

The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Oldham at 4:30pm. Commissioners Gerkens and Garofalo were present.

The Mayor asked all to rise for the Pledge of Allegiance.

Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. This meeting was originally listed and published in the annual notices to be held on October 4, 2019, subsequently changed to today, October 8<sup>th</sup>. Notices were published in the Asbury Park Press on September 18, 2019, in the Beach Haven Times on September 19, 2019, and posted on the Borough’s website. Notices were posted on the bulletin boards in the Municipal Building and the Post Office, and have remained continuously posted.

**Motion** to approve the minutes of the previous meeting held on September 7, 2019 was made by Commissioner Gerkens, seconded by Commissioner Garofalo.

The Mayor read the following ordinance by title and number and asked for a motion to introduce.

**ORDINANCE #2019-14 FIRST READING**

**AN ORDINANCE AMENDING ORDINANCES #2019-02 AND #2019-12 FIXING AND DETERMINING THE ANNUAL BASE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HARVEY CEDARS**

A copy of the full ordinance as introduced is attached hereto and made a part hereof.

Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

Vote: Ayes – Oldham, Gerkens, Garofalo

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

**RESOLUTION #2019-098:**

**APPOINTMENT OF A FULL TIME CLASS II SPECIAL POLICE OFFICER FOR THE BOROUGH OF HARVEY CEDARS**

(Daniel Grundtisch)

Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

**RESOLUTION #2019-099:**

**APPOINTMENT OF A FULL TIME POLICE OFFICER FOR THE BOROUGH OF HARVEY CEDARS**

(Stephen Adams)

Motion to adopt: Commissioner Gerkens

Second: Commissioner Garofalo

**RESOLUTION #2019-100:**

**APPOINTMENT OF POLICE SERGEANT FOR THE BOROUGH OF HARVEY CEDARS**

(Kevin Snow)

Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

**RESOLUTION #2019-101:**

**CHAPTER 159 ITEM OF REVENUE INSERTION IN THE SUM OF \$1,037.68 – BULLETPROOF VEST PARTNERSHIP**

Motion to adopt: Commissioner Gerkens

Second: Commissioner Garofalo

**RESOLUTION #2019-102:**

**THE BOROUGH OF HARVEY CEDARS PROCLAIMING OCTOBER 10, 2019 AS “PUT THE BRAKES ON FATALITIES DAY®”**

Motion to adopt: Commissioner Gerkens

Second: Commissioner Garofalo

**RESOLUTION #2019-103:**

**AUTHORIZING THE 2019 BEST PRACTICES CHECKLIST FOR THE BOROUGH OF HARVEY CEDARS**

Motion to adopt: Commissioner Gerkens

Second: Commissioner Garofalo

**RESOLUTION #2019-104:**

**RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN URGING THE ENACTMENT OF LEGISLATION THAT WILL PERMANENTLY EXTEND THE 2% CAP ON BINDING INTEREST ARBITRATION**

Motion to adopt: Commissioner Garofalo

Second: Commissioner Gerkens

**RESOLUTION #2019-105: Bills**

Motion to adopt: Commissioner Gerkens

Second: Commissioner Garofalo

PRIVILEGE OF THE FLOOR – There were no comments from the public.

OATHS OF ALLEGIANCE –

Police Chief Robert Burnaford addressed the room-filled audience: he thanked all the friends, family, members of other agencies, business owners and other members of the community for attending and supporting these (three) officers and this police department. He stated all three of these officers have worked extremely hard and deserve everything they are going to get today and moving forward; “our department is better for it and our community is better for it” and congratulated each one of the officers. The Chief thanked the Mayor and Commissioners for their continued support of the police department.

The Municipal Clerk administered the Oath of Allegiance individually to Daniel Grundtisch as full-time Special Law Enforcement Officer, to Stephen Adams as full-time Police Officer, and to Kevin Snow as Police Sergeant. All were congratulated.

**Motion** to adjourn: Commissioner Gerkens

Second: Commissioner Garofalo

Meeting adjourned at 4:40pm.

**ORDINANCE NO. 2019-14**

**AN ORDINANCE AMENDING ORDINANCES #2019-02 AND #2019-12 FIXING AND DETERMINING THE ANNUAL BASE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HARVEY CEDARS**

The Board of Commissioners of the Borough of Harvey Cedars, County of Ocean does ordain the annual salary of the employee of the Borough of Harvey Cedars listed below is hereby supplemented to the list of annual base salaries as follows:

Lifeguard in Training Director (stipend)      \$500.00

This Ordinance shall take effect upon final adoption after publication in accordance with law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was duly introduced and passed on the first reading at a regular meeting of the Board of Commissioners of the Borough of Harvey Cedars held on **October 8, 2019**. Further notice is given that said Ordinance shall be considered for final passage and adoption at a regular meeting of said Board of Commissioners to be held on **November 1, 2019** at 4:30pm at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ, at which time and place any person desiring to be heard will be given an opportunity to be so heard.

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Daina Dale, Municipal Clerk

**RESOLUTION #2019-098**

**APPOINTMENT OF A FULL TIME CLASS II SPECIAL POLICE OFFICER  
FOR THE BOROUGH OF HARVEY CEDARS**

**WHEREAS** Daniel Grundtisch has served as a Special Law Enforcement Officer Class II for the Borough of Harvey Cedars Police Department since July 16, 2019; and

**WHEREAS** it is the desire of the Borough of Harvey Cedars to continue his employment as Police Officer.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Harvey Cedars hereby appoints Daniel Grundtisch as a full-time Special Law Enforcement Officer Class II for the Borough of Harvey Cedars Police Department effective October 8, 2019.

**BE IF FURTHER RESOLVED** that as a full-time Class II officer Daniel Grundtisch shall be entitled to full-time benefits as per the Personnel Policy Manual of the Borough of Harvey Cedars.

