

The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Oldham at 4:30pm. Commissioners Imperiale and Rice and Borough Attorney William Hiering were present.

The Mayor asked all to rise for the Pledge of Allegiance.

Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough's website and was published on January 9, 2020 in the Beach Haven Times and the Asbury Park Press.

**Motion** to approve the minutes of the previous meeting held on October 4, 2020 was made by Commissioner Rice, seconded by Commissioner Imperiale.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

**RESOLUTION #2020-100:**

**A RESOLUTION ACKNOWLEDGING YEARS OF SERVICE AS COMMISSIONER FOR THE BOROUGH OF HARVEY CEDARS**

Mayor Oldham stated this is to honor Judy Gerken for her 33 years of service; the path in the park was named after her (the dedication was held in the park on October 9<sup>th</sup>).

Motion to adopt: Commissioner Rice  
Second: Commissioner Imperiale

**RESOLUTION #2020-101:**

**CHAPTER 159 ITEM OF REVENUE INSERTION IN THE SUM OF \$34,000.00 – COMMUNITY DEVELOPMENT BLOCK GRANT FOR HANDICAP BEACH ACCESS AND ACCESSIBILITY EQUIPMENT**

Mayor Oldham stated this is for the ATV and the beach mats. The mats will be removed soon for the winter.

Motion to adopt: Commissioner Imperiale  
Second: Commissioner Rice

**RESOLUTION #2020-102:**

**AUTHORIZING AMENDMENT TO THE AGREEMENTS FOR PAYMENT OF AN ANNUAL SERVICE CHARGE IN LIEU OF TAXES**

Motion to adopt: Commissioner Imperiale  
Second: Commissioner Rice

**RESOLUTION #2020-103:**

**AUTHORIZING THE 2020 BEST PRACTICES CHECKLIST FOR THE BOROUGH OF HARVEY CEDARS**

Motion to adopt: Commissioner Rice  
Second: Commissioner Imperiale

**RESOLUTION #2020-104:**

**FIRE COMPANY MEMBERSHIP APPROVAL**

A motion was made by Commissioner Rice, seconded by Commissioner Imperiale, to approve active membership into the High Point Volunteer Fire Company to John Kowalski.

**RESOLUTION #2020-105: Bills**

Motion to approve bills for payment: Commissioner Rice  
Second: Commissioner Imperiale

## TOPICS OF INTEREST –

Commissioner Imperiale reported the Harvey Cedars Police Department received their official notification from the New Jersey State Association of Chiefs of Police (NJSACOP) that their reaccreditation came in with a glowing report and is completed. He stated he is very proud of our Chief and the Department. He congratulated Chief Burnaford.

Mayor Oldham stated another sailboat washed up last night in Harvey Cedars but this one was able to leave and did not cost the town any expense.

## PRIVILEGE OF THE FLOOR –

Jim Fritz wished Commissioner Imperiale and Kathy Ries' son Happy Birthday. Mr. Fritz asked if the road signs can be updated regarding the construction work; the signs still state work will begin on or about September 23. Commissioner Imperiale stated the sign coming into town is controlled by the contractor and the Chief had asked them to update it.

Mr. Fritz inquired about emails from Stephen Tabor regarding the traffic in the bay and responding to Mr. Tabor. Kathy Ries mentioned there was a disconnect of who was responding to Mr. Tabor and stated she will be responding. Commissioner Imperiale offered to have himself or the Chief also respond.

Craig Coddington requested speed bumps or speed humps to be installed on West 80<sup>th</sup> Street to slow down the speeding. Commissioner Imperiale said a speed study was submitted to the County to lower the speed limit, West 80<sup>th</sup> is a County road; if the limit is not lowered the bumps can be requested. Mayor Oldham stated any side street in Harvey Cedars should be 15 mph, especially the longer ones such as Buckingham. Chief Burnaford stated it is not as easy as just changing the signs, it is a process. Mr. Coddington stated he feels no one will see or know what the speed limit is, he has observed the bumps/humps work in other locations.

Commissioner Imperiale thanked the Borough Attorney for being here and participating with the Board's Land Use questions.

Mayor Oldham encouraged all to vote and reminded that all voting will be done by mail in New Jersey, unless one is disabled; the closest voting box is in Surf City. The day of the election the ballot may be dropped off in the Borough Hall, but it will not be in the count at close of the polls.

