

HARVEY CEDARS, NJ

Friday, December 6, 2024

The regular meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by Mayor Imperiale at 4:31pm. Commissioners Gieger and Rice were also present.

The Mayor also asked all to rise for the Pledge of Allegiance.

The Mayor stated to the best of his knowledge all the requirements of the Sunshine Law have been met. Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Board of Commissioners of the Borough of Harvey Cedars is listed in the notice of meetings posted on the bulletin board located in the Borough Hall and the Borough’s website and was published in the Beach Haven Times and the Asbury Park Press and on December 21, 2023.

Motion to approve the minutes of the regular meeting held on November 18, 2024:

Motion: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-171: DESIGNATION REGULAR MEETING DATES FOR THE BOARD OF COMMISSIONERS FOR THE YEAR 2025

Motion to adopt:

Second:

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-172: DESIGNATION LEGAL ADVERTISING AGENCIES FOR THE YEAR 2025

Motion to adopt: Commissioner Gieger

Second: Commissioner Rice

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-173: DESIGNATING DEPOSITORIES OF BOROUGH FUNDS FOR THE YEAR 2025

Motion to adopt: Commissioner Gieger

Second: Commissioner Rice

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-174: DESIGNATING INTEREST CHARGES ON DELINQUENT TAXES AND WATER/SEWER BILLS FOR THE YEAR 2025

Motion to adopt: Commissioner Gieger

Second: Commissioner Rice

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-175: CANCELLATION OF TAX/WATER/SEWER REFUNDS OR DELINQUENCIES OF LESS THAN TEN DOLLARS FOR THE YEAR 2025

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-176: AUTHORIZING THE FINANCE OFFICE TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$100.00

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice				

RESOLUTION #2024-177: AUTHORIZING THE CHIEF OF POLICE TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$100.00

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-178: AUTHORIZING THE FILING OF APPEALS AND COMPLAINT FORMS WITH OCEAN COUNTY BOARD OF TAXATION

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-179: REVISION TO THE POLICY AND PROCEDURE MANUAL FOR THE BOROUGH OF HARVEY CEDARS

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			

Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-180: AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR THE OPERATION AND MAINTENANCE OF A SERVER-BASED MOBILE DATA TERMINAL SYSTEM

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-181: RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN TRINITY CODE INSPECTIONS, LLC AND THE BOROUGH OF HARVEY CEDARS FOR PLUMBING, ELECTRICAL AND FIRE SUBCODE INSPECTION AND PLAN REVIEW SERVICES

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-182: AUTHORIZING THE FINANCE OFFICER TO CANCEL STALE & LOST CHECKS

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-183: AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO AN AGGREMENT WITH THE OCEAN COUNTY BOARD OF HEALTH FOR ANIMAL FACILITY SERVICES FOR THE YEAR 2025

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-184: AUTHORIZING TRANSFER OF FUNDS

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-185: AUTHORIZING AN AMENDMENT TO THE EMERGENCY APPROPRIATION FOR FISH KILLS

Motion to adopt: Commissioner Rice
 Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-186: APPOINTMENT OF A FULL TIME CLASS 2 SPECIAL POLICE OFFICER FOR THE BOROUGH OF HARVEY CEDARS

Motion to adopt: Commissioner Rice
 Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

RESOLUTION #2024-187: BILLS

Motion to adopt: Commissioner Rice
 Second: Commissioner Gieger

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	X			
Commissioner Gieger	X			
Commissioner Rice	X			

COMMISSIONER REPORTS / TOPICS OF INTEREST

Commissioner Paul Rice shared that the finance department is diligently working towards creating the budget for 2025 and wrapping up 2025.

Commissioner Joseph Gieger complimented the updated holiday décor that is up around the borough.

Mayor John Imperiale updated the audience with the expected beach replenishment date of January. He reminded the attendees that on December 16th the Board of Commissioners and employees would be acknowledging the borough volunteers for the hard work throughout the year.