PASSED ON: October 8, 2019

**RESOLUTION #2019-099**

**APPOINTMENT OF A FULL TIME POLICE OFFICER FOR  
THE BOROUGH OF HARVEY CEDARS**

**WHEREAS** it is the desire of the Borough of Harvey Cedars to fill the position of a full-time police officer; and

**WHEREAS** Officer Stephen Adams has served as a Special Law Enforcement Officer Class II for the Borough of Harvey Cedars Police Department since July 1, 2019; and

**WHEREAS** Police Chief Robert Burnaford deems that Officer Adams possesses the skills and experience to best fill said position.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Harvey Cedars hereby appoints Stephen Adams as a full-time Police Officer for the Borough of Harvey Cedars for a probationary period effective October 8, 2019 through October 7, 2020 and shall receive absolute appointment upon satisfactory completion of said probationary period.

PASSED ON: October 8, 2019

**RESOLUTION #2019-100**

**APPOINTMENT OF POLICE SERGEANT FOR THE  
BOROUGH OF HARVEY CEDARS**

**WHEREAS** it is the desire of the Borough of Harvey Cedars to appoint the Acting Police Sergeant to the position of full-time Police Sergeant; and

**WHEREAS** all criteria for the selection of a new sergeant has been met pursuant to the ordinances, policies and procedures of the Borough of Harvey Cedars.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that Kevin Snow is hereby appointed to serve as Police Sergeant for the Borough of Harvey Cedars for a probationary period effective October 8, 2019 through October 7, 2020 and shall receive absolute appointment upon satisfactory completion of said probationary period.

PASSED ON: October 8, 2019

**RESOLUTION #2019-101**

**CHAPTER 159 ITEM OF REVENUE INSERTION IN THE SUM OF \$1,037.68 –  
BULLETPROOF VEST PARTNERSHIP**

**WHEREAS** NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS** the Director may also approve the insertion of an item of appropriation for an equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Commission of the Borough of Harvey Cedars, in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$1,037.68, which is now available from The Department of Justice program entitled “Bulletproof Vest Partnership Program”.

**BE IT FURTHER RESOLVED** that the sum of \$1,037.68 is hereby appropriated under the caption: 8. General Appropriations (A) Operations excluded from “CAPS” Public and Private Programs offset by Revenues: Bulletproof Vest Partnership Program.

**BE IT FURTHER RESOLVED** that the above is a result of federal funds obtained through the Department of Justice as a federal grant.

PASSED ON: October 8, 2019

**RESOLUTION #2019-102**

**THE BOROUGH OF HARVEY CEDARS PROCLAIMING  
OCTOBER 10, 2019 AS  
“PUT THE BRAKES ON FATALITIES DAY®”**

**WHEREAS** across the nation, traffic crashes caused 36,750 fatalities in 2018, and are the leading cause of death for young people ages 15 to 34; and

**WHEREAS** in New Jersey, 563 individuals lost their lives in traffic crashes in 2018; and

**WHEREAS** Pedestrian-related crashes accounted for 31.0 percent of the State’s traffic fatalities; and

**WHEREAS** motorcyclists, bicycle riders and pedestrians face increased risks on New Jersey’s roadways, as people opt for alternative modes of transportation; and

**WHEREAS** 53 motorcyclists and 165 pedestrians were killed in New Jersey in traffic-related crashes in 2018; and

**WHEREAS** safer driving behaviors such as buckling up every ride; obeying posted speed limits; stopping for pedestrians in crosswalks and using crosswalks when walking; avoiding aggressive driving behaviors; never driving impaired; wearing proper safety gear while riding a motorcycle or bicycle; and focusing solely on driving by avoiding distractions, can dramatically reduce the number of traffic-related injuries and deaths.

**NOW, THEREFORE**, the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, does hereby proclaim October 10, 2019 as **Put the Brakes on Fatalities Day®**, and call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and throughout the State.

PASSED ON: October 8, 2019



**RESOLUTION #2019-103**

**AUTHORIZING THE 2019 BEST PRACTICES CHECKLIST FOR  
THE BOROUGH OF HARVEY CEDARS**

**WHEREAS** the Best Practices Checklist was authorized through the Fiscal Year 2019 State Budget and is designed by Governor Christie's administration to provide standards by which local government officials can perform an assessment of municipal and county operations; and

**WHEREAS** the Best Practices Checklist will determine how much of the municipality's final 5% of State aid payment will be disbursed based upon the scoring of the checklist; and

**WHEREAS** a requirement of the checklist is for the governing body to acknowledge that the completed inventory was placed on an agenda of a public meeting to ensure that local officials have been apprised of all answers.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, hereby acknowledges and authorizes the completed Best Practices Checklist for the year 2019 completed and submitted by the Chief Financial Officer, a copy of which is attached and is available for public inspection.

PASSED ON: October 8, 2019

**RESOLUTION #2019-104**

**RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF  
OCEAN URGING THE ENACTMENT OF LEGISLATION THAT WILL  
PERMANENTLY EXTEND THE 2% CAP ON BINDING INTEREST  
ARBITRATION**

**WHEREAS** the failure to permanently extend the 2.0% cap on binding interest arbitration awards has inequitably altered the collective bargaining process in favor of labor at the expense of property taxpayers as police and fire unions have been aggressively leveraging its expiration to win contracts that far exceed the 2.0% spending cap imposed on local governing bodies for nearly a decade; and

**WHEREAS** between 2011 and 2017, the 2.0% cap on binding interest arbitration awards allowed local governments to live within their limited means and kept public safety employee salaries and wages under control as parties were closer to an agreement from the onset of negotiations; and

**WHEREAS** the 2.0% cap on binding interest arbitration awards established clear parameters for negotiating reasonable successor contracts that preserved the collective bargaining process and took into consideration the separate and permanent 2.0% spending cap; and

**WHEREAS** recent arbitration decisions, which do not readily disclose the total cost of the contract, underscore the vital need to restore the cap as at least one of the awards included annual salary increases that range from a minimum of 8.54% to a maximum of 20.54% when step increases are included with the widely reported annual raises of 2.0% to 2.25%; and

**WHEREAS** these substantial annual salary increases do not include longevity pay, employer pension contributions of which equal approximately 30.0% of the annual salary of a public safety sector employer, and an additional 20.0% to 35% in employer health benefit contributions; and

**WHEREAS** the equation is clear, failure to permanently extend the 2.0% cap on binding interest arbitration awards is unsustainable without increasing property taxes, reducing non-union staff, or eliminating essential services.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Borough of Harvey Cedars does in fact, hereby urges Governor Phil Murphy and the New Jersey State Legislature to enact legislation that will permanently extend the 2.0% cap on binding interest arbitration awards that expired in 2017; and, to further require the Public Employment Relations Commission (PERC) to include in all arbitration awards: a full financial impact statement that summarizes the total cost of all awards in a clear, concise, and transparent manner.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution are forwarded to the Governor of the State of New Jersey Phil Murphy, the President of the New Jersey State Senate Stephen M. Sweeney, and the Speaker of the General Assembly Craig J. Coughlin.