Mayor Oldham recapped the status of the Boulevard drainage and paving project; it will probably be another 2 weeks before paving starts. The Cedars paving will start beginning of November. The Mayor said the Block 1 Lot 1 project is moving along; the 78<sup>th</sup> Street dock needs to be rebuilt; the 72<sup>nd</sup> Street watermain will be worked on tomorrow; hydrant flushing will be done on Monday.

Steve Sepanak asked about the work on the traffic signals at Camden; the Mayor said the work there is not done; the exposed wires will be covered.

Kathy Ries asked about the open space purchase of the 81<sup>st</sup> Street lot (Pooch's lot). Commissioner Imperiale stated the Open Space Committee has not made a formal recommendation to the Commissioners yet, it is almost certain it will be recommended; Jay Madden prepared nice plans of what can be done on the lot; there are some remaining issues such as the boat slips, and a plan for paying for it over several years; there will be meeting this Saturday to come up with a recommendation to the Board.

Craig Coddington mentioned within a week of his request, the County replaced the storm grates on West 80<sup>th</sup> Street.

**Motion** to adjourn: Commissioner Imperiale  
Second: Commissioner Rice

Meeting adjourned at 5:04pm.



## RESOLUTION 2020-100

### **A RESOLUTION ACKNOWLEDGING YEARS OF SERVICE AS COMMISSIONER FOR THE BOROUGH OF HARVEY CEDARS**

**WHEREAS** In 1983 a school teacher named Judith E. Gerken joined the Harvey Cedars Planning Board, then 4 years later put her name on the ballot and successfully became the first female Commissioner for the Borough of Harvey Cedars, being sworn in on May 19, 1987 along with Harry Marti and George “Wes” Andrews; and

**WHEREAS** over the course of her 33 years in office, Judy served as Commissioner of Public Works, Commissioner of Revenue and Finance, Deputy Mayor, ADA Coordinator, Deputy Emergency Management Coordinator, Open Space Committee Member, Activity Committee Director and served a year as the Borough’s first and only female Mayor (*thus far*).

**WHEREAS** Commissioner Gerken rarely missed a Borough meeting, attending over 750 regular Board meetings, countless worksessions for budgets and ordinances, as well as attending Emergency Management exercises that lasted late into the evening. While in office, Commissioner Gerken assisted in keeping the Borough afloat through many floods and storms, most notably Superstorm Sandy, and she contributed to countless Borough projects such as:

- the development of Sunset Park through Green Acres funding,
- the raising of the 1991 Borough Hall,
- the construction of docks and bulkheads,
- park revetment projects,
- the trucked-in beach replenishment,
- water meter installations,
- revaluations and the Page 8 formula,
- the sticky-sand solution project of Sand RX and Blaise McArdle,
- Boulevard traffic safety and lane change,
- beach easements and the long-anticipated Army Corps beach replenishment project,
- and spearheading the Open Space Tax referendum.

**WHEREAS** in addition to Judy’s Commissioner duties, she was also the go-to person for resolution and letter writing, she supplied the Public Works department snack tray, she baked her famous pepperoni bread for everyone during the holidays, and she was the Commissioner that felt the pulse of the Borough employees, knowing their concerns and conveying them to the Board; she has always been an advocate of and recognized the importance of educating employees by encouraging attendance at seminars and municipal courses.

**LASTLY** Judy is best known as the “Commissioner of Fun” for masterminding the creation and successfully guiding the Harvey Cedars Activity Committee since 1988 providing events, entertainment and fireworks displays that have become well-known traditions in Harvey Cedars. These events, mainly held in Sunset Park, plus the walking of her many dogs, have made Judy the unofficial Park Ranger for Sunset Park, keeping her eye on the maintenance of the park and reporting any mischievous ongoings. *The path of the park is Judy’s.*

**THEREFORE** be it resolved by the Board of Commissioners, employees, the citizens of Harvey Cedars, family and friends, that we acknowledge, appreciate and give a heartfelt thank you to Judy for serving her and our community for the past 33 years as Commissioner, and we look forward to the next 33 years in her new role as the “Chairperson of Fun” as well as serving on the Open Space Committee.

***Judy, your work here is not done!***

On behalf of the past and current Board of Commissioners and the Borough staff,  
we dedicate the Sunset Park walkway as the “Judith E. Gerken Path”.