PRIVILEGE OF THE FLOOR

Frederic Schragger – 7 E. Salem Avenue – gave a twenty-minute presentation regarding the current status of the LBI school consolidation as the Harvey Cedars school board representative.

Walter Naisby – 5 E. 82nd Street – questioned the discrepancy in the pricing of the aerators in the coves. Commissioner Gieger confirmed that the pricing now includes the cost of the installation of electric.

Frederic Schragger – 7 E. Salem Avenue – questioned the high volume of engineering invoices. Mayor Imperiale confirmed that it is for the well project and asbestos pipe that have all been budgeted for.

MOTION TO ADJOURN

Motion to approve: Commissioner Rice
 Second: Commissioner Gieger
 The meeting adjourned at 5:03 PM

Christine Lisiewski, Acting Municipal Clerk

John M. Imperiale, Mayor

Joseph F. Gieger, Commissioner

Paul G. Rice, Commissioner

RESOLUTION #2024-171

DESIGNATING REGULAR MEETING DATES FOR THE BOARD OF COMMISSIONERS FOR THE YEAR 2025

WHEREAS, the Open Public Meetings Act of 1976 requires public bodies to provide notice of all meetings in an effort to enhance the proper functioning of the democratic processes; and

WHEREAS, it is the desire of this Board of Commissioners to adhere to the provision of said act.

NOW, THEREFORE, pursuant to the provisions of the Open Public Meetings Act, **BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars for the year 2025 as follows:

1. The Board of Commissioners hereby designates the third Monday of each month at 4:30pm its regular meeting, with exceptions noted below, unless otherwise modified by this Board. Formal action will be taken.

January 6th – ***1st Monday****
February 10th – ***2nd Monday****
March 17th
April 21st
May 19th
June 16th
July 21st
August 18th
September 15th
October 20th
November 17th
December 15th

2. The Board of Commissioners hereby designates two (2) hours preceding and one (1) hour after each regular meeting for its policy meeting unless otherwise modified by resolution of the Board. No formal action will be taken.
3. The Board of Commissioners will hold daily work sessions, as well as Executive Sessions, if necessary, on Mondays and Fridays. No formal action will be taken.
4. All aforementioned meetings shall be held at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-172

DESIGNATING LEGAL ADVERTISING AGENCIES FOR THE YEAR 2025

BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean that the following publications, located and/or circulated in the County of Ocean, are hereby designated as the Borough of Harvey Cedars' legal advertising agencies:

Beach Haven Times
Atlantic City Press
Asbury Park Press
Ocean County Observer
The Sandpaper

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-173

DESIGNATING DEPOSITORIES OF BOROUGH FUNDS FOR THE YEAR 2024

BE IT RESOLVED, by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, that the below listed banking institutions are hereby designated as official depositories for the Borough of Harvey Cedars, wherein all public monies and other funds of the Borough shall be maintained and kept, as provided for by NJSA 40A:5-14.

BE IT FURTHER RESOLVED, that said banking and savings institutions be and are hereby authorized to honor and pay checks, drafts, and warrants drawn on the several accounts in said banking institutions, when same are originally signed, or a combination of an original signature or stamped signature in the name of the Borough by the Mayor, the Commissioners, the Chief Financial Officer and the Municipal Clerk. In the case of payroll checks, electronic signatures are authorized.

BE IT FURTHER RESOLVED that investments are to be made by the Chief Financial Officer or his/her designee at any of the below designated depositories.

