BOROUGH OF HARVEY CEDARS COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO PROCESS
THIRD QUARTER “ESTIMATED” TAX BILLS, DUE AUGUST 1, 2020**

WHEREAS in light of the disruption caused by the coronavirus outbreak, the State delayed the adoption of the State Fiscal Year 2021 Budget to September 30, 2020; and

WHEREAS the Division of Local Government Services (DLGS) cannot certify State Aid allocations to municipal budgets until State Aid Appropriations are known; and

WHEREAS the DLGS cannot approve municipal budgets and the County Board of Taxation cannot certify taxes until long after the June 30, 2020 deadline to process third quarter tax bills due August 1, 2020; and

WHEREAS without an adopted 2020 Municipal Budget and without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; and

WHEREAS the DLGS “strongly recommends” under Local Finance Notice 2020-07 “that municipalities prepare to issue estimated property tax bills for 2020;” and

WHEREAS the Tax Collector, in consultation with the Chief Financial Officer, computed and certified an estimated Tax Levy necessary to bill third quarter taxes due August 1, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Harvey Cedars, in the County of Ocean and State of New Jersey on this 20th day of April, 2020 that the Tax Collector is hereby authorized and directed to process estimated tax bills for the third quarterly installment of 2020 taxes; and

BE IT FURTHER RESOLVED that, the third quarterly installment of 2020 taxes shall not be subject to interest until the later of August 10, 2020 or the twenty-fifth (25) calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