October 9, 2020  
Sunset Park

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Jonathan Oldham, Mayor

**RESOLUTION #2020-101**

**CHAPTER 159 ITEM OF REVENUE INSERTION IN THE SUM OF \$34,000.00 –  
COMMUNITY DEVELOPMENT BLOCK GRANT FOR  
HANDICAP BEACH ACCESS AND ACCESSIBILITY EQUIPMENT**

**WHEREAS** NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS** the Director may also approve the insertion of an item of appropriation for an equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Commission of the Borough of Harvey Cedars, in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$34,000.00, which is now available from the U.S. Housing & Urban Development (through Ocean County Planning Board) CDBG CT#1510-20 in the amount of \$34,000.00.

**BE IT FURTHER RESOLVED** that the like sum of \$34,000.00 is hereby appropriated under the caption: 8. General Appropriations (A) Operations excluded from “CAPS” Public and Private Programs offset by Revenues: Community Development Block Grant CT#1510-20 – Beach Access.

**BE IT FURTHER RESOLVED** that the above is a result of funds from U.S. Housing & Urban Development (through Ocean County Planning Board) CDBG CT#1510-20, in the amount of \$34,000.00.

PASSED ON: October 19, 2020

**RESOLUTION #2020-102**

**AUTHORIZING AMENDMENT TO THE AGREEMENTS FOR PAYMENT OF AN ANNUAL SERVICE CHARGE IN LIEU OF TAXES**

**WHEREAS** the Harvey Cedars Bible Conference and the Sisters of Charity of St. Elizabeth operate nonprofit enterprises as defined in N.J.S.A. 54:4-3.6; and

**WHEREAS** pursuant to said statute, the municipality may authorize an agreement with the Taxpayer for the payment of an annual service charge in lieu of taxes (PILOT) for that properties known as Block 14 Lot 1, Block 26 Lot 1, Block 44 Lot 4, Block 41.05 Lot 1, as shown on the Official Assessment Map of the Borough of Harvey Cedars; and

**WHEREAS** pursuant to Resolution 2004-130 and Resolution 2006-019, in lieu of taxes said Taxpayer shall make to the municipality the payment of an annual service charge for municipal services applied to the property in such amounts and in such manner as set forth in the agreement for payments in lieu of taxes; and

**WHEREAS** in light of the COVID19 pandemic and unforeseen budgetary constraints, it is in the opinion of the Board of Commissioners to provide relief for the third and fourth quarter 2020 payments for said entities.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, as follows:

1. That the properties known as Block 14 Lot 1, Block 26 Lot 1, Block 44 Lot 4 and Block 41.05 Lot 1 in lieu of taxes agreements will be reduced to the 2019 contribution levels.
2. The Tax Collector for the Borough of Harvey Cedars is hereby authorized to reduce said billings, on behalf of the municipality, for the third and fourth quarters for the year of 2020 as listed below.

Property Location	Original Billing	Adjusted Billing
Block 14 Lot 1	\$1,210.36	\$1,162.29
Block 26 Lot 1	\$4,362.29	\$4,189.05
Block 44 Lot 4	\$2,899.22	\$2,784.10
Block 41.05 Lot 1	\$6,597.46	\$6,335.47

PASSED ON: October 19, 2020

**RESOLUTION #2020-103**

**AUTHORIZING THE 2020 BEST PRACTICES CHECKLIST FOR  
THE BOROUGH OF HARVEY CEDARS**

**WHEREAS** the Best Practices Checklist was authorized through the Fiscal Year 2020 State Budget and is designed by Governor Christie's administration to provide standards by which local government officials can perform an assessment of municipal and county operations; and

**WHEREAS** the Best Practices Checklist will determine how much of the municipality's final 5% of State aid payment will be disbursed based upon the scoring of the checklist; and

**WHEREAS** a requirement of the checklist is for the governing body to acknowledge that the completed inventory was placed on an agenda of a public meeting to ensure that local officials have been apprised of all answers.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, hereby acknowledges and authorizes the completed Best Practices Checklist for the year 2020 completed and submitted by the Chief Financial Officer, a copy of which is attached and is available for public inspection.