OceanFirst
Bank of America
Wells Fargo Bank
TD Bank
State of New Jersey Cash Management Fund
New Jersey ARM
Fulton Bank of NJ

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-174

**DESIGNATING INTEREST CHARGES ON DELINQUENT TAXES AND
WATER/SEWER BILLS FOR THE YEAR 2025**

BE IT RESOLVED, by the Board of Commissioners of the Borough of Harvey Cedars
that:

- 1) A charge of eight percent (8%) per annum on the first \$1,500.00 of delinquent amounts and eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of delinquencies of tax and water/sewer bills for the year 2024, and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31 of the tax year, an additional penalty of six percent (6%) shall be charged against the delinquency.
- 2) There shall be a ten (10) day grace period for quarterly tax payments and ten (10) day grace period for quarterly water/sewer bills.
- 3) The Tax Collector is hereby authorized to hold a Lien Sale as provided for in N.J.S.A. 54:5 and is hereby authorized to send notification in lieu of two of the normal lien advertisement publications as per N.J.S.A. 54:4-104.48 and to charge \$25.00 per notice sent to each property owner included in said Lien Sale.
- 4) All charges shall be processed in accordance with current State orders during the pandemic.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-175

**CANCELLATION OF TAX/WATER/SEWER REFUNDS OR DELINQUENCIES
OF LESS THAN TEN DOLLARS FOR THE YEAR 2025**

WHEREAS, N.J.S.A. 40A:5-17.1(b) authorizes a governing body to designate an authorized municipal employee to process, without further action on the part of the governing body, the cancellation of any property tax, water and sewer refund or delinquency of less than ten dollars (\$10.00).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the Certified Tax Collector and the Utility Collector of the Borough of Harvey Cedars are hereby authorized to process the cancellation of any property tax, water and sewer refund or delinquency of less than ten dollars (\$10.00) without further action on the part of the governing body.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-176

**AUTHORIZING THE FINANCE OFFICE TO
MAINTAIN A PETTY CASH FUND IN THE
AMOUNT OF \$100.00**

WHEREAS, N.J.S.A. 40A: 5-21 authorizes the establishment of a Petty Cash Fund for the Clerk's Office of the Borough of Harvey Cedars; and

WHEREAS, said Petty Cash Fund was established by resolution dated May 20, 2003 by the Commissioners of the Borough of Harvey Cedars; and

WHEREAS, said Petty Cash Fund received approval of the Director of Local Government Services on July 23, 2003; and

WHEREAS, it is the desire of the Commissioners that said fund be continued under the direction of the Clerk.

NOW, THEREFORE, BE IT RESOLVED ON THIS 6th day of December, 2024 by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey that:

1. During the year 2025, Rebecca Wessler, Chief Financial Officer, be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$100.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.

2. Rebecca Wessler, Chief Financial Officer, having custody of the Fund be bonded in an amount not less than \$1,000.00 and will maintain said fund in accordance with the laws and regulations governing its operation.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-177

**AUTHORIZING THE POLICE CHIEF TO
MAINTAIN A PETTY CASH FUND IN THE
AMOUNT OF \$100.00**

WHEREAS, N.J.S.A. 40A: 5-21 authorizes the establishment of a Petty Cash Fund for the Harvey Cedars Police Department; and

WHEREAS, said Petty Cash Fund was established by resolution dated March 24, 2015 by the Commissioners of the Borough of Harvey Cedars; and

WHEREAS, said Petty Cash Fund received approval of the Director of Local Government Services on December 2, 2015; and

WHEREAS, it is the desire of the Commissioners that said fund be continued under the direction of the Police Chief.

NOW, THEREFORE, BE IT RESOLVED ON THIS 6th day of December, 2024 by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey that:

1. During the year 2025, Police Chief Robert Burnaford be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$100.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.

2. Robert Burnaford, Police Chief, having custody of the Fund be bonded in an amount not less than \$1,000.00 and will maintain said fund in accordance with the laws and regulations governing its operation.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-178

**AUTHORIZING THE FILING OF APPEALS AND COMPLAINT FORMS WITH
OCEAN COUNTY BOARD OF TAXATION**

WHEREAS from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors, in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for the tax year or a property becomes subject to a roll-back assessment; and

WHEREAS the governing body of the Taxing District of the Borough of Harvey Cedars is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS if the above discovered errors are not corrected or a roll-back assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS the method for correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Taxing District of the Borough of Harvey Cedars that the Tax Assessor or Municipal Attorney is hereby authorized to act as the agent for the Taxing District during the year of **2025** and file a Petition of Appeal of Complaint with the Ocean County Board of Taxation to correct such assessments to the proper value and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Municipal Clerk.