PASSED ON: October 8, 2019

RESOLUTION #2019-105

October 8, 2019  
01:14 PM

BOROUGH OF HARVEY CEDARS  
Bill List By P.O. Number

Page No: 1

P.O. Type: All	Open: N	Paid: N	Void: N	
Range: First to Last	Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed	Bid: Y	State: Y	Other: Y	Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-00595	07/11/18	USAB0010	USA BLUE BOOK	Air cond. 80th street plant	Open	74.97	0.00 B
18-00600	07/11/18	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	Recycle truck repairs	Open	69.88	0.00 B
18-00936	11/05/18	CENTR030	CENTRAL JERSEY EQUIPMENT, LLC	John Deere 4 wheel Loader	Open	4,600.00	0.00 B
19-00337	05/09/19	GEORG005	GEORGIA GOLF CONSTRUCTION, INC	Baseball Field maintenance	Open	464.00	0.00
19-00465	06/10/19	JSUTT005	J SUTTER ENTERPRISES LLC	Stand Stencil	Open	48.33	0.00
19-00498	06/17/19	FOLEY005	FOLEY, INCORPORATED	Maintenance on excavator	Open	353.17	0.00 B
19-00587	07/08/19	OXYGE010	OXYGEN SUPPLY COMPANY	oxygen& acetylene tank rental	Open	49.00	0.00 B
19-00622	07/16/19	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	Police vehicle maintenance	Open	46.77	0.00
19-00626	07/16/19	WATCH005	WATCHUNG SPRING WATER CO, INC.	Spring water refills	Open	19.97	0.00 B
19-00699	08/05/19	THOMP030	THOMPSON PUMP AND MANUFACTURIN	Dewatering Pump	Open	39,080.50	0.00
19-00713	08/07/19	HOME0010	HOME DEPOT/GEFC	Bldgs & Grnds	Open	123.60	0.00 B
19-00734	08/14/19	WITME005	WITMER PUBLIC SAFETY GROUP INC	BodyArmor-Snow,Mrozinski,Adams	Open	2,835.00	0.00
19-00745	08/19/19	ALANS010	ALAN'S ELECTRIC, LLC	install GFI/LG garage	Open	267.00	0.00
19-00773	08/29/19	PAVEM005	PAVEMENT STENCIL COMPANY, LLC	HANDICAP STENCIL	Open	101.00	0.00
19-00779	08/30/19	TUCKE010	TUCKERTON LUMBER COMPANY	Bldgs & Grnds supplies	Open	9.95	0.00 B
19-00785	09/04/19	MGLF0010	MGL FORMS-SYSTEMS	Current Deposit & Water Checks	Open	471.00	0.00
19-00816	09/11/19	EDWAR030	EDWARDS TIRE COMPANY INC	8 tires for cop cars	Open	43.00	0.00 B
19-00819	09/12/19	SHORE060	SHORE PROMOTIONS	Cutters T-Shirts	Open	1,200.00	0.00
19-00820	09/13/19	JERSE010	JERSEY CAPE DIAG TRNG	2020 Holiday Badges w Cards	Open	551.25	0.00
19-00832	09/17/19	CHEST005	CHESTER, MATHEW	Equipment	Open	21.41	0.00
19-00833	09/17/19	SNOW0010	SNOW, KEVIN	Equipment	Open	239.91	0.00
19-00834	09/17/19	NJCRI010	NJ CRIMINAL INTERDICTION LLC	Training	Open	548.00	0.00
19-00837	09/17/19	EAGLE025	EAGLES LAKE RESERVE, INC	I5 for Streets	Open	1,027.10	0.00
19-00838	09/17/19	MONTA005	MONTAG, WILLIAM	license reimbursement	Open	150.00	0.00
19-00839	09/17/19	FOLEY005	FOLEY, INCORPORATED	D1 Service maintenance	Open	391.43	0.00
19-00841	09/18/19	AMAZO005	AMAZON CAPITAL SERVIECS, INC	Sewer Maintenance Supplies	Open	604.43	0.00
19-00842	09/18/19	EPFIB005	ELP CONTRACTING LLC	Boat Repair	Open	495.00	0.00
19-00843	09/18/19	JBAWA005	JB AWARDS	2019 Islands Awards	Open	370.60	0.00
19-00844	09/18/19	JBAWA005	JB AWARDS	2019 LIT Awards	Open	105.00	0.00
19-00845	09/19/19	QUILL010	QUILL CORPORATION	Office Supplies/Battery Backup	Open	157.24	0.00
19-00846	09/20/19	KEVIN005	KEVIN J SCHUBIGER PLUMBING &	Sewer Repair 83rd St	Open	6,750.00	0.00
19-00847	09/20/19	STOF0020	STATE TOXICOLOGY LABORATORY	applicant drug screening	Open	45.00	0.00
19-00849	09/23/19	BAYTR005	BAY TRANSMISSION SVC, INC	Install New Tire Sensor Chief	Open	181.16	0.00
19-00850	09/23/19	AMAZO005	AMAZON CAPITAL SERVIECS, INC	Public works Supplies	Open	107.01	0.00
19-00852	09/23/19	VERIZ030	VERIZON WIRELESS - CELL	Police Cell Phones	Open	212.70	0.00
19-00853	09/25/19	AMAZO005	AMAZON CAPITAL SERVIECS, INC	Public works Supplies	Open	269.72	0.00
19-00854	09/25/19	PETER020	PETERSON, BONNIE R	Prosecutor September 16, 2019	Open	550.00	0.00
19-00855	09/25/19	METRO020	METLIFE - GROUP BENEFITS	Monthly Premium - October	Open	197.60	0.00
19-00856	09/25/19	CENTR035	CENTRAL JERSEY HEALTH INS FUND	October 2019 Dental Premium	Open	1,769.00	0.00
19-00857	09/27/19	FORDC005	FORD CREDIT	Zoning Vehicle Lease Pmt	Open	248.97	0.00
19-00858	09/30/19	WATCH005	WATCHUNG SPRING WATER CO, INC.	Water Bottle Delivery	Open	60.93	0.00
19-00860	10/02/19	TREAS040	TREASURER, STATE OF NJ	3rd qtr 2019 Marriage Licenses	Open	25.00	0.00
19-00862	10/02/19	THIS0010	THIS & THAT UNIFORMS	Uniforms	Open	44.00	0.00
19-00866	10/03/19	OTT00010	OTT, RONALD	Children's Christmas Party	Open	300.00	0.00
19-00867	10/03/19	OWEN0010	OWEN, LITTLE & ASSOCIATES	Monthly LUB Invoices	Open	940.50	0.00
19-00868	10/03/19	OCUT0010	OC UTILITIES AUTHORITY	2019 4th quarter payment	Open	45,438.75	0.00
19-00869	10/03/19	NJDC0010	NJ DCA	3rd Qtr 2019 permits surcharge	Open	1,394.24	0.00
19-00871	10/04/19	ARMAN005	ARMANDO V. RICCIO, LLC	Legal Services	Open	33.00	0.00
19-00872	10/04/19	SHORE020	SHORE BUSINESS SOLUTIONS	Copier Maintenance Fees	Open	161.56	0.00
19-00873	10/04/19	BURNA010	BURNAFORD, ROBERT	HCAC social affair permit	Open	157.35	0.00

