

The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Oldham at 4:30pm. Commissioners Imperiale and Rice were present along with Borough Attorney, Michael McKenna.

The Mayor asked all to rise for the Pledge of Allegiance.

The Mayor stated to the best of his knowledge all the requirements of the Sunshine Law have been met. Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough's website and was published on December 22, 2022 in the Asbury Park Press and on December 29, 2022 in the Beach Haven Times.

The Mayor read the following resolutions by title and number and asked for a motion to adopt. Copies of the full resolutions are attached hereto and made a part hereof:

RESOLUTION #2023-051:

**CHAPTER 159 ITEM OF REVENUE INSERTION IN THE SUM OF \$1,440.00 –
COPS IN SHOPS WITH CORRECTIONS**

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

Commissioner Imperiale explained that wording needed to be changes to meet State requirements.

RESOLUTION #2023-052:

**AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE SHARED
SERVICES AGREEMENT WITH BEACH HAVEN, AS LEAD AGENCY, SURF
CITY AND BARNEGAT LIGHT FOR CONSTRUCTION CODE
ENFORCEMENT SERVICES**

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

Mayor Oldham mentioned construction fees were also going to be reviewed and updated, if need be, to line up with other towns on the Island.

RESOLUTION #2023-053:

**A RESOLUTION ACKNOWLEDGING YEARS OF SERVICE AS MUNICIPAL
CLERK FOR THE BOROUGH OF HARVEY CEDARS**

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

Mayor Oldham read a resolution of appreciation and acknowledgment for retired Municipal Clerk, Daina Dale in recognition of her twenty plus years of service and dedication to Harvey Cedars and the Borough.

In attendance for Daina's retirement recognition were; past Commissioner Gerkens, retired Superintendent of Public Works Lloyd Vosseller, Terry Vosseller, Danielle Tilton, Chief Burnaford, Officers Oldham and Frazee, Rebecca Wessler, Christine Lisiewski, and Cecilia Morillo among residents and friends.

Daina Dale thanked past and present Commissioners of Harvey Cedars for always being a pleasure to work with throughout her years as Clerk. Daina stated she has been fortunate to be the Clerk for the same Governing Body of Commissioners for so many straight years. The team of Commissioners had always worked well together.

Daina was presented with flowers and a hand painted plate of the Borough Hall as a thank you for her years of service. Daina recognized the office staff for their contributions to the borough and thanked her past co-workers for being a pleasure to work with.

RESOLUTION #2023-054: BILLS

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

TOPICS OF INTEREST –

Chief Burnaford presented Daina Dale with a gift from HCPD and thanked her for the knowledge and help she provided to the department over the years. Chief Burnaford also presented Daina with an award from the Harvey Cedars Police Department.

Commissioner Imperiale congratulated Daina on her retirement.

PRIVILEGE OF THE FLOOR – There was no comments from the public.

Motion to adjourn: Commissioner Imperiale

Second: Commissioner Rice

Meeting adjourned at 4:40pm.

Anna Grimste, Municipal Clerk

Jonathan S. Oldham, Mayor

John M. Imperiale, Commissioner

Paul G. Rice, Commissioner

RESOLUTION #2023-051

**CHAPTER 159 ITEM OF REVENUE INSERTION IN THE SUM OF \$1,440.00 –
COPS IN SHOPS**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS the Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS The Harvey Cedars Police Department, of the Borough of Harvey Cedars, has been allocated, and is authorized to accept the “Cops in Shops Federal Fiscal Year 2023” grant in the sum of \$1,440.00, for the purpose of assigning police officers to “Cops in Shops” detail during the period of May 24, 2023 through September 15, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Commission of the Borough of Harvey Cedars, in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$1,440.00, which is now available from the State of New Jersey, Division of Highway Traffic Safety, National Priority Safety Programs (CFDA No. 20.616) for “Cops in Shops – Summer Shore Initiative 2023 Subaward # ABC-07-23”.

BE IT FURTHER RESOLVED that the sum of \$1,440.00 is hereby appropriated under the caption: 8. General Appropriations (A) Operations excluded from “CAPS” Public and Private Programs offset by Revenues: Cops in Shops – Summer Shore Initiative 2023.

BE IT FURTHER RESOLVED that the above is a result of Federal funds obtained through the Bureau of Alcoholic Beverage Control of the NJ Department of Law and Public Safety as a State grant.