BE IT FURTHER RESOLVED that the Tax Assessor or Municipal Attorney is hereby authorized to execute stipulations of settlement on any tax appeal or complaint filed by the taxing district or by a taxpayer in the tax year **2025**; and

that a certified copy of this Resolution be forwarded to the Ocean County Board of Taxation with any such Petition of Appeal.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-179

**REVISION TO THE POLICY AND PROCEDURE MANUAL FOR THE
BOROUGH OF HARVEY CEDARS**

WHEREAS the Borough of Harvey Cedars adopted employment policies and procedures on February 7, 1997 which are available to the employees through an encompassing manual known as the Policy and Procedure Manual; and

WHEREAS said manual shall be reviewed from time to time for policy updates; and

WHEREAS under the advisement of the Borough's Labor Attorney and Joint Insurance Fund modifications to certain personnel policies are required.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Harvey Cedars hereby authorizes amendments to the Personnel Policy and Procedure Manual.

BE IT FURTHER RESOLVED as follows:

1. Any Personnel Policies or Personnel Policy Manuals inconsistent herewith are hereby repealed.
2. This update to the Policy Manual shall take effect immediately.
3. The revision of the Policy Manual shall be known as Revision 12/2024.
4. The Personnel Officer shall offer copies of the updated policy to all employees.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-180

**AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT
WITH THE TOWNSHIP OF LONG BEACH AS THE LEAD AGENCY FOR THE
OPERATION AND MAINTENANCE OF A
SERVER-BASED MOBILE DATA TERMINAL SYSTEM**

WHEREAS the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes municipalities to agree to provide shared services when approved by resolution under NJSA 40A:65-5; and

WHEREAS the Long Beach Township Police Department operates and maintains a server-based Mobile Data Terminal system to link mobile computers to agency systems in order to increase the sworn officers' ability to perform, report and record checks in the field; and

WHEREAS it is the desire of the governing body to authorize the execution of a Shared Services Agreement with the Township of Long Beach as the lead agency for the operation and maintenance of a server-based Mobile Data Terminal system.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Harvey Cedars, County of Ocean, State of New Jersey as follows:

1. The Commissioner of Public Safety and the Municipal Clerk are hereby authorized to execute a Shared Services Agreement with the Township of Long Beach as lead agency for the operation and maintenance of a server-based Mobile Data Terminal (MDT) system in accordance with the provisions of law effective January 1, 2022 through December 31, 2024 at the following rates per MDT or other device connected to the MDT System:
 - a. \$120.00 for 2025
 - b. \$120.00 for 2026
 - c. \$120.00 for 2027
2. That a copy of the Agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's Office during normal business hours.
3. That a certified copy of this resolution shall be forwarded to the Chief of Police and the Chief Financial Officer for the Borough of Harvey Cedars and to the Township of Long Beach.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Municipal Clerk

RESOLUTION #2024-181

RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN TRINITY CODE INSPECTIONS, LLC AND THE BOROUGH OF HARVEY CEDARS FOR PLUMBING, ELECTRICAL AND FIRE SUBCODE INSPECTION AND PLAN REVIEW SERVICES

WHEREAS, the Shared Services and Consolidation Act, N.J.S.A. 40A: 65-1 et seq., authorizes the Borough of Harvey Cedars to enter into a contract for the provision of certain governmental services with Trinity Code Inspections, LLC a New Jersey Company located at 735 Shunpike Road, Cape May, NJ 08204; and

WHEREAS, N.J.S.A. requires such a contract be authorized by resolution; and

WHEREAS, Trinity Code Inspections, LLC is engaged in the business of inspections of all types of Construction, pursuant to the New Jersey “Uniform Construction Code Act,” and