October 8, 2019  
01:14 PM

BOROUGH OF HARVEY CEDARS  
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-00874	10/04/19	PCSL005 PCS, LLC	Monthly Invoice	Open	1,057.04	0.00	
19-00875	10/04/19	MEAD020 MEADOWBROOK INDUSTRIES LLC	September Trash & Recycling	Open	18,463.24	0.00	
19-00876	10/04/19	NJNA020 NJ NATURAL GAS	Monthly Invoice	Open	196.32	0.00	
19-00877	10/04/19	NJNA020 NJ NATURAL GAS	Monthly Invoice	Open	67.78	0.00	
19-00878	10/04/19	COMCA010 COMCAST CABLE	Monthly Invoice	Open	172.94	0.00	
19-00879	10/04/19	COMCA010 COMCAST CABLE	Monthly Invoices	Open	330.89	0.00	
19-00880	10/04/19	LBIH0010 LBI HEALTH DEPARTMENT	3rd Qtr Health Services	Open	10,782.75	0.00	
19-00882	10/07/19	MANAH010 MANAHAWKIN MAGIC WASH	Vehicle Wash	Open	33.75	0.00	
19-00885	10/07/19	EDJOH005 ED JOHNSON PLUMBING & HEATING	Water/Sewer Repair	Open	800.00	0.00	
19-00886	10/07/19	COMCA010 COMCAST CABLE	Monthly Invoice	Open	195.97	0.00	
19-00887	10/07/19	MONTA005 MONTAG, WILLIAM	Eyeglass reimbursement	Open	341.00	0.00	
19-00889	10/08/19	ATLAN135 ATLANTIC CITY ELECTRIC	Monthly Invoices	Open	4,657.04	0.00	
19-00890	10/08/19	PEDRO010 PEDRONI FUEL COMPANY	Water Fuel Charges	Open	3,289.97	0.00	
19-00891	10/08/19	PEDRO010 PEDRONI FUEL COMPANY	Current Fuel Charges	Open	7,333.10	0.00	
19-00892	10/08/19	HIERI010 HIERING, GANNON & MC KENNA	September legal fees	Open	862.57	0.00	
19-00893	10/08/19	TWPO0010 TWP OF STAFFORD	September animal control	Open	414.00	0.00	

Total Purchase Orders: 66 Total P.O. Line Items: 0 Total List Amount: 162,403.36 Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
Current Fund	8-01	69.88	0.00	69.88	0.00	0.00	69.88
Utility Operating	8-09	37,074.97	0.00	37,074.97	0.00	0.00	37,074.97
	Year Total:	37,144.85	0.00	37,144.85	0.00	0.00	37,144.85
Current Fund	9-01	58,048.25	0.00	58,048.25	0.00	0.00	58,048.25
Utility Operating	9-09	61,293.58	0.00	61,293.58	0.00	0.00	61,293.58
	Year Total:	119,341.83	0.00	119,341.83	0.00	0.00	119,341.83
General Capital F	C-04	4,600.00	0.00	4,600.00	0.00	0.00	4,600.00
Trust Fund	T-17	1,316.68	0.00	1,316.68	0.00	0.00	1,316.68
Total of All Funds:		162,403.36	0.00	162,403.36	0.00	0.00	162,403.36

BE IT RESOLVED by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated October 8, 2019 be paid upon verification by the Chief Financial Officer that sufficient funds are available for the payment of the same.

PASSED ON: October 8, 2019

# Best Practices Inventory

## Harvey Cedars Borough

### Printable Current Answers

001	Core Competencies	Personnel	
	<p>The "Diane B. Allen Equal Pay Act" (P.L. 2018, c. 9) modifies current law to strengthen protections against employment discrimination and promote equal pay for all groups protected under the Law Against Discrimination (N.J.S.A. 10:5-1 et seq.). Have appropriate municipal officials (including labor counsel as necessary) evaluated whether your municipality is in compliance with this law?</p>		[1.00] Yes
002	Core Competencies	Personnel	
	<p>P.L. 2017, c. 183, signed into law on August 7, 2017, amends the Local Budget Law to require municipal and county governing bodies to certify compliance with the following Federal civil rights requirements when submitting their approved budgets with DLGS: that their hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964." Local Finance Notice 2017-27 discusses this requirement in further detail. Has your governing body reviewed your municipality's policies on the use of criminal history when making personnel decisions, to ensure that those policies do not violate Title VII on the basis of either disparate treatment or disparate impact?</p>		[1.00] Yes
003	Core Competencies	Personnel	
	<p>Has your municipality adopted a written vehicle use policy prohibiting personal use of municipal vehicles (except for commuting), and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.</p>		[0.00] No
004	Core Competencies	Personnel	
	<p>Does your municipality have 1) an established documented process requiring department heads to submit notice of outside employment, and 2) upon receiving such notice, does your municipality have a documented process within its human resources function to determine whether a conflict of interest exists?</p>		[1.00] Yes