PASSED ON: May 15, 2023

RESOLUTION #2023-052

AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE SHARED SERVICES AGREEMENT WITH BEACH HAVEN, AS LEAD AGENCY, SURF CITY AND BARNEGAT LIGHT FOR CONSTRUCTION CODE ENFORCEMENT SERVICES

WHEREAS, the Borough of Harvey Cedars adopted Resolution #2022-102 approving a Shared Service Agreement between the Boroughs of Beach Haven, Harvey Cedars, Surf City, and Barnegat Light for Construction Code Enforcement Services on November 4, 2022; and

WHEREAS, Beach Haven was subsequently informed by the Department of Community Affairs that Shared Service Agreements for Construction Code Enforcement must be four (4) years in length, pursuant to UCC 5:23-4.6(b)2; and

WHEREAS, it is the desire of the Borough Commissioners of Harvey Cedars to execute amendments to the Shared Service Agreement for length of duration and schedule A.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to enter into and execute an AMENDMENT to the Shared Services Agreement with the municipalities of Beach Haven, Surf City, and Barnegat Light for the provision of Uniform Construction Code enforcement and administration services.
2. A copy of the AMENDED agreement shall be kept on file and be available for public inspection at the office of the Borough Clerk.
3. The AMENDED agreement shall be extended and effective for a period of four (4) years, expiring on December 31, 2026.
4. A certified copy of this resolution shall be forwarded to the Borough of Beach Haven, Surf City, and the Borough of Barnegat Light and the Construction Code Officer.

PASSED ON: May 15, 2023



RESOLUTION 2023-053

**A RESOLUTION ACKNOWLEDGING YEARS OF SERVICE AS
MUNICIPAL CLERK FOR THE BOROUGH OF HARVEY
CEDARS**

We are here today to express our sincere appreciation to Daina Dale, and to honor her, for her distinguished twenty-seven-year career for the Borough of Harvey Cedars.

WHEREAS, in recognition of her outstanding performance as a public servant and her devotion to the public good, the Borough of Harvey Cedars wished to acknowledge Daina Dale; and

WHEREAS, in 1995 Daina Dale was hired as a part-time secretary to now retired Superintendent, Lloyd Vosseller, for the Department of Public Works; and

WHEREAS, Daina's roles began to expand for the borough as her value quickly became realized by her supervisors and Commissioners; and

WHEREAS, Daina obtained her Registered Municipal Clerk Certificate in June of 1998, and was appointed Municipal Clerk following the retirement of Gloria Shannon on June 1, 2001; and

WHEREAS, in her tenure, Daina has achieved many distinguished titles such as Certified Municipal Clerk, Master Clerk, Municipal Clerk of the year for 2020, and always Municipal Clerk Extraordinaire to us; and

WHEREAS, over the course of her distinguished career, Daina has gracefully navigated countless complaints, OPRA requests, lawsuits, and, as if that wasn't enough, Superstorm Sandy and most recently the COVID health crisis; and

WHEREAS, Daina will be remembered by her colleagues for her incredible dedication, patience, kindness, helpfulness, and professionalism just to name a few of her qualities. We will always remember Daina for the countless times you've had to pronounce your name as "Dinah", which you lightheartedly followed up by singing "*Someone's in the kitchen with Dinah*". We will remember Daina for her love of a good breakfast, prosecco and potatoes, not particularly in that order or at the same time.

NOW, THEREFORE, be it resolved by the Board of Commissioners, employees, residents of Harvey Cedars, family and friends want to convey our sincere appreciation to Daina Dale for her years of service and numerous contributions to Harvey Cedars as Municipal Clerk.

BE IT FURTHER RESOLVED, that the Board of Commissioners wish you many happy and healthy years of enjoyment in retirement. Congratulations, Daina (Dinah, Diana, Dena, Deeann)! You will be missed!

Goodbye Tension, Hello Pension!