WHEREAS, it is the desire of the Borough of Harvey Cedars to appoint Trinity Code Inspections, LLC as Electrical, Plumbing, Fire Protection Subcode Official for the Borough of Harvey Cedars to perform such inspections as shall be assigned to it in accordance with the terms of this Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to enter into and execute a Shared Services Agreement with Trinity Code Inspections, LLC for the provision of fire, electrical and plumbing official review and inspection services, in accordance with the terms of said agreement attached hereto and made part hereof for a period of one (1) year commencing January 1, 2025 and ending December 31, 2025.
2. A copy of this agreement shall be kept on file and be available for public inspection in the office of the Municipal Clerk.
3. This agreement may be canceled by either party upon thirty (30) days written notice to the other party via certified mail, return receipt requested.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-182

**AUTHORIZING THE FINANCE OFFICER TO CANCEL
STALE & LOST CHECKS**

WHEREAS, it has been brought to the attention of the Borough of Harvey Cedars by the Finance Officer, that there are outstanding stale and lost checks that have never been cancelled from the borough records; and

WHEREAS, it is the desire of the Board of Commissioners to cancel these items in a timely manner.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, State of New Jersey, that the following stale and lost checks be cancelled and that the finance officer's records be adjusted to reflect the same. The finance officer will only reissue checks with proof of entitlement to the funds.

PAYROLL ACCOUNT	Check #1170	\$16.41
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PASSED ON:

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-183

AUTHORIZING THE BOROUGH OF HARVEY CEDARS TO ENTER INTO AN AGREEMENT WITH THE OCEAN COUNTY BOARD OF HEALTH FOR ANIMAL FACILITY SERVICES FOR THE YEAR 2025

WHEREAS, the Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., authorizes municipalities to agree to provide shared services when approved by resolution under NJSA 40A:65-5; and

WHEREAS, it is the desire of the Board of Commissioners of the Borough of Harvey Cedars to authorize the execution of an agreement with the Ocean County Board of Health for animal facility services in accordance with the terms set forth in said Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to execute a shared services agreement with the Ocean County Board of Health for animal facility services, a copy of which is on file in the office of the Borough Clerk.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-184

AUTHORIZING TRANSFER OF FUNDS

WHEREAS, the date of this resolution is within the last two months of the calendar year 2024, and the first three months of the calendar year 2025; and

WHEREAS, N.J.S.A. 40A:4-58 provides for the making of transfers between budget appropriations during the five month period beginning November.

NOW, THEREFORE, BE IT RESOLVED (Not less than two-thirds of all members of the governing body affirmatively confirming) that the following transfers be and the same hereby are made between budget appropriations accounts in the 2024 budget.

<u>CURRENT</u>	<u>FROM:</u>	<u>TO:</u>
Police OE 4-01-25-240-000-200	\$508.00	
Computer Date Processing 4-01-20-130-000-210		\$200.00
Engineering OE 4-01-20-165-000-220		\$5,000.00
Construction OE 4-01-22-195-000-220	\$1,000.01	
Liability Insurance 4-01-23-210-000-000		\$1,489.01
OEM OE 4-01-25-252-000-220	\$2,781.00	
Contribution to Senior 4-01-27-360-000-000	\$500.00	
Electric 4-01-31-430-000-000		\$2,500.00
Natural Gas 4-01-31-447-000-000	\$2,900.00	
Landfill Disposal Costs 4-01-31-465-000-781		\$1,500.00
Recycling Tax 4-01-31-466-000-782	\$1,500.00	
Municipal Court 4-01-43-490-000-201	\$1,500.00	

PASSED ON:

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

RESOLUTION #2024-185

AUTHORIZING AN AMENDMENT TO THE EMERGENCY APPROPRIATION FOR FISH KILLS

WHEREAS an emergency has arisen with respect to fish kills in Kinsey and Harvey Coves;