PASSED ON: October 19, 2020

**RESOLUTION #2020-105**

October 19, 2020  
01:06 PM

BOROUGH OF HARVEY CEDARS  
Bill List By P.O. Number

Page No: 1

P.O. Type: All	Open: N	Paid: N	Void: N	
Range: First to Last	Rcvd: Y	Held: Y	Aprv: N	
Format: Condensed	Bid: Y	State: Y	Other: Y	Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
20000025	01/09/20	GSACC005	THE AUTO PARTS CONNECTION	Veh maintenance Sts&Rds	Open	54.85	0.00 B
20000219	02/28/20	GSACC005	THE AUTO PARTS CONNECTION	police vehicle repairs	Open	182.87	0.00 B
20000295	03/24/20	AGRAE005	AGRA ENVIRONMENTAL, INC	Monthly Samples	Open	245.00	0.00 B
20000345	04/09/20	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	tools and shop supplies	Open	47.30	0.00 B
20000435	05/14/20	GEORG005	GEORGIA GOLF CONSTRUCTION, INC	Turf Management	Open	1,853.60	0.00 B
20000543	06/15/20	ONEC0010	ONE CALL CONCEPTS INC	mark outs	Open	112.61	0.00 B
20000552	06/15/20	SREG0020	S REGIONAL BOARD OF EDUCATION	2020-2021 Reg. School Taxes	Open	237,433.17	0.00 B
20000638	07/02/20	FOLEY005	FOLEY, INCORPORATED	Excavator	Open	38,500.00	0.00
20000726	07/21/20	HOME0010	HOME DEPOT/GEFCF	Buildings & Grounds Supplies	Open	274.88	0.00 B
20000752	07/31/20	DELLM005	DELL MARKETING	Dell Monitor & Adaptor	Open	26.79	0.00
20000840	08/21/20	MAACO010	RE-LI OF ATLANTIC COUNTY, INC	Vehicle paint	Open	700.00	0.00
20000876	09/02/20	VERAL005	V.E.RALPH & SON, INC	Medical Supplies	Open	767.20	0.00
20000898	09/09/20	OXYGE010	OXYGEN SUPPLY COMPANY	oxygen & acetylene rental	Open	49.00	0.00 B
20000905	09/11/20	MWC00010	M&W COMMUNICATIONS, INC	Radio Installation	Open	1,303.65	0.00
20000907	09/11/20	DALE0020	DALE, DAINA	Petty Cash Reimbursements	Open	84.70	0.00
20000912	09/14/20	NJOF0010	NJ OFFICE OF WEIGHTS&MEASURES	Annual Tuning Fork calibration	Open	80.00	0.00
20000945	09/24/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Office Supplies	Open	40.76	0.00
20000946	09/24/20	WATCH005	WATCHUNG SPRING WATER CO, INC.	Spring Water Refills	Open	43.96	0.00 B
20000948	09/24/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Computer Maint	Open	549.98	0.00
20000954	09/25/20	HOME0010	HOME DEPOT/GEFCF	Concrete for Yard	Open	300.00	0.00
20000956	09/25/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Computer Supplies	Open	1.60	0.00
20000968	09/29/20	TIMET005	TIMETRAX SYSTEMS INC	Software contract for Timetrax	Open	420.00	0.00
20000970	10/01/20	AMAZO005	AMAZON CAPITAL SERVICES, INC	Office Supplies	Open	49.71	0.00
20000975	10/01/20	QUILL010	QUILL CORPORATION	Copy paper & office supplies	Open	72.43	0.00
20000984	10/02/20	PRESS010	PRESS OF ATLANTIC CITY	Accreditation ad 2020	Open	210.84	0.00
20000987	10/05/20	MAGEL010	LINE SYSTEMS	Monthly Invoice	Open	1,591.86	0.00
20000989	10/06/20	QUINL005	QUINLAN, ESQ., KEVIN	2020:06 - Attorney Review Fees	Open	1,110.84	0.00
20000990	10/06/20	ERSKI005	ERSKINE, LISA A.	Borough Hall Cleaning	Open	1,100.00	0.00
20000992	10/06/20	PAVIA005	PAVIA ENTERPRISES LLC	September Courier Service	Open	291.96	0.00
20000996	10/07/20	DALE0010	DALE, DAINA	Reimbursements	Open	131.26	0.00
20000997	10/07/20	ARMAN005	ARMANDO V. RICCIO, LLC	Legal Services	Open	1,452.00	0.00
20000998	10/08/20	LISIE005	LISIEWSKI, CHRISTINE	Path Dedication-Reimbursement	Open	19.99	0.00
20001000	10/08/20	BURNA010	BURNAFORD, ROBERT	Weapons Maint. Project	Open	852.96	0.00
20001001	10/08/20	DRAEG010	DRAEGER, INC	Solution - Alcotest	Open	240.00	0.00
20001004	10/09/20	COMCA010	COMCAST CABLE	Monthly Invoice	Open	9.96	0.00
