

Due to the COVID-19 pandemic and the New Jersey Governor's Executive Order No. 107, the shelter in place order effective March 21, 2020, the regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was hosted by the Municipal Clerk via Zoom in the Borough Hall meeting room with Mayor Oldham, Commissioner Imperiale and Commissioner Rice and 2 Borough employees in attendance. The public was able to join the meeting via Zoom; 3 members of the public and 1 Borough employee were Zoomed-in.

The meeting was called to order by Mayor Oldham at 4:30pm. The Mayor and Clerk asked the public to raise their hand for questions during the public portions.

The Mayor asked all to rise for the Pledge of Allegiance; the flag in the meeting room was shown on the screen.

The Mayor welcomed everyone and stated the Commissioners are in the Borough Hall and are in the process of re-opening the Borough Hall and the town, and look forward to having meetings again with all in person. On June 15th as the State enters Phase 2, the tennis courts and bathrooms will re-open in the park; also pushing to get the pickleball court completed by the 15th, but may not happen.

The Mayor stated to the best of his knowledge all the requirements of the Sunshine Law have been met. Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough's website and was published on January 9, 2020 in the Beach Haven Times and the Asbury Park Press. N.J.S.A. 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Notice of the meeting being held remotely via Zoom was posted on the website on May 26, 2020 and published in the Beach Haven Times on April 2 and 9, 2020.

Motion to approve the minutes of the previous meeting held on May 18, 2020 was made by Commissioner Imperiale, seconded by Commissioner Rice.

The Mayor and Commissioners were all in favor of tabling the Ordinance #2020-10 for further review prior to introduction.

The Mayor read the following resolution by title only and asked the Clerk to read aloud the names being appointed to the Committee. Copy of the full resolution is attached hereto and made a part hereof:

RESOLUTION #2020-062:

AUTHORIZING THE TAX COLLECTOR TO PREPARE AND ISSUE ESTIMATED TAX BILLS FOR THE THIRD INSTALLMENT OF 2020 TAXES

Motion to adopt: Commissioner Rice

Second: Commissioner Imperiale

RESOLUTION #2020-063: Bills

Motion to approve the bills for payment: Commissioner Rice

Second: Commissioner Imperiale

Public Property Usage requests:

1. Wedding Ceremony – Bay Beach Pavilion

Motion was made by Commissioner Imperiale, subject to State wedding ceremony regulations, seconded by Commissioner Rice, to approve the request to use the 75th Street Pavilion to Jamie DiLetto for a simple wedding ceremony on Thursday, July 9, 2020 from 5:30pm to 7:30pm. 10 family members expected to attend.

COMMISSIONER REPORTS –

The Mayor stated there will be a Black Lives Matter walk over the bridge this Saturday, and recommended to take that into consideration if going off or coming onto the Island this Saturday. Commissioner Imperiale stated the march itself is being overseen by Stafford Police Department, but Harvey Cedars Police will be available if needed in Surf City or Ship

Bottom. Chief Burnaford stated the march is scheduled to go from Mallard Island to the Boat Yard; the plan is not to come on the Island and hopes that is how it will go.

The Mayor stated the watermain project is almost at 79th Street; a part in the milling machine broke due to the thickness of the pavement; the contractors are looking for another machine to cut through the deep pavement; there is about 2 more weeks of work left.

The Mayor announced the Board will be approving 2 restaurants for outside seating, the Shellfish and Oasis (Neptune Surfside); the Commissioners have come together to help the restaurants with outside dining and invited all to support the restaurants. He stated the ABC has also relaxed rules for outside dining.

PRIVILEGE OF THE FLOOR –

Jim Fritz asked why there is an ordinance for people to have 2 off-street parking spaces when they are not required to use them; why not do away with that ordinance. In addition, people are required to only have so much room for driveways, but if they are not required to use the driveway then that's another ordinance that should be taken away. He is in favor of the outside seating, but stated if parking spaces are taken away and there is parking in the streets, that defeats the ordinance. A brief discussion pursued with the Board regarding parking, and it was restated that enforcement of parking in the street vs. in driveway was an issue, and for this season, parking concerns with the restaurants will hopefully be tolerated by neighbors to help the businesses.

Kathy Ries asked when the Borough Hall will be opening. It was decided to re-open on June 22nd when all beach badges will be available at the badge booth in the park. Currently, pickup dates of badges are scheduled in the park for June 11, 12 and 13; badges are not required until June 27th; Lifeguards are fully staffed starting June 20th, currently there is a skeleton crew. The badge preseason rate ends June 15.

Motion to adjourn: Commissioner Imperiale
Second: Commissioner Rice

Meeting adjourned at 4:54pm.