005	Core Competencies	Personnel
<p>Payments for waivers filed before May 21, 2010 and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments below the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. Are your municipality's healthcare waiver payments at or below the statutory maximum? "N/A" is only applicable where the municipality does not make payments in lieu of health benefits.</p>	[1.00] Yes	

006	Core Competencies	Personnel
<p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?</p>	[1.00] Yes	

007	Core Competencies	Personnel
<p>Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas including, but not limited to: discrimination, harassment, personal days, use of municipal vehicles, and political activity. Has your municipality adopted an employee personnel manual/handbook by resolution or ordinance? If yes, please provide in the Comments section the date of the meeting at which the personnel manual was adopted. If not yes, please type "Did Not Answer Yes" into the comment box.</p>	[1.00] Yes Comment: February 7, 1997	

008	Core Competencies	Personnel
<p>Has your municipality reviewed and updated its employee personnel manual/handbook by resolution or ordinance within the past three years? If yes, please provide in the Comments section the date of the meeting at which the personnel manual was updated. If not yes, please type "Did Not Answer Yes" into the comment box.</p>	[1.00] Yes Comment: October 18, 2016, December 20, 2016, January 1, 2017, September 18, 2018	

009	Core Competencies	Personnel	
Does your municipality maintain centralized records for all time worked and all employee leave time earned and used?			[1.00] Yes
010	Core Competencies	Personnel	
N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to <a href="mailto:contracts@perc.state.nj.us">contracts@perc.state.nj.us</a> . Has your municipality filed all current contracts with PERC?			[1.00] Yes
011	Core Competencies	Budget	
Does your municipality complete an initial draft of its annual budget no later than the first week of January (or first week of July if an SFY municipality), and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government?			[1.00] Yes
012	Core Competencies	Budget	
A formal policy regarding municipal budget surplus (i.e. fund balance) is crucial to making informed financial decisions, and the lack of a policy could lead bond rating agencies to downgrade your municipality's credit rating. In developing said surplus policy the CFO should analyze and explain at least a five (5) year trend of surplus, describing the factors causing each annual increase or decrease; to develop a realistic and sustainable surplus policy. Has your municipality adopted a written annual goal for the amount of surplus available in support of municipal operations?			[0.00] No
013	Core Competencies	Budget	
Revenue earned from Uniform Construction Code (UCC) fees must be dedicated to UCC enforcement. The amounts of UCC revenue generated and funds appropriated to UCC enforcement appear on the User-Friendly Budget as well as the UCC Annual Report submitted to the Division of Codes and Standards. Does your municipality's construction code fee schedule comply with the parameters set by N.J.A.C. 5:23-4.17, 5:23-4.18 and Local Finance Notice 2017-15, specifically does your municipality comply with the law prohibiting the imposition of UCC fee amounts greater than necessary to operate the UCC office?			[1.00] Yes
014	Core Competencies	Budget	
Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5?			[1.00] Yes
015	Core Competencies	Budget	
Does your municipality annually review 1) its fee schedules against revenue collected, and 2) its fee ordinance(s) to determine whether fees need to be brought more in line with expenses?			[1.00] Yes



016	Best Practices	Budget	
<p>N.J.S.A. 40A:4-62.1 allows municipalities to establish a storm recovery reserve for purposes such as, but not limited to, snow, ice, and debris removal. Unexpended balances budgeted annually for storm recovery purposes may be lapsed into the reserve. Has your municipality established a storm recovery reserve to ensure the consistent availability of funds for this purpose?</p>			[0.00] No
017	Best Practices	Budget	
<p>Does your current year annual budget appropriate an amount for snow removal based on, at minimum, an average of the municipality's snow removal expenses over the last three (3) years? A Yes answer is permitted where the budget appropriation is below the three-year average, but the balance remaining in a snow removal or storm recovery reserve trust fund would bring the total amount equal to or above the three-year average.</p>			[0.00] No
018	Core Competencies	Financial Administration	
<p>Audit findings address areas needing improvement and ignoring these findings devalues the process. Municipalities should correct noted deficiencies. Have the audit findings in your municipality's 2017 audit been identified in a corrective action plan and not been repeated in the 2018 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings in the 2018 audit. If you did not answer no, please type "Did Not Answer No" into the Comment Box.</p>			[1.00] Yes Comment: No repeat findings
019	Core Competencies	Financial Administration	
<p>Effective for CY2019/SFY2020 and CY2020/SFY2021 municipal budgets, the annual maximum contribution a municipality can appropriate for use by its volunteer fire companies or board of fire commissioners pursuant to N.J.S.A. 40A:14-34 is \$154,518.75. In any municipality where there are more than three volunteer fire companies or fire districts, the governing body may appropriate an additional \$50,000 annually for each additional volunteer company or fire district. At least 50% of the municipality's annual appropriation must be used by a volunteer fire company or board of fire commissioners for the purchase of fire equipment, materials and supplies. N.J.S.A. 40A:14-34 requires the volunteer fire company or fire district to provide the municipal governing body, on an annual basis, an accounting of the use of all municipal funds. See Local Finance Notice 2019-01 for further details. Is your municipality obtaining from each volunteer fire company or fire district an accounting of the use of all municipal funds?</p>			[0.00] No
020	Core Competencies	Financial Administration	
<p>N.J.S.A. 40:5-2 limits to \$70,000 the maximum annual dollar amount that a municipality may contribute to a duly incorporated first aid and emergency or volunteer ambulance or rescue squad association, except that if any such associations experience extraordinary need, a municipality may contribute an additional amount of not more than \$35,000 annually. Whenever the total annual contribution exceeds \$70,000, the municipal CFO shall receive an audit performed by a CPA or RMA of the association's current year financial records which shall certify that such records are being maintained in accordance with sound accounting principles. If your municipality contributed in excess of \$70,000 toward a first aid, ambulance, rescue or EMS squad in its current budget, was an audit performed pursuant to N.J.S.A. 40:5-2?</p>			[1.00] N/A