Dated: May 15, 2023

RESOLUTION #2023-054

May 15, 2023
12:31 PM

BOROUGH OF HARVEY CEDARS
Bill List By P.O. Number

Page No: 1

| | | | | |
|--------------------------------------|-------------------------|----------|----------|-----------|
| P.O. Type: All | Open: N | Paid: N | Void: N | |
| Range: First to Last | Rcvd: Y | Held: Y | Aprv: N | |
| Format: Condensed | Bid: Y | State: Y | Other: Y | Exempt: Y |
| Vendors: All | Include Non-Budgeted: Y | | | |
| Rcvd Batch Id Range: First to Last | | | | |

| PO # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type |
|----------|----------|----------|-------------------------------|-----------------------------|--------|-------------|---------|
| 22-00544 | 05/20/22 | SREG0020 | S REGIONAL BOARD OF EDUCATION | 2022-2023 Reg. School Taxes | Open | 266,615.58 | 0.00 B |
| 22-00935 | 09/09/22 | ONEC0010 | ONE CALL CONCEPTS INC | monthly markouts | Open | 78.65 | 0.00 |
| 23-00146 | 02/10/23 | HOME0010 | HOME DEPOT/GECF | shop supplies | Open | 197.10 | 0.00 |
| 23-00148 | 02/10/23 | AMERI070 | AMERICAN WEAR, INC. | Monthly uniform rental | Open | 179.00 | 0.00 |
| 23-00157 | 02/13/23 | HOLMA010 | HOLMAN FRENIA ALLISON PC | 2023 Audit Services | Open | 9,000.00 | 0.00 |
| 23-00213 | 02/28/23 | AKEQU005 | A&K EQUIPMENT CO INC | Truck #6 parts | Open | 5,285.00 | 0.00 |
| 23-00228 | 02/28/23 | TUCKE010 | TUCKERTON LUMBER COMPANY | boro hall rehab supplies | Open | 449.70 | 0.00 |
| 23-00268 | 03/13/23 | AMAZO005 | AMAZON CAPITAL SERVICES, INC | Supplies | Open | 73.09 | 0.00 |
| 23-00334 | 03/30/23 | HOME0010 | HOME DEPOT/GECF | buildings and grounds | Open | 760.61 | 0.00 |
| 23-00335 | 03/30/23 | HOME0010 | HOME DEPOT/GECF | shop supplies | Open | 961.60 | 0.00 |
| 23-00339 | 03/30/23 | SANDP010 | SANDPAPER | Hydrant flushing ad | Open | 99.64 | 0.00 |
| 23-00340 | 03/30/23 | AWISCO05 | AWISCO NJ LLC | oxygen and acetylene rental | Open | 443.11 | 0.00 |
| 23-00396 | 04/06/23 | HOME0010 | HOME DEPOT/GECF | HCAC - chairs & shelving | Open | 324.86 | 0.00 |
| 23-00428 | 04/18/23 | AWISCO05 | AWISCO NJ LLC | oxygen and acetylene rental | Open | 65.91 | 0.00 |
| 23-00436 | 04/24/23 | BEACH050 | BEACH HAVEN AUTOMOTIVE, INC | vehicle maintenance | Open | 207.20 | 0.00 |
| 23-00457 | 04/27/23 | AMAZO005 | AMAZON CAPITAL SERVICES, INC | Office Supplies | Open | 23.99 | 0.00 |
| 23-00467 | 05/02/23 | ATLAN105 | ATLANTIC PRINTING & DESIGN | 2023 Calendar of Events | Open | 595.47 | 0.00 |
| 23-00492 | 05/05/23 | OCRO0010 | OC ROAD DEPARTMENT | schedule c - patch | Open | 1,054.24 | 0.00 |
| 23-00493 | 05/05/23 | CDI00010 | C&D INSTRUMENT SERVICES | well 4 flow control repair | Open | 700.00 | 0.00 |
| 23-00494 | 05/05/23 | AMERI070 | AMERICAN WEAR, INC. | monthly uniform rental | Open | 157.00 | 0.00 |
| 23-00495 | 05/05/23 | BEACH050 | BEACH HAVEN AUTOMOTIVE, INC | dozer starter | Open | 491.00 | 0.00 |
| 23-00506 | 05/09/23 | MGLF0010 | MGL FORMS-SYSTEMS | Tax Bills | Open | 394.00 | 0.00 |
| 23-00508 | 05/10/23 | NESTL005 | NESTLE WATERS NORTH AMERICAN | Water Delivery | Open | 109.02 | 0.00 |
| 23-00509 | 05/10/23 | LANGU010 | LANGUAGE LINE SERVICES, INC | Phone Interpretation | Open | 18.70 | 0.00 |
| 23-00512 | 05/11/23 | TOMAS005 | TOMASELLA'S FIRE PROTECTION | annual fire inspection | Open | 997.56 | 0.00 |
| 23-00513 | 05/11/23 | VERIZ040 | VERIZON WIRELESS MDTs | Police MDT's | Open | 152.04 | 0.00 |
| 23-00515 | 05/15/23 | BEACH050 | BEACH HAVEN AUTOMOTIVE, INC | police car maintenance | Open | 713.18 | 0.00 |
| 23-00520 | 05/15/23 | TWPO0010 | TWP OF STAFFORD | April Animal Control | Open | 269.00 | 0.00 |
| 23-00522 | 05/15/23 | ATLAN030 | ATLANTIC CITY ELECTRIC | Electric - w&s Charges | Open | 2,540.60 | 0.00 |
| 23-00523 | 05/15/23 | HIERI010 | HIERING, GANNON & MC KENNA | April Legal Fees | Open | 2,424.90 | 0.00 |
| 23-00525 | 05/15/23 | OWEN0010 | OWEN, LITTLE & ASSOCIATES | Monthly Invoice | Open | 400.00 | 0.00 |
| 23-00526 | 05/15/23 | ATLAN030 | ATLANTIC CITY ELECTRIC | Electric - Current Charges | Open | 4,486.14 | 0.00 |
| 23-00527 | 05/15/23 | VERIZ030 | VERIZON WIRELESS - CELL | Police Cell Phones | Open | 325.04 | 0.00 |
| 23-00528 | 05/15/23 | HOME0010 | HOME DEPOT/GECF | Lifeguard stand supplies | Open | 92.73 | 0.00 |
| 23-00529 | 05/15/23 | SHORE020 | SHORE BUSINESS SOLUTIONS | Copier Maintenance Fees | Open | 75.86 | 0.00 |
| 23-00530 | 05/15/23 | APRUZ005 | APRUZZESE, MCDERMOT, MASTRO & | April Legal Services | Open | 591.36 | 0.00 |