WHEREAS Resolution #2024-108 was adopted on August 19, 2024 authorizing a special emergency appropriation in the amount of \$25,000.00; and

WHEREAS under the guidance of the Borough Auditor and the Division of Local Government Services said special emergency appropriation may be amended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, (not less than two-thirds (2/3) of all the members thereof affirmatively concurring) as follows:

1. The emergency appropriation is hereby amended for “Building and Ground Other Expenses” by an increased amount of \$40,000.00 for a total of \$65,000.00.
2. Said emergency appropriation shall be provided for in full in the 2025 budget, and is requested to be excluded from CAPS, pursuant to NJSA 40A: 4-53.3c(1).
3. A certified copy of this resolution be filed with the Director of Local Government Services.

MOTION: Commissioner Rice

SECOND: Commissioner Gieger

VOTE: Aye: Commissioner Rice, Commissioner Gieger, Mayor Imperiale

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Municipal Clerk

RESOLUTION #2024-186

**APPOINTMENT OF A FULL TIME CLASS II SPECIAL POLICE OFFICER
FOR THE BOROUGH OF HARVEY CEDARS**

WHEREAS a position of Police Officer for the Borough of Harvey Cedars has become vacant by the resignation of a full-time police officer; and

WHEREAS it is the desire of the Borough of Harvey Cedars to fill said position with a full-time Class II Special Law Enforcement Officer; and

WHEREAS interviews have been held, and the Director of Public Safety and the Chief of Police for the Borough of Harvey Cedars have selected the best qualified candidate and recommend the Board of Commissioners appoint Christopher Waldron as a full-time Special Class II Police Officer for the Harvey Cedars Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Harvey Cedars hereby appoints Christopher Waldron as a full-time Special Law Enforcement Officer Class II for the Borough of Harvey Cedars Police Department effective December 1, 2024.

PASSED ON: December 6, 2024

CERTIFICATION

I, Christine Lisiewski, Acting Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on December 6, 2024.