RESOLUTION #2020-062

**AUTHORIZING THE TAX COLLECTOR TO PREPARE AND ISSUE ESTIMATED
TAX BILLS FOR THE THIRD INSTALLMENT OF 2020 TAXES**

WHEREAS in light of the disruption caused by the coronavirus outbreak, the State delayed the adoption of the State Fiscal Year 2021 Budget to September 30, 2020; and

WHEREAS the Division of Local Government Services (DLGS) cannot certify State Aid allocations to municipal budgets until State Aid Appropriations are known; and

WHEREAS the DLGS cannot approve municipal budgets and the County Board of Taxation cannot certify taxes until after the June 30, 2020 deadline to process third quarter tax bills due August 1, 2020; and

WHEREAS without an approved 2020 Municipal Budget and without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; and

WHEREAS the DLGS *“strongly recommends”* under Local Finance Notice 2020-07 *“that municipalities prepare to issue estimated property tax bills for 2020;”* and

WHEREAS the Tax Collector, in consultation with the Chief Financial Officer, computed and certified an estimated Tax Levy necessary to bill third quarter taxes due August 1, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey the Tax Collector is hereby authorized and directed to process estimated tax bills for the third quarterly installment of 2020 taxes; and

BE IT FURTHER RESOLVED that the third quarterly installment of 2020 taxes shall not be subject to interest until the later of August 10, 2020 or the twenty-fifth (25) calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

BE IT FURTHER RESOLVED that the Harvey Cedars Tax Collector is hereby authorized to prepare and issue estimated tax bills for the third installment of 2020 based upon an annualized levy analysis totaling \$12,041,024.57. The Tax Collector shall proceed and take such actions as are permitted and required by P.L. 1994, c.72 (N.J.S.A. 54:4-66.2 and 54:4-66.3).

PERMISSIVE ESTIMATED TAX LEVY RANGE
RANGE 5% LOWER TO 5% HIGHER THAN PREVIOUS YEAR'S LEVY

2019 TOTAL TAX LEVY	\$11,729,383.31
95% LEVY	\$11,142,914.14
105% LEVY	\$12,315,852.48
2019 TAX RATE	\$0.916
95% RATE	\$0.870
105% RATE	\$0.962

Certified calculation prepared by:

Rebecca Wessler, CFO

Rebecca Wessler, Certified Tax Collector

PASSED ON: June 5, 2020

RESOLUTION #2020-063

June 5, 2020
03:32 PM

BOROUGH OF HARVEY CEDARS
Bill List By P.O. Number

Page No: 1

P.O. Type: All	Open: N	Paid: N	Void: N	
Range: First to Last	Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed	Bid: Y	State: Y	Other: Y	Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
20000017	01/08/20	TONYS005	TONY'S GENERAL MECHANDISE INCO	B Montag Apparel Allowance	Open	169.99	0.00	B
20000030	01/09/20	CROSS005	CROSS MATCH TECHNOLOGIES, INC	LiveScan	Open	4,320.51	0.00	
20000082	01/21/20	PIZZO005	PIZZO CONTRACTING, INC	DPW Vinyl Fence	Open	9,839.21	0.00	
20000116	01/31/20	TUCKE010	TUCKERTON LUMBER COMPANY	B&G supplies	Open	63.40	0.00	B
20000221	02/28/20	TUCKE010	TUCKERTON LUMBER COMPANY	ADA Improvements	Open	203.31	0.00	B
20000243	03/05/20	ATLAN100	ATLANTIC TACTICAL	Body Armor - Abbatemarco	Open	1,027.60	0.00	
20000295	03/24/20	AGRAE005	AGRA ENVIRONMENTAL, INC	Monthly Samples	Open	50.00	0.00	B
20000348	04/09/20	SEAMA005	SEA MACHINE MFG LLC	Lab Room Counter & Sink	Open	2,865.00	0.00	
20000350	04/09/20	CLAYT010	CLAYTON BLOCK COMPANY, INC	Concrete for ADA ramp	Open	599.26	0.00	
20000360	04/14/20	LIBER015	LIBERTY OVERHEAD DOOR CO, INC	DPW garage door and install	Open	3,500.00	0.00	
20000381	04/21/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Water Sample Refrigerator	Open	124.95	0.00	
20000396	04/28/20	ENVIRO005	ENVIRONMENTAL SYSTEMS RESEARCH	ARGIS Maint. & License	Open	3,300.59	0.00	
20000409	05/11/20	QUILL010	QUILL CORPORATION	Battery Backup- Courtroom	Open	71.99	0.00	
20000410	05/11/20	JERSE010	JERSEY CAPE DIAG TRNG	2020 Beach Badges	Open	4,559.63	0.00	
20000411	05/11/20	HENRY005	HENRY J MANCINI & ASSOCIATES	Appraisal Block 64 Lot 1	Open	2,500.00	0.00	
20000421	05/11/20	SHORE060	SHORE PROMOTIONS	badge checker uniforms	Open	877.50	0.00	
20000424	05/12/20	MGLF0010	MGL FORMS-SYSTEMS	Estimated Tax Bills	Open	284.00	0.00	
20000425	05/12/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Computer Supplies	Open	408.93	0.00	
20000426	05/12/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	50' Hose	Open	109.16	0.00	
20000435	05/14/20	GEORG005	GEORGIA GOLF CONSTRUCTION, INC	Turf Management	Open	452.00	0.00	B
20000436	05/14/20	SOME0010	SOME'S UNIFORMS INC	CITATION Bars	Open	30.00	0.00	
20000437	05/14/20	SHORE060	SHORE PROMOTIONS	HCBP Uniforms	Open	5,830.50	0.00	
20000438	05/14/20	SHORE060	SHORE PROMOTIONS	LIT Uniforms	Open	8,664.00	0.00	
20000451	05/16/20	DELAW030	DELAWARE VALLEY PAYROLL, INC.	Payroll Processing Services	Open	888.40	0.00	
20000452	05/16/20	VERIZ030	VERIZON WIRELESS - CELL	Police Cell Phones	Open	172.89	0.00	
20000453	05/19/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Water Fountain Repair	Open	45.54	0.00	
20000454	05/19/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Hand Sanitizer	Open	607.97	0.00	
20000455	05/19/20	BRIGA010	BRIGANTINE MARINE, INC.	Equipment	Open	594.80	0.00	
20000456	05/19/20	SANDP010	SANDPAPER	Hydrant Flushing	Open	99.64	0.00	
20000457	05/19/20	UNIVE020	UNIVERSAL SUPPLY COMPANY, INC	Lumber for Lifeguard Stands	Open	1,000.00	0.00	
20000459	05/20/20	ZWUSA005	ZW USA, INC.	Lifeguard Face Masks	Open	895.75	0.00	
20000463	05/21/20	OCEAN050	OCEAN COUNTY POWER SPORTS LLC	PD Polaris	Open	15,000.00	0.00	
20000465	05/21/20	COMCA010	COMCAST CABLE	Monthly Invoices	Open	189.57	0.00	
20000466	05/21/20	COMCA010	COMCAST CABLE	Monthly Invoice	Open	164.57	0.00	
20000467	05/21/20	COMCA010	COMCAST CABLE	Monthly Invoices	Open	19.92	0.00	
20000468	05/21/20	VERIZ030	VERIZON WIRELESS - CELL	Police Cell Phones	Open	154.46	0.00	
20000469	05/21/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Pump Supplies	Open	745.73	0.00	
20000470	05/22/20	MEADO020	MEADOWBROOK INDUSTRIES LLC	April Trash & Recycling	Open	16,486.76	0.00	
20000472	05/26/20	ERSKI005	ERSKINE, LISA A.	Borough Hall Cleaning	Open	1,500.00	0.00	
20000473	05/26/20	FORDC005	FORD CREDIT	Zoning Car Lease Payment	Open	162.11	0.00	
20000474	05/26/20	DYNAM010	DYNAMIC TESTING SERVICE	Random Drug Testing - DPW	Open	640.00	0.00	