| | | | | | | | |
|------------------------|----|------------------------|---|--------------------|------------|--------------------|------|
| Total Purchase Orders: | 36 | Total P.O. Line Items: | 0 | Total List Amount: | 301,352.88 | Total Void Amount: | 0.00 |
|------------------------|----|------------------------|---|--------------------|------------|--------------------|------|

| Totals by Year-Fund | | | | | | | |
|---------------------|------|--------------------------|--------------------|--------------------------|--------------------|--------------------|--------------------------|
| Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
| Current Fund | 2-01 | 267,065.28 | 0.00 | 267,065.28 | 0.00 | 0.00 | 267,065.28 |
| Utility Operating | 2-09 | 5,363.65 | 0.00 | 5,363.65 | 0.00 | 0.00 | 5,363.65 |
| Year Total: | | <u>272,428.93</u> | <u>0.00</u> | <u>272,428.93</u> | <u>0.00</u> | <u>0.00</u> | <u>272,428.93</u> |
| Current Fund | 3-01 | 23,719.38 | 0.00 | 23,719.38 | 0.00 | 0.00 | 23,719.38 |
| Utility Operating | 3-09 | 3,340.24 | 0.00 | 3,340.24 | 0.00 | 0.00 | 3,340.24 |
| Year Total: | | <u>27,059.62</u> | <u>0.00</u> | <u>27,059.62</u> | <u>0.00</u> | <u>0.00</u> | <u>27,059.62</u> |
| General Capital F | C-04 | 544.00 | 0.00 | 544.00 | 0.00 | 0.00 | 544.00 |
| Trust Fund | T-17 | 1,320.33 | 0.00 | 1,320.33 | 0.00 | 0.00 | 1,320.33 |
| Total of All Funds: | | <u><u>301,352.88</u></u> | <u><u>0.00</u></u> | <u><u>301,352.88</u></u> | <u><u>0.00</u></u> | <u><u>0.00</u></u> | <u><u>301,352.88</u></u> |

BE IT RESOLVED by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated May 15, 2023 be paid upon verification by the Chief Financial Officer that sufficient funds are available for the payment of the same.

PASSED ON: May 15, 2023