021	Core Competencies	Financial Administration
	Local Finance Notice 2018-13 discusses the Local Finance Board's recent adoption of regulations permitting all local units, county colleges, and school district boards of education/boards of trustees to utilize standard electronic funds transfer (EFT) technologies for payment of claims. Use of EFT technologies such as, but not necessarily limited to, Automated Clearing House (ACH) transactions, wire transfers and e-checks are subject to certain fiscal, operational, and technological control requirements as a condition of use. Has your municipality considered 1) where the use of electronic payment methods could benefit the municipality; and 2) where the adopted regulations may require changes in the municipality's current claims payment procedures as pertain to electronic payment methods?	[1.00] Yes

022	Core Competencies	Financial Administration
	The Government Electronic Payment Acceptance Act (N.J.S.A. 40A:5-43 et seq.) and its implementing regulations (N.J.A.C. 5:30-9.1 et seq.) set forth requirements for municipalities accepting credit cards, debit cards, and other electronic fund transfer mechanisms as means of collecting payment. In part, N.J.A.C. 5:30-9.9 limits any surcharges or convenience fees charged by a municipality for handling and processing the transaction. Is your municipality adhering to N.J.A.C. 5:30-9.9 when charging surcharges or convenience fees relating to electronic payment acceptance?	[1.00] Yes

023	Core Competencies	Capital Projects
	Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings?	[1.00] Yes

024	Core Competencies	Capital Projects
	Is your municipality appropriating sufficient funding for maintenance, repair, and replacement of environmental and transportation infrastructure?	[1.00] Yes

025	Core Competencies	Capital Projects
	Does your municipality evaluate the age and condition of municipally-owned underground infrastructure (e.g. water and sewer mains) to determine whether age or condition necessitate repair or replacement before performing needed repairs or replacement in conjunction with a road resurfacing or road reconstruction project and coordinate with owners of non-municipally owned underground infrastructure to avoid having to redo a recently-completed road project? Only answer N/A if there is no underground infrastructure underneath any municipally-owned roads or your municipality does not own any roads.	[1.00] Yes

026	Core Competencies	Capital Projects
	If your municipality charges administrative fees for off-duty police traffic safety personnel on a public works or utility project, are such fees set by ordinance at an amount not exceeding the municipality's actual costs for administering the off-duty work? See Local Finance Notice CFO 2000-14 for further guidance.	[1.00] Yes

027	Core Competencies	Transparency	
The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file annual Financial Disclosure Forms. Have all of your local elected officials filed their Financial Disclosure Form in 2019 that covers the 2018 calendar year?			[1.00] Yes
028	Core Competencies	Transparency	
Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?			[1.00] Yes
029	Core Competencies	Transparency	
Has your municipality recodified its ordinances within the past five (5) years?			[1.00] Yes
030	Core Competencies	Transparency	
Are your municipality's codified and uncoded ordinances, including all current salary ordinances, available online?			[1.00] Yes
031	Best Practices	Transparency	
Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content?			[0.50] Yes
032	Best Practices	Transparency	
Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at <a href="https://www.state.nj.us/treasury/taxation/relief.shtml">https://www.state.nj.us/treasury/taxation/relief.shtml</a> ?			[0.50] Yes
033	Core Competencies	Authorities	
Note: The following question does not apply to authorities with more than one member municipality. For those which this question does not apply, please type "N/A" into the comment box. Municipalities should annually evaluate the authority or authorities they created and publicly discuss their findings and conclusion. Findings and conclusions should address whether existing authorities continue to serve the public interest and are more efficient than other potential alternatives in providing services and financing public facilities. Within the past year, 1) has the above-referenced discussion appeared as a listed agenda item on a scheduled governing body meeting, and 2) do the findings and conclusion appear in publicly-available meeting minutes? Please identify the meeting date(s) under "Comments". Those that answer No should type "Answered No" into the comment box.			[1.00] N/A Comment: N/A

034	Best Practices	Authorities	
	Local Finance Notice 2017-23 describes the avenues through which a municipality can consolidate multiple fire districts into a single fire district. Does your municipality have a single fire district or, if your municipality has multiple fire districts, is it reviewing the feasibility of consolidating its multiple districts into a single district? Only answer N/A if your municipality does not have a fire district.		[0.50] N/A
035	Core Competencies	Procurement	
	Do your municipality's professional services contracts include a "not to exceed" amount?		[0.00] No
036	Best Practices	Procurement	
	If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law?		[0.50] N/A
037	Best Practices	Procurement	
	Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees?		[0.50] N/A
038	Core Competencies	Cybersecurity	
	A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. These plans address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan?		[0.00] No
039	Core Competencies	Cybersecurity	
	Does your municipality perform daily computer backups to off-network devices for all data files and operating application software?		[1.00] Yes
040	Core Competencies	Cybersecurity	
	Does your municipality employ defensive software to protect its network and data from cyberattacks, including an email anti-virus filter and a firewall designed to block unauthorized network access?		[1.00] Yes
041	Core Competencies	Cybersecurity	
	Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?		[0.00] No