Christine Lisiewski, Acting Municipal Clerk

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Non-Budgeted: Y
 Open: N
 Rcvd: Y
 Bid: Y
 Paid: N
 Held: Y
 State: Y
 Void: N
 Aprv: N
 Other: Y
 Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-00278	03/14/23	GEORG005	GEORGIA GOLF CONSTRUCTION, INC	yearly park maintenance	Open	1,054.40	0.00
24-00099	01/22/24	GEORG005	GEORGIA GOLF CONSTRUCTION, INC	Yearly contract	Open	1,500.00	0.00
24-00400	04/11/24	TUCKE010	TUCKERTON LUMBER COMPANY	borough hall rehab	Open	41.44	0.00
24-00730	06/24/24	OCEAN050	OCEAN COUNTY POWER SPORTS LLC	2024 Polaris	Open	18,419.00	0.00
24-00822	07/12/24	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	park improvements	Open	150.98	0.00
24-00907	07/31/24	VERIZ030	VERIZON WIRELESS - CELL	monthly cell	Open	241.85	0.00
24-00919	08/02/24	TUCKE010	TUCKERTON LUMBER COMPANY	park and pickleball improvemen	Open	979.36	0.00
24-01106	10/03/24	JOHNS020	JOHNSON, JESSICA	Barefoot Refundable Deposit	Open	100.00	0.00
24-01113	10/03/24	JERSE010	JERSEY CAPE DIAG TRNG	Holiday Badges 2025	Open	738.50	0.00
24-01148	10/10/24	JERSE035	JERSEY SHORE CCTV	Cameras	Open	8,105.00	0.00
24-01159	10/16/24	SHORE060	SHORE PROMOTIONS	All Hazard Jackets	Open	400.00	0.00
24-01190	10/22/24	AMAZO005	AMAZON CAPITAL SERVICES, INC	Clothing Allowance	Open	56.99	0.00
24-01192	10/23/24	JERSE035	JERSEY SHORE CCTV	Camera project	Open	3,432.50	0.00
24-01201	10/30/24	SHORE060	SHORE PROMOTIONS	2025 Buggy/Boat Permits	Open	363.45	0.00
24-01241	11/07/24	BURNA010	BURNAFORD, ROBERT	Parking	Open	60.00	0.00
24-01242	11/07/24	POLIC015	POLICE & SHERIFFS PRESS, INC.	IDS 939	Open	32.60	0.00
24-01244	11/07/24	JOHNN010	UNITED SITE SERVICES	monthly rental	Open	155.00	0.00
24-01260	11/13/24	PCSL005	PCS, LLC	Server and Install	Open	12,224.29	0.00
24-01265	11/14/24	COYNE010	COYNE CHEMICAL	alum for water plant	Open	1,760.00	0.00
24-01270	11/18/24	GIEGE005	GIEGER, JOSEPH	Veterans Day - Hot Dogs	Open	78.67	0.00
24-01275	11/18/24	AMAZO005	AMAZON CAPITAL SERVICES, INC	Copy Paper	Open	35.25	0.00
24-01276	11/18/24	AMAZO005	AMAZON CAPITAL SERVICES, INC	Computer Transmitter	Open	123.59	0.00
24-01277	11/18/24	AMAZO005	AMAZON CAPITAL SERVICES, INC	Water Dept Filters	Open	21.68	0.00
24-01278	11/18/24	TRINI005	TRINITY CODE INSPECTIONS, LLC	Construction Inspection Fees	Open	5,828.00	0.00
24-01279	11/20/24	VERIZ030	VERIZON WIRELESS - CELL	Cell Phones	Open	248.04	0.00
24-01280	11/20/24	COMCA010	COMCAST CABLE	Monthly Invoice - W&S Invoices	Open	628.04	0.00
24-01281	11/20/24	GANNE010	GANNETT NEW JERSEY NEWSPAPERS	Advertising - Clerk & LUB	Open	181.46	0.00
24-01282	11/20/24	ATLAN105	ATLANTIC PRINTING & DESIGN	2025 Recycling Calendars	Open	628.52	0.00
24-01287	11/22/24	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	shop supplies	Open	20.55	0.00
24-01288	11/22/24	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	water supplies	Open	77.26	0.00
24-01289	11/22/24	BEACH050	BEACH HAVEN AUTOMOTIVE, INC	police car maintenance	Open	565.98	0.00
24-01290	11/22/24	REYNO005	REYNOLDS LANDSCAPING, INC	christmas wreaths	Open	944.86	0.00
24-01292	11/25/24	OTT00010	OTT, RONALD	Eyeglass reimbursement 2024	Open	400.00	0.00
24-01293	11/25/24	LISIE005	LISIEWSKI, CHRISTINE	November Expenses	Open	146.97	0.00