20001005	10/09/20	COMCA010	COMCAST CABLE	Monthly Invoice / WS Charges	Open	189.57	0.00
20001009	10/13/20	WATCH005	WATCHUNG SPRING WATER CO, INC.	Water Bottle Delivery	Open	60.93	0.00
20001011	10/13/20	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	Lifeguard Vehicles	Open	81.31	0.00 B
20001012	10/13/20	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	Police Vehicles	Open	68.20	0.00 B
20001013	10/13/20	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	Water Vehicles	Open	144.58	0.00
20001014	10/14/20	NJST0020	NJ STATE LEAGUE OF MUNI	2020 Virtual League Conference	Open	330.00	0.00
20001017	10/15/20	JERSE035	JERSEY SHORE CCTV	Service Call, PC Fan	Open	118.00	0.00
20001020	10/15/20	ITRON005	ITRON, INC	Itron annual maint. contract	Open	4,685.70	0.00
20001021	10/15/20	AMERI070	AMERICAN WEAR, INC.	DPW Uniforms	Open	384.00	0.00 B
20001023	10/16/20	DELAW030	DELAWARE VALLEY PAYROLL, INC.	Payroll Processing Services	Open	600.15	0.00
20001024	10/16/20	VERIZ030	VERIZON WIRELESS - CELL	Police Cell Phones	Open	190.26	0.00
20001025	10/16/20	VERIZ040	VERIZON WIRELESS MDTs	Police MDT's	Open	152.04	0.00
20001026	10/16/20	QUINL005	QUINLAN, ESQ., KEVIN	LUB - Meeting Attendance 09/17	Open	200.00	0.00
20001027	10/16/20	OWEN0010	OWEN, LITTLE & ASSOCIATES	10/15/2020 Meeting Attendance	Open	200.00	0.00
20001028	10/16/20	OWEN0010	OWEN, LITTLE & ASSOCIATES	LUB Review - 2020:11	Open	271.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
20001029	10/16/20	MEADO020 MEADOWBROOK INDUSTRIES LLC	September Trash & Recycling	Open	20,203.52	0.00		
20001030	10/16/20	OWEN0010 OWEN, LITTLE & ASSOCIATES	Monthly Invoices	Open	1,580.90	0.00		
20001031	10/16/20	TWPO0010 TWP OF STAFFORD	September Animal Control	Open	278.50	0.00		
20001032	10/16/20	HIERI010 HIERING, GANNON & MC KENNA	September legal fees	Open	1,074.15	0.00		
20001033	10/16/20	GANNE010 GANNETT NEW JERSEY NEWSPAPERS	Monthly Advertising	Open	136.61	0.00		
20001034	10/16/20	SHORE020 SHORE BUSINESS SOLUTIONS	Copier Maintenance Fees	Open	175.12	0.00		
20001035	10/17/20	COMCA010 COMCAST CABLE	Monthly Invoice	Open	144.61	0.00		
20001037	10/19/20	OWEN0010 OWEN, LITTLE & ASSOCIATES	Monthly Invoices	Open	400.00	0.00		
20001038	10/19/20	PEDRO010 PEDRONI FUEL COMPANY	Fuel Charges	Open	871.20	0.00		
20001039	10/19/20	ATLAN030 ATLANTIC CITY ELECTRIC	Electric Water Charges	Open	6,991.69	0.00		
20001040	10/19/20	HOLMA010 HOLMAN FRENIA ALLISON PC	Consulting	Open	1,250.00	0.00		
20001041	10/19/20	ATLAN030 ATLANTIC CITY ELECTRIC	September - Current Electric	Open	4,839.12	0.00		
Total Purchase Orders:		62	Total P.O. Line Items:	0	Total List Amount:	335,826.89	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
Current Fund	0-01	297,669.66	0.00	297,669.66	0.00	0.00	297,669.66
Utility Operating	0-09	34,825.41	0.00	34,825.41	0.00	0.00	34,825.41
	Year Total:	332,495.07	0.00	332,495.07	0.00	0.00	332,495.07
Current Fund	9-01	6.40	0.00	6.40	0.00	0.00	6.40
General Capital F C-04		1,329.75	0.00	1,329.75	0.00	0.00	1,329.75
Utility Capital F C-08		41.15	0.00	41.15	0.00	0.00	41.15
	Year Total:	1,370.90	0.00	1,370.90	0.00	0.00	1,370.90
Trust Fund	T-17	1,954.52	0.00	1,954.52	0.00	0.00	1,954.52
Total of All Funds:		335,826.89	0.00	335,826.89	0.00	0.00	335,826.89

**BE IT RESOLVED** by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated October 19, 2020 be paid upon verification by the Chief Financial Officer that sufficient funds are available for the payment of the same.

PASSED ON: October 19, 2020