042	Unscored Survey	Shared Services
Has your municipality explored new or expanded shared service opportunities with other local governments (including boards of education) within the past year?		[0.00] Yes
043	Unscored Survey	Shared Services
If no shared services agreement was reached, please set forth under Comment the shared service considered, the local unit with whom it was considered, and the reason(s) why an agreement was not reached. If you did not answer yes to Question 42, please type "NA" into the Comment Box.		Comment: Expanded current shared service agreement.
044	Best Practices	Shared Services
Has your municipality entered to a new or expanded shared services agreement this year with another local government entity?		[1.00] Yes
045	Best Practices	Shared Services
Does another government entity handle all public safety and emergency dispatch functions for your municipality or, if your municipality has its own dispatch (whether directly staffed or outsourced to a private entity), has it explored having another government entity perform all dispatch functions? If the answer is Yes, please state in the Comment Box the government entity that provides the entirety your municipality's dispatch functions; or, if your municipality has its own dispatch, when discussions with other entities have occurred, with which entities, whether an agreement resulted and, where no agreement was reached, the reason(s) why. If you did not answer Yes, please type "Did Not Answer Yes" into the Comment Box.		[0.50] Yes Comment: Long Beach Township, Ocean County
046	Best Practices	Shared Services
Does your municipality have another government entity fulfilling all local public health functions; or if your municipality has its own health department or board of health, has it explored having another government entity perform all local public health functions? If the answer is Yes, please enter into the Comment Box the government entity that performs your municipality's public health functions; or, if your municipality has its own health department or board of health, when discussions with other entities have occurred, with which entities, whether an agreement resulted and, where no agreement was reached, the reason(s) why. If you did not answer Yes, please type "Did Not Answer Yes" into the Comment Box.		[0.50] Yes Comment: Long Beach Island Health Department
047	Core Competencies	Miscellaneous Operations
Municipalities are encouraged to investigate all available grant opportunities; however, certain grants have conditions that pose additional budgetary costs (e.g. match dollars, hiring requirements). For all grants accepted within the past year, has your municipality evaluated whether the grant's benefits exceed the actual and/or potential costs associated with the grant?		[1.00] Yes
048	Best Practices	Miscellaneous Operations
Does your municipality regularly evaluate opportunities for alternate revenue streams to help offset its property tax levy?		[0.50] Yes

049	Unscored Survey	Miscellaneous Operations
Have all professional appointments requiring governing body approval been approved within 30 days after the municipality's annual reorganization meeting?		[0.00] Yes
050(a)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Financial Administration?		[0.00] No
050(b)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Capital Improvements?		[0.00] No
050(c)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Asset Management?		[0.00] No
050(d)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Tax Incentives?		[0.00] No
050(e)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Procurement?		[0.00] No
050(f)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Training and Support for Elected Officials?		[0.00] Yes
050(g)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Management Training?		[0.00] Yes
050(h)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Shared Services?		[0.00] No
050(i)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Risk Management?		[0.00] No

050(j)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS's new Local Assistance Bureau in the area of Ethics?		[0.00] No
050(k)	Unscored Survey	Miscellaneous Operations
Would your municipality like to receive additional technical assistance from DLGS in any other area? If you answered Yes, please fill in under Comments what area or areas your municipality would like assistance.		[0.00] No
051	Unscored Survey	Miscellaneous Operations
Has your municipality converted all mechanical parking meters (analog or digital display) to an electronic parking system (e.g. pay-and-display, numbered spaces, license plate)?		[0.00] N/A
052	Unscored Survey	Miscellaneous Operations
Have public electric vehicle charging stations been installed on municipal property?		[0.00] No
053	Unscored Survey	Miscellaneous Operations
Has your municipality implemented a web application that allows residents to submit service requests to municipal departments?		[0.00] No
054	Unscored Survey	Miscellaneous Operations
Has your municipality implemented an emergency communication system that encompasses cell phones?		[0.00] Yes
055	Unscored Survey	Miscellaneous Operations
How is residential garbage collected?		[0.00] Private hauler contracted by municipality
056	Unscored Survey	Miscellaneous Operations
If your residential garbage is collected through a private hauler contracted by the municipality, did your municipality receive at least two bids in its latest procurement?		[0.00] No
057	Unscored Survey	Miscellaneous Operations
If your municipality's residential garbage pickup is done through a private hauler contracted directly by residents, does your municipality know the number of hauler services servicing residents? If yes, please state in the Comments how many garbage haulers service your municipality's residents. If you did not answer yes, please type "Did Not Answer Yes" into the Comment Box.		[0.00] N/A Comment: Did Not Answer Yes
058	Best Practices	Miscellaneous Operations
If your municipality provides residential garbage pickup or contracts with a private hauler to do so, is garbage pickup scheduled for no more than once-per-week?		[0.00] No

059	Unscored Survey	Miscellaneous Operations
Does your municipality have a revenue-generating residential recycling program?		[0.00] Yes
060	Unscored Survey	Miscellaneous Operations
What is the primary reason your municipality has not established a SALT charitable fund?		[0.00] Lack of resident interest
061	Unscored Survey	Miscellaneous Operations
P.L. 2017, c.266, enacted in January 2018, permits municipalities to establish by ordinance a list of residents identifying themselves as needing special assistance in an emergency. This list, which can only be used for public safety purposes, is maintained by the municipal clerk and shall be cross-indexed by the name and address of each resident opting in to the list, identifying the special circumstances for each. Please review Local Finance Notice 2018-17 for further information. Has your municipality adopted an ordinance pursuant to P.L. 2017, c.266 to establish a special needs assistance list? If yes, please list in the Comments which type of assistance is predominantly needed. If you did not answer yes, please type "Did Not Answer Yes" into the Comment Box.		[0.00] No Comment: Did Not Answer Yes
062	Core Competencies	Ratables/PILOTs
If your municipality's Director's Ratio (defined as the ratio of assessed values to true market values) is less than 85%, your municipality needs to undertake a reassessment/revaluation. Have at least 20% of properties in your municipality been inspected? Please state the percentage of properties inspected in the Comments. If you answered No or NA, type in the Comment Box "Answered No" or "Answered NA"		[1.00] N/A Comment: Answered NA
063	Core Competencies	Ratables/PILOTs
Before formalizing negotiations and entering into a Long-Term Financial Agreement, does your municipality have at least one staff member or contractually-retained professional evaluate all proposed Long-Term PILOTs to assure that the proposed agreement is a net-benefit to the municipality?		[1.00] Yes
064	Core Competencies	Ratables/PILOTs
Payments In Lieu of Taxes (PILOTs) can be a useful tool for economic development. However, municipalities must monitor PILOT agreements to ensure recipients comply with all agreement terms, particularly timely payment and reporting. Does your municipality have an official designated to monitor exemptions/abatements and ensure compliance with the PILOT agreement terms?		[1.00] Yes
065	Best Practices	Planning and Economic Development
Does your municipality actively maintain an inventory of buildings and vacant properties that would benefit from redevelopment? If yes, state how in the Comment Box or, if no, state "Did not answer Yes"		[0.00] No Comment: Did Not Answer Yes