20000475	05/26/20	WATCH005	WATCHUNG SPRING WATER CO, INC.	Water Bottle Delivery	Open	78.91	0.00	
20000476	05/26/20	MRK00010	MR. KEYS INC.	Installation of Bathroom Locks	Open	359.33	0.00	
20000478	05/28/20	FRAZE010	FRAZEE, STEVE	FUEL - New 5 ton	Open	70.00	0.00	
20000479	05/28/20	MANAH010	MANAHAWKIN MAGIC WASH	Vehicle Maintenance	Open	9.00	0.00	
20000480	05/28/20	POLIC015	POLICE & SHERIFFS PRESS, INC.	ID card	Open	17.55	0.00	
20000482	06/02/20	WESSL005	WESSLER, REBECCA	Badge Bags	Open	73.74	0.00	
20000485	06/02/20	SHORE030	SHORE CONNECTION INC	2020 Water Main Replacement	Open	183,407.00	0.00	
20000486	06/03/20	PCSL005	PCS, LLC	Monthly Invoice	Open	900.00	0.00	
20000487	06/03/20	NJDE0020	NJ DEPT OF HEALTH & SENIOR	2020 May dog license fees	Open	3.60	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
20000488	06/03/20	ARMAN005 ARMANDO V. RICCIO, LLC	Legal Services	Open	2,920.50	0.00		
20000489	06/03/20	SANDP010 SANDPAPER	Seasonal DPW help wanted	Open	89.00	0.00		
20000490	06/03/20	NJPLA005 NJ PLANNING OFFICIALS	Mandatory Training Land Use	Open	135.00	0.00		
20000491	06/03/20	METRO020 METLIFE - GROUP BENEFITS	Monthly Premium - June	Open	208.00	0.00		
20000493	06/03/20	STOF0020 STATE TOXICOLOGY LABORATORY	Applicant Urine Sample	Open	45.00	0.00		
20000496	06/03/20	OWEN0010 OWEN, LITTLE & ASSOCIATES	Monthly Invoices	Open	12,178.40	0.00		
20000497	06/03/20	SHORE020 SHORE BUSINESS SOLUTIONS	Copier Maintenance Fees	Open	89.56	0.00		
20000498	06/03/20	CENTR035 CENTRAL JERSEY HEALTH INS FUND	June Premium	Open	1,957.00	0.00		
20000499	06/03/20	MAGEL010 LINE SYSTEMS	Monthly Invoice	Open	1,559.93	0.00		
20000500	06/04/20	OWEN0010 OWEN, LITTLE & ASSOCIATES	2020:02 Marshall - Review	Open	70.00	0.00		
20000502	06/04/20	OWEN0010 OWEN, LITTLE & ASSOCIATES	2020:05 Walters Design Build	Open	370.50	0.00		
20000503	06/04/20	OWEN0010 OWEN, LITTLE & ASSOCIATES	2020:06 - 84th Street LLC	Open	420.50	0.00		
20000504	06/04/20	OWEN0010 OWEN, LITTLE & ASSOCIATES	2020:07 - Pizer - Review	Open	270.50	0.00		
20000505	06/04/20	OWEN0010 OWEN, LITTLE & ASSOCIATES	LUB - Meeting Attendance	Open	200.00	0.00		
20000506	06/04/20	LBIH0010 LBI HEALTH DEPARTMENT	Second Quarter Health Service	Open	9,322.47	0.00		
20000507	06/04/20	WATCH005 WATCHUNG SPRING WATER CO, INC.	Water Delivery	Open	309.69	0.00		
20000508	06/04/20	NJNA0020 NJ NATURAL GAS	Monthly Invoice	Open	438.55	0.00		
20000509	06/04/20	NJNA0020 NJ NATURAL GAS	Monthly Invoice	Open	531.19	0.00		
20000511	06/04/20	WESSL005 WESSLER, REBECCA	Beach Badge Checker Chng Fund	Open	410.00	0.00		
20000512	06/04/20	PEDRO010 PEDRONI FUEL COMPANY	Fuel Charges	Open	418.52	0.00		
20000513	06/04/20	COMCA010 COMCAST CABLE	Monthly Invoices	Open	453.71	0.00		
20000514	06/04/20	CARRO015 CARROLL, PAUL & TRACY	LUB 2019-07 Refund Escrow	Open	5.00	0.00		
20000515	06/04/20	LBIS0020 LBI SENIOR CENTER	2020 Donation	Open	1,500.00	0.00		
20000517	06/04/20	SOME0010 SOME'S UNIFORMS INC	CITATION Bars	Open	100.00	0.00		
20000518	06/05/20	NJCRI010 NJ CRIMINAL INTERDICTION LLC	2021 Street Smart Conference	Open	499.00	0.00		
Total Purchase Orders:		75	Total P.O. Line Items:	0	Total List Amount:	308,640.79	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	59,644.27	0.00	59,644.27	0.00	0.00	59,644.27
Utility Operating	0-09	10,308.24	0.00	10,308.24	0.00	0.00	10,308.24
	Year Total:	69,952.51	0.00	69,952.51	0.00	0.00	69,952.51
Current Fund	9-01	10,951.47	0.00	10,951.47	0.00	0.00	10,951.47
General Capital F	C-04	12,543.01	0.00	12,543.01	0.00	0.00	12,543.01
Utility Capital F	C-08	186,965.70	0.00	186,965.70	0.00	0.00	186,965.70
	Year Total:	199,508.71	0.00	199,508.71	0.00	0.00	199,508.71
Grant Fund	G-02	15,924.00	0.00	15,924.00	0.00	0.00	15,924.00
Dog trust Fund	T-15	3.60	0.00	3.60	0.00	0.00	3.60
Trust Fund	T-17	12,300.50	0.00	12,300.50	0.00	0.00	12,300.50
	Year Total:	12,304.10	0.00	12,304.10	0.00	0.00	12,304.10
Total of All Funds:		308,640.79	0.00	308,640.79	0.00	0.00	308,640.79

BE IT RESOLVED by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated June 5, 2020 be paid upon verification by the Chief Financial officer that sufficient funds are available for the payment of the same.

PASSED ON: June 5, 2020