24-01294	11/25/24	SHORE020	SHORE BUSINESS SOLUTIONS	Monthly Invoice	Open	84.69	0.00
24-01295	11/26/24	HOMBE005	HOMBERG, MICHELLE	Mileage Reimbursement	Open	56.05	0.00
24-01296	11/26/24	APRUZ005	APRUZZESE, MCDERMOT, MASTRO &	October Invoices - Atty Fees	Open	489.08	0.00
24-01297	11/26/24	METRO020	METLIFE - GROUP BENEFITS	Monthly Invoice - December	Open	228.80	0.00
24-01298	11/26/24	OWEN0010	OWEN, LITTLE & ASSOCIATES	Monthly Invoice	Open	39,850.75	0.00
24-01299	11/27/24	DELAW030	DELAWARE VALLEY PAYROLL, INC.	Payroll Processing Services	Open	466.60	0.00
24-01301	11/27/24	IMPER005	IMPERIALE, JOHN	Reimbursement Nov Expenses	Open	128.04	0.00
24-01303	11/27/24	MGLF0010	MGL FORMS-SYSTEMS	Tax Bills	Open	118.00	0.00
24-01306	12/02/24	LONG0010	LONG BEACH TOWNSHIP	LBI Trolley Shared Service	Open	20,000.00	0.00
24-01307	12/03/24	PAVIA005	PAVIA ENTERPRISES LLC	November Courier Service	Open	267.63	0.00
24-01308	12/03/24	PCSL005	PCS, LLC	Monthly Invoice- Nov 2024	Open	1,734.01	0.00
24-01309	12/03/24	PCSL005	PCS, LLC	Huntress	Open	132.00	0.00
24-01310	12/03/24	TREC0010	TREC ADVANCED COMPUTER	Tax Assessment Notices	Open	700.56	0.00
24-01311	12/03/24	COMCA010	COMCAST CABLE	Monthly Invoice - PolSpVideo	Open	9.97	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
24-01312	12/04/24	ERSKI005	ERSKINE, LISA A.	Park Bathroom Cleaning	Open	1,800.00	0.00	
24-01316	12/04/24	JSWAN005	J SWANTON FUEL OIL CO, INC	Fuel Charges	Open	717.26	0.00	
24-01317	12/04/24	WESSL005	WESSLER, REBECCA	Reimbursement	Open	183.68	0.00	
24-01318	12/04/24	MORIL005	MORILLO, CECILIA	Reimbursement NJLM Nov 2024	Open	164.88	0.00	
24-01322	12/05/24	NJNA0020	NJ NATURAL GAS	Monthly Invoice -	Open	184.00	0.00	
24-01323	12/05/24	NJNA0020	NJ NATURAL GAS	Monthly Invoice -	Open	328.74	0.00	
24-01324	12/05/24	RIGGI005	RIGGINS, INC	Fuel	Open	973.92	0.00	
24-01325	12/05/24	CREAT020	CREATIVE MANAGEMENT INC	Fuel Invoices	Open	473.68	0.00	
24-01326	12/05/24	JSWAN005	J SWANTON FUEL OIL CO, INC	Fuel Charges	Open	1,697.59	0.00	
24-01327	12/05/24	TWPO0010	TWP OF STAFFORD	Monthly Invoice - October	Open	269.00	0.00	
24-01328	12/05/24	HIGH0010	HIGH POINT VOLUNTEER FIRE CO	Donation - WineTasting Revenue	Open	2,547.29	0.00	
24-01329	12/06/24	OCHE0010	OC HEALTH DEPARTMENT	Animal Facility Services	Open	40.00	0.00	
24-01330	12/06/24	MAGEL010	LINE SYSTEMS	November Telesystem Bill	Open	1,524.51	0.00	
24-01331	12/06/24	SELEC010	SELECTIVE INSURANCE	Flood Insurance - Borough Hall	Open	2,690.00	0.00	
Total Purchase Orders:		62	Total P.O. Line Items:	0	Total List Amount:	137,604.96	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Current Fund	3-01	21,628.84	0.00	21,628.84	0.00	0.00	21,628.84
Current Fund	4-01	62,664.22	0.00	62,664.22	0.00	0.00	62,664.22
Utility Operating	4-09	5,925.33	0.00	5,925.33	0.00	0.00	5,925.33
Year Total:		68,589.55	0.00	68,589.55	0.00	0.00	68,589.55
General Capital F	C-04	2,662.27	0.00	2,662.27	0.00	0.00	2,662.27
Utility Capital F	C-08	22,950.82	0.00	22,950.82	0.00	0.00	22,950.82
Year Total:		25,613.09	0.00	25,613.09	0.00	0.00	25,613.09
Grant Fund	G-02	628.52	0.00	628.52	0.00	0.00	628.52
Trust Fund	T-17	21,144.96	0.00	21,144.96	0.00	0.00	21,144.96
Total of All Funds:		137,604.96	0.00	137,604.96	0.00	0.00	137,604.96