066	Unscored Survey	Planning and Economic Development	
Is your municipality presently considering establishing a land bank entity pursuant to P.L. 2019, c.159 and, if so, which entity (if any) is being considered to operate the land bank?		[0.00]	Not considering land bank
067	Unscored Survey	Planning and Economic Development	
Does your municipality have a current community and/or economic development plan in place with established metrics, and regularly review and measure progress toward development goals set forth in the plan(s)?		[0.00]	No
068	Unscored Survey	Planning and Economic Development	
Does your municipality either employ or contractually retain a licensed professional planner?		[0.00]	Yes
069	Unscored Survey	Planning and Economic Development	
Does your municipality either employ an economic development staff person or contractually retain an economic development consultant?		[0.00]	No
070(a)	Unscored Survey	Planning and Economic Development	
The Office of Local Planning Services (LPS) in the Department of Community Affairs works with communities to achieve local land use and planning goals. As part of DCA's commitment to provide technical assistance to municipalities, our professional planning staff offers comprehensive planning services at no-cost to eligible local governments. Would your municipality benefit from assistance with respect to its Master Plan?		[0.00]	Yes
070(b)	Unscored Survey	Planning and Economic Development	
Would your municipality benefit from LPS assistance with respect to Redevelopment Plans?		[0.00]	No
070(c)	Unscored Survey	Planning and Economic Development	
Would your municipality benefit from LPS assistance with respect to Land Use Ordinances?		[0.00]	Yes
070(d)	Unscored Survey	Planning and Economic Development	
Would your municipality benefit from LPS assistance with respect to Land Use Mapping?		[0.00]	No

070(e)	Unscored Survey	Planning and Economic Development	
Would your municipality benefit from LPS assistance with respect to Economic Development Plans?			[0.00] No
070(f)	Unscored Survey	Planning and Economic Development	
Would your municipality benefit from LPS assistance with respect to Storm and Natural Disaster Resiliency?			[0.00] Yes
071	Unscored Survey	Planning and Economic Development	
P.L. 2017, c.253 permits a municipality to authorize its parking authority to serve as a redevelopment entity, subject to Local Finance Board approval. A parking authority so authorized may exercise redevelopment powers within an area in the municipality designated as in need of redevelopment or rehabilitation; however, revenue from fees charged for parking shall be utilized solely for the purposes set forth in N.J.S.A. 40:11A-6. Is your municipality considering seeking Local Finance Board approval to authorize its parking authority to serve as a redevelopment entity?			[0.00] No
072	Unscored Survey	Planning and Economic Development	
The New Jersey Redevelopment Authority (NJRA) provides financial and technical resources into urban redevelopment projects in eligible municipalities throughout the State. A list of eligible municipalities can be found at <a href="https://www.njra.us/maps">https://www.njra.us/maps</a> . Is NJRA providing redevelopment financing to your municipality? Answer "NA" if your municipality is not on the list of eligible municipalities.			[0.00] N/A
073	Unscored Survey	Planning and Economic Development	
Have officials from your municipality participated in one or more workshops offered by NJRA's Redevelopment Training Institute (RTI)?			[0.00] No
074	Unscored Survey	Planning and Economic Development	
If your municipality has one or more opportunity zones, have you been actively marketing your zones to investors and developers? If yes, please state in the Comments whether this has resulted in one or more projects coming before your municipality for approval. If you did not answer Yes, please provide an explanation in the Comment Box.			[0.00] No Comment: No opportunity zones
075	Unscored Survey	Planning and Economic Development	
Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment?			[0.00] N/A

076	Unscored Survey	Planning and Economic Development	
<p>If your municipality knows of any projects that are using or will be using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.</p>			Comment: NA
077	Best Practices	Environment	
<p>Has your municipality changed its master plan and zoning ordinances within the past two years to improve resiliency in the face of extreme weather events? Only answer NA if your municipality has determined, after a review of its master plan and zoning ordinances within the past two years, that no such changes are necessary.</p>			[0.00] No Comment: Master plan- no Zoning ordinances- yes
078	Best Practices	Environment	
<p>If your municipality has a combined sewer overflow (CSO) system, has the conversion to a non-CSO overflow system been incorporated into your municipality's capital improvement program? If your municipality does not have a CSO system, is it undertaking affirmative measures to reduce stormwater runoff? Non-CSO municipalities answering Yes should explain these measures in the Comment Box.</p>			[0.50] Yes
079	Unscored Survey	Affordable Housing	
<p>Does your municipality currently have an affordable housing element and fair share housing plan? If so, please state in the Comments section whether or not the fair share housing plan is on your municipality's website. If you did not answer Yes, please provide an explanation in the Comment Box.</p>			[0.00] No Comment: Small municipality, no big developments
080	Unscored Survey	Affordable Housing	
<p>If your municipality has an affordable housing element and fair share housing plan, has the element and plan been approved by the Superior Court?</p>			[0.00] N/A
081	Unscored Survey	Affordable Housing	
<p>If you answered "Yes" to either of the above questions, fill in under Comments the number of affordable housing unit obligations for the following periods: Prior Round (1987-1999); Present Need (Rehabilitation Share); and Third Round (Prospective Need 1999-2025), as well as the number of units that have been constructed and are ready for occupancy that count toward the affordable housing obligations in your municipality's affordable housing element and fair share housing plan. If you did not answer yes to either question 80 or 81, please type "NA" into the Comment Box.</p>			Comment: NA
082	Unscored Survey	Affordable Housing	
<p>Does your municipality collect a non-residential development fee?</p>			[0.00] No

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083	Unscored Survey	Affordable Housing
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Does your municipality have a municipal housing liaison?	[0.00] No
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084	Unscored Survey	Affordable Housing
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Does your municipality have an affordable housing trust fund?	[0.00] No
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