PASSED ON: April 20, 2020

RESOLUTION #2020-052

April 16, 2020
06:47 PM

BOROUGH OF HARVEY CEDARS
Bill List By P.O. Number

Page No: 1

P.O. Type: All	Open: N	Paid: N	Void: N	
Range: First to Last	Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed	Bid: Y	State: Y	Other: Y	Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-00352	05/09/19	SREG0020	S REGIONAL BOARD OF EDUCATION	2019-2020 Reg. School Taxes	Open	227,201.92	0.00 B
19-00749	08/19/19	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	Sts & Rds vehicles	Open	10.97	0.00 B
19-00817	09/11/19	ONEC0010	ONE CALL CONCEPTS INC	mark outs	Open	39.22	0.00 B
19-01014	11/21/19	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	#992 repairs	Open	17.99	0.00 B
19-01038	12/03/19	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	veh #3 repairs	Open	248.10	0.00 B
20000025	01/09/20	GSACC005	THE AUTO PARTS CONNECTION	Veh maintenance Sts&Rds	Open	153.42	0.00 B
20000026	01/09/20	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	tools and shop supplies	Open	92.09	0.00 B
20000105	01/27/20	LOOSE010	LOOSELEAF LAW	2020 Law Updates	Open	34.85	0.00
20000146	02/10/20	HOME0010	HOME DEPOT/GECF	ADA renovations Park bathroom	Open	175.91	0.00 B
20000157	02/12/20	AMERI070	AMERICAN WEAR, INC.	DPW Uniforms	Open	247.92	0.00 B
20000165	02/13/20	HOME0010	HOME DEPOT/GECF	B&G supplies	Open	466.80	0.00 B
20000241	03/05/20	UNIVE020	UNIVERSAL SUPPLY COMPANY, INC	ADA- Railing Adjustment	Open	148.21	0.00
20000280	03/17/20	GSACC005	THE AUTO PARTS CONNECTION	Battery for Salem Emer. Gen.	Open	466.46	0.00
20000281	03/17/20	QUILL010	QUILL CORPORATION	Office Chairs Police	Open	171.57	0.00
20000283	03/17/20	SITE0005	SITEONE LANDSCAPE SUPPLY, LLC	Park sprinkler supplies	Open	25.72	0.00 B
20000284	03/17/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Paper	Open	52.78	0.00
20000290	03/19/20	HOME0010	HOME DEPOT/GECF	Buildings and Grounds Supplies	Open	1,320.84	0.00 B
20000292	03/20/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	C-Fold Towels	Open	365.84	0.00
20000308	03/30/20	CLAYT010	CLAYTON BLOCK COMPANY, INC	Concrete for ADA ramp	Open	595.50	0.00 B
20000312	03/31/20	CHERR005	CHERRY VALLEY TRACTOR SALES	Blue Tractor Repairs	Open	1,104.80	0.00
20000313	03/31/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Supplies	Open	97.94	0.00
20000314	03/31/20	ALANS010	ALAN'S ELECTRIC, LLC	Electrical Lines for ADA light	Open	2,330.10	0.00
20000315	04/01/20	QUILL010	QUILL CORPORATION	C-Fold Towels	Open	151.96	0.00
20000321	04/02/20	LBIH0010	LBI HEALTH DEPARTMENT	1st Quarter Health Services	Open	9,322.47	0.00
20000325	04/02/20	WCAMP005	W CAMPBELL SUPPLY CO., LLC	Humvee Repair	Open	2,592.83	0.00
20000326	04/02/20	TUCKE010	TUCKERTON LUMBER COMPANY	COVID Supplies	Open	22.49	0.00
20000327	04/02/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Plumbing Supplies	Open	176.99	0.00
20000330	04/06/20	MAGEL010	LINE SYSTEMS	Monthly Invoice	Open	1,558.14	0.00
20000331	04/07/20	WESSL005	WESSLER, REBECCA	Eyeglass Reimbursement	Open	94.00	0.00
20000332	04/07/20	WESSL005	WESSLER, REBECCA	Reimbursement	Open	13.58	0.00
20000333	04/07/20	LACEY005	LACEY COURIER & TRANSPORTATION	March Courier Service	Open	316.29	0.00
20000334	04/07/20	GOLD0010	GOLD TYPE BUSINESS MACHINE INC	Disinfectant & Sanitizer	Open	200.00	0.00
20000335	04/07/20	GOLD0010	GOLD TYPE BUSINESS MACHINE INC	Eticketing Licensing	Open	42.50	0.00
20000336	04/07/20	LAWME010	LAWMENS' SUPPLY	Nitrile Gloves	Open	132.10	0.00
20000337	04/08/20	PCSL005	PCS, LLC	Monthly Invoice	Open	900.00	0.00
20000338	04/08/20	SHORE020	SHORE BUSINESS SOLUTIONS	Copier Maintenance Fees	Open	235.90	0.00
20000339	04/08/20	TWPO0010	TWP OF STAFFORD	March Animal Control	Open	245.00	0.00
20000340	04/09/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Legal Paper	Open	26.09	0.00
20000341	04/09/20	HOLMA010	HOLMAN FRENIA ALLISON PC	Audit Services	Open	6,000.00	0.00
20000344	04/09/20	OXYGE010	OXYGEN SUPPLY COMPANY	oxygen & acetylene rental	Open	49.00	0.00 B
20000346	04/09/20	UNIVE020	UNIVERSAL SUPPLY COMPANY, INC	ADA- Railing Adjustment	Open	199.55	0.00
20000349	04/09/20	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	Generator Parts- 77th St well	Open	504.69	0.00
20000353	04/13/20	NJDC0010	NJ DCA	1st Qtr 2020 permits surcharge	Open	1,031.06	0.00
20000355	04/13/20	JPMON005	JPMONZO MUNICIPAL CONSULTING,	Estimate Tax Bills TANS & Cash	Open	50.00	0.00
20000356	04/14/20	VERIZ040	VERIZON WIRELESS MDTs	Police MDT's	Open	152.04	0.00
20000357	04/14/20	INNOV010	POWER DMS, INC	Standards 3 year contract	Open	2,415.00	0.00
20000358	04/14/20	GUARD020	GUARDIAN TRACKING LLC	Annual Service	Open	720.00	0.00
20000361	04/14/20	COMCA010	COMCAST CABLE	Monthly Invoice	Open	9.97	0.00
20000362	04/15/20	GANNE010	GANNETT NEW JERSEY NEWSPAPERS	Monthly Advertising	Open	134.54	0.00
20000363	04/15/20	CIT-E010	CIT-E-NET, LLC	Website Hosting	Open	1,500.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
20000364	04/15/20	HIERI010 HIERING, GANNON & MC KENNA	March legal fees	Open	895.12	0.00	
20000365	04/15/20	OWEN0010 OWEN, LITTLE & ASSOCIATES	Monthly Invoices	Open	16,858.54	0.00	
20000366	04/15/20	NJDI0030 STATE OF NEW JERSEY	Ann. Life Hazard Use Reg. Fee	Open	191.00	0.00	
20000369	04/16/20	ERSKI005 ERSKINE, LISA A.	Borough Hall Cleaning	Open	1,550.00	0.00	
20000370	04/16/20	ATLAN030 ATLANTIC CITY ELECTRIC	Monthly Invoices	Open	3,116.91	0.00	
20000371	04/16/20	ATLAN030 ATLANTIC CITY ELECTRIC	Monthly Invoices	Open	4,334.61	0.00	
20000373	04/16/20	PEDRO010 PEDRONI FUEL COMPANY	Fuel Charges	Open	219.02	0.00	
20000374	04/16/20	PEDRO010 PEDRONI FUEL COMPANY	Fuel - Water Charges	Open	54.26	0.00	
20000375	04/16/20	VERIZ030 VERIZON WIRELESS - CELL	Police Cell Phones	Open	172.89	0.00	
20000376	04/16/20	ARMAN005 ARMANDO V. RICCIO, LLC	Legal Services	Open	379.50	0.00	
20000377	04/16/20	CENTR035 CENTRAL JERSEY HEALTH INS FUND	April 2020 Dental Premium	Open	1,884.00	0.00	

Total Purchase Orders: 61 Total P.O. Line Items: 0 Total List Amount: 293,820.99 Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
Current Fund	0-01	39,326.48	0.00	39,326.48	0.00	0.00	39,326.48
Utility Operating	0-09	8,134.99	0.00	8,134.99	0.00	0.00	8,134.99
Year Total:		47,461.47	0.00	47,461.47	0.00	0.00	47,461.47
Current Fund	9-01	230,680.15	0.00	230,680.15	0.00	0.00	230,680.15
Utility Operating	9-09	287.32	0.00	287.32	0.00	0.00	287.32
Year Total:		230,967.47	0.00	230,967.47	0.00	0.00	230,967.47
General Capital F	C-04	14,480.00	0.00	14,480.00	0.00	0.00	14,480.00
Utility Capital F	C-08	912.05	0.00	912.05	0.00	0.00	912.05
Year Total:		15,392.05	0.00	15,392.05	0.00	0.00	15,392.05
Total Of All Funds:		293,820.99	0.00	293,820.99	0.00	0.00	293,820.99

BE IT RESOLVED by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated April 20, 2020 be paid upon verification by the Chief Financial Officer that sufficient funds are available for the payment of the same.

PASSED ON: April 20, 2020